



SEDIBENG DISTRICT MUNICIPALITY

3rd QUARTER PROGRESS REPORT

JANUARY – MARCH 2010

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3RD QUARTER REPORT FOR THE SEDIBENG DISTRICT MUNICIPALITY (SDM)

INTRODUCTION

This report is prepared to keep update on performance progress in the implementation of adopted and approved projects and programmes documented in the Service Delivery and Budget Implementation Plan (SDBIP) of the Sedibeng District Municipality. It is against this report, that the municipality will capture its progress and or lack of towards achieving its set goals for the 2009/10 financial year, thus develop an urgent intervention plan to round up on all outstanding matters.

SDM VISION

The Sedibeng District Council is an innovative, dynamic, developmental government that consistently meets and exceeds the expectations of the communities and the various stakeholders it serves.

SDM MISSION

The creation of a local government dedicated to the provision of quality services in an effective, efficient and financially sound manner by:

- Promoting the Batho Pele principle;
- Ensuring cost effective and affordable service delivery;
- Monitoring and developing staff to ensure consistently high work output;
- Adhering to good governance and sound management practices; and
- Developing a culture of accountability and transparency.

KEY PRIORITY AREAS (KPAs)

Through an intense participation of all stakeholders and employees, Sedibeng District Municipality developed seven Key Priority Areas and Integrated Development Plan (IDP) Strategies against each KPA. Finally, specific IDP deliverables or projects were identified under each strategy and then collated into SDBIP. It is against this plan that projects are implemented, monitored and reported on quarterly basis. This whole process is intended to provide an approach towards achievement of overall SDM's objectives, broad developmental vision and mission.

1. REINVENTING OUR ECONOMY

- Strategy: support the consolidation and expansion of the metal, energy and construction sectors
- Strategy: promote and develop tourism and leisure sectors
- Strategy: promote and develop the agriculture sector
- Strategy: promote opportunities for increased inclusivity in the economy
- Strategy: ensure integrated economic development and investment through the Vaal 21 initiative
- Strategy: consolidate, review and monitor the Sedibeng growth and development strategy (SGDS)

2. RENEWING OUR COMMUNITIES

- Strategy: ensure integrated spatial development planning and promote good land use management
- Strategy: promote residential development and urban renewal
- Strategy: plan for effective, efficient and sustainable infrastructure for water and sanitation services, and provision of electricity

3. REVIVING A SUSTAINABLE ENVIRONMENT

- Strategy: ensure the minimisation of waste and the maximize recycling of waste
- Strategy: create a healthy environment through effective environmental health management
- Strategy: build partnerships to ensure integrated environmental awareness, planning and management
- Strategy: promote conservation of environmental resources and biodiversity

4. REINTEGRATING OUR REGION

- Strategy: plan, and provide for effective, efficient and sustainable road infrastructure
- Strategy: plan and develop accessible, safe and affordable public transport systems and facilities
- Strategy: promote efficient movement of freight
- Strategy: render an efficient and corruption free vehicle registration and licensing service

- Strategy: improve ICT connectivity in Sedibeng

5. RELEASING HUMAN POTENTIAL

- Strategy: nurture the development of people's potential through sport, recreation, arts and culture
- Strategy: promote and develop the heritage of our region
- Strategy: promote a safe and secure environment
- Strategy: perform disaster management efficiently
- Strategy: promote HIV and AIDS understanding, treatment, care and support
- Strategy: promote efficient delivery of primary health care and emergency medical services strategy: promote social development of our communities
- Strategy: promote skills development and training

6. GOOD AND FINANCIAL SUSTAINABLE GOVERNANCE

- Strategy: ensure financial sustainable local government including revenue collection, management and Financial mobilisation
- Strategy: governance of municipal finance
- Strategy: building capacity to manage municipal finance
- Strategy: financial reporting
- Strategy: budgeting and planning municipal finances
- Strategy: supply chain management
- Strategy: effective management of council business
- Strategy: render effective it services
- Strategy: ensure effective, competent and motivated staff
- Strategy: develop and maintain high quality municipal facilities
- Strategy: facilitate access to relevant information and promote knowledge
- Strategy: ensure measurable performance and transparent monitoring of the municipality

7. VIBRANT DEMOCRACY

- Strategy: build high level of stakeholder relations and effective communication and branding strategy: promote high level of intergovernmental co-operation and co-ordination

- Strategy: ensure high level of corporate governance
- Strategy: ensure public participation
- Strategy: strengthening oversight and accountability
- Strategy: mainstreaming of issues relating to designated groups

Below is progress report against each of the above Key Priority Areas in the 3rd Quarter (January – March) 2010.

PERFORMANCE REPORT PER CLUSTERS AND PMT

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CLUSTER : **POLITICAL MANAGEMENT TEAM**

KEY PRIORITY AREA : **VIBRANT DEMOCRACY**

DIRECTORATE : **OFFICE OF THE EXECUTIVE MAYOR**

IDP STRATEGY :

- **BUILD HIGH LEVEL OF STAKE HOLDER RELATIONS AND EFFECTIVE COMMUNICATION AND BRANDING**
- **PROMOTE HIGH LEVEL OF INTER-GOVERNMENTAL CO-OPERATION AND CO-ORDINATION**
- **ENSURE HIGH LEVEL OF GOOD CORPORATE GOVERNANCE**
- **ENSURE PUBLIC PARTICIPATION**
- **MAINSTREAMING ISSUES RELATING TO DESIGNATED GROUPS**

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Ensuring ongoing communications with our stakeholders and the public,	Conduct quarterly information and briefing sessions with stakeholders.	The following information and briefing sessions have been undertaken in the last three months:	There is a need to develop and put in place follow-up and sustainable programmes/mechanis	Executive Mayor and MMC held substantial and effective briefing sessions with various groups including leaders

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<p>including through holding regular stakeholder forums, sector based forums with relevant ward committees' representatives, and the development and maintenance of the stakeholder database.</p>		<ul style="list-style-type: none"> • Khulumani Support Group, on the 15th January 2010. • Religious Leaders, on the 19th January 2010. • Batlokoa Tribal Authority on the 08th February 2010. • Committee of Seven, on the 25th February 2010. • SAFA Sedibeng, on the 09th March 2010. <p>The office of the Executive Mayor and MMC had Electronic Media interface with various media houses both local, national and international, on the following subjects of national interests:</p>	<p>ms on issues raised in the consultations and briefing sessions.</p>	<p>from religious, community, tribal and sport civil groups, thus covered significant issues affecting them.</p> <p>The office of the Executive Mayor and MMC also had Electronic Media interface with various media houses at local, national and international level, dealing with subjects of national interests, covering all service delivery issues in the Region.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		<ul style="list-style-type: none"> • Service Delivery; preparations for the 50th Anniversary of the Sharpeville & 2010 FIFA Soccer World Cup Tournament. • Service delivery protests by the Concerned Residents of Sharpeville • Sharpeville Precinct Development • Background of the Sharpeville Shootings & Outlining the 21 March 2010 Programme: • Sedibeng Choral Music festival • “<i>Journey of the Living History</i>” victims of Boipatong and Sharpeville massacres. 		

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		<ul style="list-style-type: none"> • Cleanup campaign in Sharpeville & Phelindaba Cemetery. • MMC for Sports, Recreation, Arts, Culture & Heritage on assessment of the 50th Anniversary of the Sharpeville Massacre • Purpose of the Four Nations Soccer Tournament at the media briefing / draw • Imbawula Story Telling programme in Sebokeng & Hip Hop Festival 		
	Profiling of the Executive Mayor and Members of the Mayoral Committee	Amongst many others, the following media releases were released which were covered in both arial and commercial community and commercial media:	The Executive. Mayor has been in the driving seat of the programme and there is an identified need to extend the programme to include MMCs who	The Executive Mayor was adequately profiled in various media, thus a need to profile all MMCs.

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		<ul style="list-style-type: none"> • New Year's Message • Journey of the Living 2010 (Cape Town Leg; • Imbizo • Introducing the new MMCs • Four Nations Tournament • Human Rights Programme 2010 • 2010 World Cup Tournament preparations & Sedibeng offerings • Visits to Road Projects by the Mayor Committee • Sedibeng responds to Service delivery 	<p>are supposed to serve as the mouthpieces of their Departments in the public discourse and the battle of ideas.</p> <p>Communication strategy will have to be followed and implemented as agreed.</p>	

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		protests.		
	Facilitate production of SDM Newsletter	No progress has been achieved in the period under review.	The Editorial Team will have to be revitalized, and to comprise of the following Offices; *The Executive Mayor; Municipal Manager; Knowledge Management and Department of Communications.	The news letter "Sedibeng News" is established and managed under Legal & Support. All departments are advised to continually submit inputs for publishing.
	Design & Implement Mayor-online in the Sedibeng Website	Refer to Communications.		Mayor Online called "Mayor's Corner" is set up in the SDM Website.
	Organize Mayoral Imbizo	The Mayoral District-wide Imbizo Program which was scheduled for the 31 st March 2010 was called-off on the request by the political leadership of Lesedi Local Municipality sighting volatile situation.	The Imbizo programme must be discussed and be adopted by the District Political Steering Committee. The next Imbizo as it appears on the Corporate Calender is	The Imbizo programme shall be discussed and be adopted by the District Political Steering Committee.

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			scheduled to be held on a date to be determined.	
	Organize a journey of appreciation to Western Cape for Boipatong	The Journey of the Living History 2010 Programme was successfully undertaken with the survivors and families of the victims of the Boipatong massacre who were accompanied by the Sharpeville massacre survivors and families of the victims. The Journey of Appreciation Programme coincided with the official opening of Parliament on the 11 th February 2010 and participants had an opportunity to visit the SoNA and other places of historical importance, including Robben island.	The last leg of the IDP circle which should take place in 2011 must concentrate on Lesedi and Midvaal massacres.	The Journey of Appreciation Programme for survivors and families of the victims of the Boipatong & Sharpeville massacre coincided with the official opening of Parliament on the 11 th February 2010 and participants had an opportunity to visit the SONA, and other places of historical importance, including Robben island.
	Organize the 18 th Boipatong Massacre	Plans are ahead for the 17 th June 2010.	Report will be made available in the next	The 18 th Boipatong Massacre Commemoration is set to

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	commemoration.		quarter.	take place 17 th June 2010.
<i>Co-ordinate a District Communication Forum and strategy which includes ensuring that councillors are profiled.</i>	Ensure purchase of airtime on radio slots and free publicity through local radio and newspapers in the region and nationally for the Executive Mayor and MMCs.	A number of MMCs, including MMCs for Social Development; Local Economic Development; Sports, Recreation, Arts, Culture and Heritage participated in media slots arranged to discuss topical issues related to their Departments and work.	These activities have to be arranged on regular basis. MMCs were encouraged to participate in the Media Capacity Workshop Programme which was organized by the Department of Local Government and Housing set for 20 April 2010.	Most MMCs participated in various media slots on topical issues, thus exposure and profiling objective met.
<i>Support the effective functioning of the Mayor's Investment Council</i>	Convene meetings of the Sedibeng Mayoral Investment Council	A Mayoral Golf Day's Program is scheduled for the 30 th April 2010, where the new members of the Mayor's Investment Council will be		The Steel Business Forum was successfully established. Plans are ongoing to set up the Sedibeng Development

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<p><i>and the establishment of a united business forum for the region.</i></p>		<p>introduced.</p> <p>The following Business Forum has been successfully established:</p> <ul style="list-style-type: none"> • Steel Forum <p>The Plans are also in place to establish the Sedibeng Development Agency in September 2010.</p>		<p>Agency. New members of the Mayor's Investment Council will be introduced on the 30th April 2010 during Mayoral Golf Day Programme.</p>
<p><i>Enhanced participation of stakeholders in the implementation of the IDP. improved and sustained partnerships with various stakeholders</i></p>	<p>Undertake regular meetings with various sectors based forums e.g. Churches, Youth, Women, Persons with Disabilities, business, the Elderly, Survivors and victims of massacres, CBO,</p>	<p>See notes above under IDP Key Deliverable or Project on Ensuring on-going communication with stakeholders and the public, including through holding regular stakeholder fora with relevant ward committees representatives, and the development and maintenance of a</p>		<p>There is an on-going communication with stakeholders and the public; regular stakeholder fora with relevant ward committees representatives were held; and the stakeholder database was developed and maintained.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	NGOs' etc	stakeholder database.		
<i>Promote High level of inter-governmental co-operation and co-ordination</i>	Convene all IGR Forums meetings	Ongoing Political Steering Committee Meetings to action resolutions		Political Steering Committee Meetings are held regularly as planned, and resolutions are followed up.
	Provide administrative and secretarial support for all IGR meetings	See the above.		
	Share councils agendas for all scheduled meetings between the District and Locals	See the above.		
	Track implementation of IGR decisions	See the above.		
	Monitor functioning	See the above.		

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	as well as decisions taken by the IGR in the region			
<i>Lead a process of improving the allocation of powers and functions between spheres of government including between the district and local municipalities and engaging with other spheres of government in this regard</i>	Coordinate inputs of different Municipalities in finalizing the issue of powers and functions	We are active members of the Provincial 2010 Political Steering Committee Meetings.		Sedibeng serves diligently in the Provincial 2010 Political Steering Committee Meetings.
	Coordinate meetings between Municipalities and other spheres regarding the issue of powers and functions	See the above.		

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	Facilitate & establish Monitoring & Evaluation in Sedibeng	See the above.		
	Consolidate and submit District inputs with regard to Powers and Functions	See the above.		
	Conduct a study on a Metropolitan System of Governance	No progress has been registered in the last three months.		
<i>Develop an International Relations Strategy that can support the achievement of our strategic objectives</i>	Develop Municipal International Relations Policy and submit to Council for approval	See the above.		The Municipal International Relations Policy/Strategy is to be developed.
<i>Facilitate Municipal International</i>	Facilitate International interactions to support	A successful 2010 Lobby trip was undertaken to Ivory	The relationships must	Switzerland, Ivory Coast and Mexico earmarking

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Relations	the implementation of SGDS	Coast, England and Switzerland which has resulted in Switzerland, Ivory Coast and Mexico earmarking Sedibeng to be their base camps.	be sustained.	Sedibeng to be their base camps, after a successful 2010 Lobby trip was undertaken to Ivory Coast, England and Switzerland.
	Design & Implement” Youth mock elections Programme” in order to enhance youth participation in issues of democracy.	Youth Profile Research was successfully launched in Midvaal. The Interim South African Youth Council (SAYC) has been successfully launched where-in most political parties were duly represented. A fully fledged SAYC will be launched in June 2010.		Youth Profile Research was successfully launched in Midvaal. The Interim South African Youth Council (SAYC) has been successfully launched, and a fully fledged SAYC will be launched in June 2010.
Effective Management of Council Business	Track compliance of the administration to legal requirements for public participation	Complied with legislative requirements. <ul style="list-style-type: none">• Mayoral Committee IDP workshop successfully undertaken on the 23rd &		Mayoral Committee IDP gathering was successfully undertaken on the 23 rd & 24 th March 2010, wherein SDM

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	(budget, IDP, annual report etc) legal requirement	24 th March 2010.		business was deliberated upon.

CLUSTER : PMT

KEY PRIORITY AREA : VIBRANT DEMOCRACY

DIRECTORATE : OFFICE OF THE CHIEF WHIP

IDP STRATEGY 1 : PROMOTE HIGH LEVEL OF INTERGOVERNMENTAL COOPERATION AND COORDINATION

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Build high level of stakeholder relations and effective communication and branding	Facilitating and coordinating SDM ANC Councillors Caucus Lekgotla	The Lekgotla was convened on the 10 th – 12 th March 2010. SDM ANC Councillors attended the Lekgotla	The Lekgotla based on the Makgotla process plan was supposed to be convened in November 2009, due to unforeseen circumstances this meeting could not sit, hence convened in March 2010.	A successful Lekgotla was held in March and ANC Councillors attended, coherent resolutions were taken.
	Assessing and monitoring the implementation of ANC	Resolutions were forwarded to MMC and Whips (Study Group		ANC Caucus Lekgotla's resolutions were submitted to Study Group Conveners

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	Caucus Lekgotla Resolutions.	Conveners) for alignment with their clusters.		for alignment.
	Coordinating Study Group Meetings and evaluating attendance of ANC Councillors to Study Groups and Section 80 Committee meetings	Study Groups Meetings were coordinated and attendance was satisfactorily		Study Groups Meetings were coordinated and attendance was satisfactorily.
	Coordinating SDM ANC Councillors Caucus	Two Caucus meeting were convened a day prior the Council sitting i.e. In January and March 2010.		SDM ANC Councillors Caucus meetings were held as planned (Jan and March)
	Facilitating and Coordinating Capacity Building and Training	Capacity building training program was conducted in February 2010 for all		ANC Councillors benefited from a well organised capacity building training

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	for ANC Councillors	ANC Councillors.		programme.
	Coordination Chief Whips Forum, Whippery Meetings and Multi Party Forum	The fora were conducted during the period under review		Chief Whips Forum, Whippery Meetings and Multi Party Forum were held successfully.
	Deployment of Councillors to Section 80 Committees and Study Group	Elected Councillors, Councillors and redeployed Councillors from ELM were deployed to various section 80 Committee's and Study Groups		ELM Councillors were deployed to various Section 80 Committees and Study Group

KEY PRIORITY AREA : GOOD AND FINANCIAL SUSTAINABLE GOVERNANCE
 DIRECTORATE : OFFICE OF THE SPEAKER
 IDP STRATEGY : EFFECTIVE MANAGEMENT OF COUNCIL BUSINESS

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Effective internal communications</p>	<p>Conduct regular Councillors briefings</p>	<p>Councillors were briefed on the programmes undertaken by the Office of the Speaker in the form of a Strategic Retreat include:</p> <ul style="list-style-type: none"> • municipal turn-around strategy, • IEC approach to elections, • ward demarcation / delimitation, • personal development plans including RPL • governance • councilors welfare and support including tools of trade 	<p>Revert back to a schedule for councilors briefing</p>	<p>The Office of the Speaker conducted regular briefing sessions with Councillors on various subjects: Municipal Turn-Around Strategy; IEC approach to elections; Ward demarcation / delimitation; Personal Development Plans/RPL; Councillors welfare and support including tools of trade; 2010 Soccer World Cup. MMCs secretaries were also brief on support and welfare issues related to their duties.</p>

		<ul style="list-style-type: none"> 2010 Soccer World Cup 		
	Convene regular briefing sessions with secretaries of MMC's on Councillors' support and welfare	Secretaries were briefed during the 2010/2011 budget preparatory processes	Revert back to a schedule for briefing sessions with secretaries of MMCs	

IDP STRATEGY : ENSURE EFFECTIVE, COMPETENT AND MOTIVATED STAFF

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Ensure team-building interventions and on-going review of organization and structure to align to changes with changes in the strategy as well as harmonize labour relations	Organize teambuilding sessions for Councillors	Councillors teambuilding session was arranged at Glenburn Lodge and coincided with a Strategic Retreat as of the 19-21 January 2010	Need to have a teambuilding session for councillors at least once per year	There's an urgent need to organise team-building session for Councillors.

<p>Skilling and building the capacity of officials and Councillors through ensuring that each has a PDP cascaded into a workplace skills plan. Particular attention needs to be given to young people in Council in line with national development strategy.</p>	<p>Developing personal development plans for Councillors:</p>	<p>None, however a service provider has been appointed to do the work and is currently reviewing the questionnaires</p>	<p>Personal development plans linked to the workplace skills plans have to be completed before end June 2010</p>	<p>A service provider is busy with the development of Personnel Development Plans for Councillors.</p>
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IDP STRATEGY : FACILITATE ACCESS TO RELEVANT INFORMATION AND PROMOTE KNOWLEDGE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Implement an effective Employee Assistance Programme including HIV/AIDS workplace programme and support to employees and councillors on financial planning.</p>	<p>Develop a Councillors Assistance Programme CAP (Liaise with EAP office on Councillors programmes)</p>	<p>None, however Employee Assistance Programme Association of SA (EAPA) as well as a presentation on the municipality's Employee Assistance Programme customised for councillors at the Councillors Strategic Retreat to use as a basis on how this programme can benefit Councillors and assist in the development of the CAP.</p>	<p>Councillors Assistance Programme to be in place before end June 2010.</p>	<p>The Councillors Strategic Retreat resolved that Councillor Assistance Programme be finalised by June 2010.</p>
<p>Develop and implement Knowledge Management Strategy</p>	<p>Participate in Communities of Practice (CoP) Programmes</p>	<p>None</p>	<p>Inquiries will be made with the relevant office.</p>	<p>Speakers office will participate in Programmes of Communities of Practice (CoP).</p>

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	Facilitate a workshop on cross-cutting IDP deliverables with other departments	Participated in preparatory meetings with community services regarding cross cutting issues including gender mainstreaming.	These items will be discussed at the IDP cross cutting workshop with other departments.	Speakers' office participated in the preparatory meetings with Community Services and attended a joint workshop on cross cutting issues and mainstreaming.
	Set-up library services for Councillors (Resource workstation and set information systems for easy access to information)	<ul style="list-style-type: none"> • Drawings were finalized. Furniture was procured. • A draft operational plan has been developed 	The Resource Centre will be launched before the end of June 2010	The Resource Centre for Councillors will be in place before end of June 2010.
Participate in the District Learning Network to share experiences across districts	Facilitate visits to other municipalities such as: <ul style="list-style-type: none"> • Capricorn District Municipality, • Cape Winelands District Municipality, • Amathole District 	Paid a visit to the Cape Winelands District Municipality. Areas of information exchange include: <ul style="list-style-type: none"> • Learning network framework document that was developed • District support locals 	Due to financial constraints this programme will be approached in two ways, i.e. Office staff exchange and Councillors exchange	The Learning Network Framework was completed, and through this network Cape Winelands District Municipality was visited, and resolution tracking process is in place. SDM support locals in ward

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	Municipality, <ul style="list-style-type: none"> • Motheo District Municipality, • Frances Baard District Municipality, • Bojanala District Municipality, • Ugu District Municipality, • eHlanzeni District Municipality 	in ward committee training, developing ward based support framework. <ul style="list-style-type: none"> • Only one (1) staff member in the Office of the Speaker • Resolution tracking already in place in Cape Winelands District Municipality • Put in place an integrated Public Participation process in place between the district and the locals. 		committee training, and developing ward based support framework.
	Arrange international visits on public participation, governance, oversight and accountability and ward based planning	None	PMT is still yet to develop an approach to international study visits.	Political Management Team need to develop an approach to international study visits.
	Facilitate visits by other municipalities to SDM	Forwarded an invitation to O.R.Tambo District Municipality, Amathole District Municipality and	Next Speakers Forum planned for early June 2010	Various municipalities were invited to visit SDM, O.R.Tambo District Municipality, Amathole District Municipality and

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		eThekwini Municipality.		eThekwini Municipality.
	Participate in IGR programmes	None	Speakers Forum scheduled for early June 2010.	Speakers Forum is scheduled to take place in June 2010.
	Facilitate meetings towards signing of MoU with VUT & Northwest University	Met with Prof Ababio of Northwest University regarding training cooperation for councillors	A schedule of meetings to formalize the cooperation will be presented.	North West University was engaged regarding training cooperation for councillors, follow up meetings are scheduled.
Coordinated strategy to build capacity of the municipality to provide quality service	Develop Council webpage	Profile of the Speaker posted on the new website.		The Office of the Speaker was profiled and posted on the new website. The office appointed a staff to update information on the website and release latest data onto the news-letter.
	Profile programmes of the Office of the Speaker	Profiled the Emerald Women Conference on the website as well as in the municipal newsletter.	Appointed a dedicated person that would take care of the website and the newsletter	The Emerald Women Conference was profiled on the website as well as in the municipal newsletter

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Facilitate the establishment of a skills forum	Participate in the processes of establishing a skills forum	None	<ul style="list-style-type: none"> To proactively engage HR on the establishment of a workplace skills forum. The incumbent responsible for skills development was appointed in a another post 	Workplace Skills Forum still to be established.

IDP STRATEGY : BUILD HIGH LEVEL OF STAKEHOLDER RELATIONS AND EFFECTIVE COMMUNICATION BRANDING

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Revise communication strategy to ensure appropriate	Participate in the Internal Communication Forum	Forum exists, but not functional	To make follow-up with Communications department on possibilities of reviving	Internal Communication Forum needs to be revived.

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integration between internal and external communication, marketing and branding			the forum	
Ensure ongoing communication with our stakeholders	Conduct quarterly information and briefing sessions with stakeholders	Met with religious group, youth, Khulumani, VEPPA regarding the IDP Review and to discuss proposed support systems	Revert back to schedule of meetings with sectors which will include the Speaker to chair these meetings	Several meetings were held with religious groups, youth, Khulumani, VEPPA to discuss proposed support systems, and IDP Review.
Establish an integrated stakeholder database (ISD)	Incorporate the public participation database to the central database	Continuously update stakeholders database per sector. A meeting is planned with communication regarding the ISD	Schedule has been developed according to the year planner for ISD and must be adhered to.	The Speaker's Office keeps stakeholder database updated, and ISD schedule is put in the year planner.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Develop and implement a number of key communication vehicles to the public including Imbizos, Council Meetings, taking Council Meetings to communities, Newsletters, use of media adverts, etc.</p>	<p>Develop a column in the Newsletter for the Office of the Speaker</p>	<p>The office has a dedicated page on which to promote its programmes whenever it requires.</p> <p>Usage of media adverts and electronic media interview for Mayor and Speaker respectively</p> <p>Media adverts were compiled /developed for Council sittings as well as imbizos and public meetings of the Executive Mayor.</p>	<p>A column has been made available on needs bases.</p>	<p>The office has a dedicated column on the news letter to promote its activities. Media adverts were released for Council sittings, imbizos and public meetings of the Executive Mayor.</p>
<p>Coordinate a District Communications</p>	<p>Participate in the Forum</p>	<p>None</p>	<p>Enquiries will be made with the relevant office.</p>	<p>Office of the Speaker need to participate in the District</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
(DCF) Forum				Communications Forum (DCF).

IDP STRATEGY : ENSURE PUBLIC PARTICIPATION

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Enhance participation of stakeholders in the implementation of the IDP, to achieve improved and sustained partnership with various stakeholders	Undertake regular meetings with various sector-based forums e.g. Churches, Youth, Women, Disabled, the aged, survivors and victims of massacres, CBO's, NGO's, etc	Convened meetings with religious, youth, Khulumani, VEPPA regarding the IDP Review for 2010/2011		The office convened successful meetings with religious groups, youth, survivors and victims of massacres (Khulumani), VEPPA regarding the IDP Review for 2010/2011

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Strengthening Ward Committees through providing assistance programmes	Develop a strategy of support for each local office	Identified locals need for support	Strategy will be in place before the end of June 2010	A support need for Local Offices is identified, and a strategy to support Ward Committees will be in place before the end of June 2010
	Provide capacity programmes for Ward Committees Coordinators in locals	None, the planned district-wide coordination workshop failed which was supposed to address the capacity needs	The Speakers Forum to look into the matter of capacitate Ward Committees Coordinators	There is an urgent need to develop capacitate building programmes for Coordinators in Ward Committees.
	Develop quarterly ward committee reports on key issues	Local municipalities are not submitting their reports	Matter to be raised at the Speakers Forum	No quarterly ward committee reports are received from local municipalities. Speakers Forum to address the matter.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Build capacity of Councillors to be effective public representatives	Implement and review the Capacity Building Framework	None	The appointed service provider will present this document along with other projects mentioned in his brief later.	A service provider is appointed to develop Councillors' Capacity Building Framework.
	Support & coordinate national/ provincial training initiatives	<ul style="list-style-type: none"> • No training initiatives identified by national and provincial for the first quarter of 2010. • Participate in SALGA and DLG&H task team for councillors capacitation. 		The office participated in SALGA and DLG&H task team for councillors capacity building programmes.
Implementing and coordinating a petition management system to effectively deal with petitions from members	Conduct training workshops on Petitions Management System for stakeholder,	None	A schedule which was developed for the 3 rd quarter had to be revised due to other	No training on Petitions Management System for stakeholders, officials and councillors.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
of the public.	officials and Councillors		programmes	
Holding public meetings and putting documents into public domain as required in terms of the Municipal Systems Act and Municipal Finance Management Act.	Distribute the Annual report 2008/2009 to public areas or domain	Not done	To be distributed in 4 th quarter	The Annual Report shall be distributed in the 4 th Quarter as per plan.
	Distribute MPAC Oversight reports (including 2005/06 and 2006/07) in the public domain	Not done, due to the historic nature of the reports, therefore no need to put in public domain	Reports were approved by the council.	MPAC Oversight reports were approved by Council.
Develop a governance model that would enhance separation of powers between Council, Mayoral	Convene a workshop on the separation of powers	<ul style="list-style-type: none"> • Separation of powers was discussed at the Councillors Strategic Retreat. • A governance 	Presentation was done on the new model with district and its local municipalities.	Separation of powers was discussed at the Councillors Strategic Retreat, and governance research framework was developed.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Committee & Administration		research framework was developed		
Ensure effective functioning of the Mayoral Committee and enhance high level of political understanding amongst committee members and strengthening oversight and accountability	Monitor the implementation of Council resolutions	<ul style="list-style-type: none"> • Manual reporting successful, opt for electronic system • Entered into dialogue with the Committee Section on the full implementation of the Quidity system 	Provide training to personnel on the usage of Quidity and to enforce the usage thereof	Committee Section engaged on a full implementation of Quidity System, and more staff were trained on the system.
Ensure effective of functioning of MPAC, other section 79 committees as well as Section 80 Committees	Conduct a review of ToR of Section 79 committees: ethics, gender and rules committees	Have been reviewed and will serve in respective committees for adoption	Refer to a schedule of meetings for these committees	The ToR for Section 79 Committees: Ethics, Gender and Rules were reviewed, for adoption in respective committees.

IDP STRATEGY : MAINSTREAMING OF ISSUES RELATING TO DESIGNATED GROUPS

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Facilitate development of appropriate policies and mechanisms to enhance participation of the designated groups.</p>	<p>Participate in mainstreaming committee</p>	<ul style="list-style-type: none"> • Attended mainstreaming committee meetings convened by Community Services • Attended the IDP Review cross Cutting Workshop 		<p>The office participated in the mainstreaming committee meetings and workshop on IDP Review on cross cutting issues.</p>
	<p>Finalize the Gender policy, process to be followed</p> <ul style="list-style-type: none"> • Submit a 2nd draft of Gender policy for discussion to Gender technical committee • Present Gender policy to Women Council for discussion • Develop a policy formulation process. 	<p>For purpose of uniformity in Sedibeng, submitted gender policy and strategy at local municipality for alignment and approval.</p>	<p>To make a follow-up at local municipality level for approval of the gender policy and strategy.</p>	<p>Shared SDM Gender Policy and Strategy with local municipalities for alignment and approval.</p>

CLUSTER

: OFFICE OF THE MUNICIPAL MANAGER

KEY PRIORITY AREA : VIBRANT DEMOCRACY

DIRECTORATE : INTERGOVERNMENTAL RELATIONS

IDP STRATEGY 1 : PROMOTE HIGH LEVEL OF INTERGOVERNMENTAL COOPERATION AND COORDINATION

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
Ensure effective and efficient functioning of all IGR structures as contained in the Sedibeng IGR Framework.	12 Joint MM's. 4 Joint Mayors' Forum. 4 Joint Mayoral Committees.	Joint Municipal Managers Forum meeting sat on 17 February 2010, and the next meeting arranged for 10 March was postponed to 07 April 2010. The following matters of strategic relations were discussed and resolved on: <ul style="list-style-type: none">• Service Delivery status	A need to follow up on the Joint Mayor's Forum to sit between April and June 2010. There is a need to staff-capacitate IGR Unit to coordinate target plans towards achievement of strategic objectives planned for the Joint MM's Forum, Joint Mayor's Forum and Joint Mayoral Committee.	IGR Unit in the Office of the Municipal Manager is fully operational in line with the IGR Framework, much more could be achieved when the Unit has adequate staff capacity. In accordance, enhance intergovernmental relations maintained within all spheres of government and the Local Municipalities.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
		<ul style="list-style-type: none"> • 2010 World Cup preparations; • Precincts Development Projects and; • SDM financial assistance to Local Municipalities LED projects. <p>Joint Mayors Forum is not planned in this quarter.</p> <p>Joint Mayoral Committee meeting is also set for 12-13 May 2010. Matters for discussion:</p> <ul style="list-style-type: none"> • IDP Alignment • Other Strategic Relations 		

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Ensure high level interaction and information sharing with other spheres of government, municipalities and local government associations, e.g. Vaal 21 Concept.</p>	<p>4 Broad Inter-sectoral meeting to align IDPs and Budget to National and Provincial priorities.</p>	<p>There is a constant liaison between IGR office, SPED and Gauteng Department of Local Government and Housing on Municipalities IDP's. Sedibeng District and Local Municipalities scheduled a Strategic Joint meeting on 12-13 May 2010, on the alignment of their respective IDPs, as well as to national and provincial priorities.</p>		<p>There is constant information sharing and association with other spheres of government, e.g. GDLG&H, ELM, MLM,LLM & Treasury, thus planned processes do integrate and align priorities.</p>
<p>Provide administrative support for Vaal 21 Initiative</p>	<p>Integrated development Plans and successful cooperation between SDM and</p>	<p>IGR Unit provides support to all precincts projects as initiated as a result of Vaal 21</p>		<p>Through IGR coordination, all identified Precincts Development projects are underway (, showing a</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
	neighbouring municipalities.	Concept. SDM and its Local Municipalities cooperate in the implementation of these identified projects (Precincts Development).		positive step towards intense service delivery in the region.
Coordinate and facilitate International exchange programme to achieve our strategic objective.	A draft International Strategy for approval by Council.	In progress. The Strategy to be developed and tabled before Council in the 2 nd Quarter of the 2010/11 year.	SDM had a healthy inter-relation with Netherland on the exchange programme, this is a relationship that IGR will look into reviving. Consideration will also be given to new potential relationships.	The current investigation towards the development of the International Exchange Programme Strategy proves highly edifying to staff
Promote Inter-municipal learning and recreational	Resuscitation of the SDM Social Club to ensure that all trips	The Social Club is rendered inactive due		SDM is involved in various inter-learning/ recreational engagements outside the

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
programmes (e.g. District Learning Networks) and be responsible for hosting of 2009 SALGA O.R. Tambo Games	undertaken contribute to learning of the best practices and well being of employees.	to lack of activities.		social club context, and all proved beneficial to participating staff, e.g. current intensive guidance on preparations of the 2010/11 OR Tambo games, after hosting it successfully in 2009/10.
	Well coordinated and value-add District Learning Networks	The coordination of the OR Tambo Games have been assigned to SRAC &H for 2010/11 year.		
	SDM participating teams should be ready to successful participation at the games.	The SDM teams participated in all sporting codes that were played during the 2009/10 O.R. Tambo games.		
	All preparation for hosting of O.R. Games be finalized prior the games.	SDM hosted the successful 2009/10 O.R. Tambo games. For the first time the Provincial department of SRAC participated in		

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
		the games. SRAC&H is busy with 2010/11 preparations.		

IDP STRATEGY 2 : ENSURE HIGH LEVEL OF CORPORATE GOVERNANCE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
Ensure effective and efficient functioning of internal Audit Function.	All Internal Audits will be conducted according to an Annual Audit Plan.	All Audits were conducted according to the plan. Gobodo Internal Audit and Risk Services is responsible for all internal audit work. Ms Denise Smith was appointed in acting capacity in February 2010 to manage audit processes.	It is pivotal to maintain continuous consultations and feedback between MM's office and GIAS 's officials in order to address all identified audit findings timeously.	SDM maintains a high standard and efficiency in its internal audit work, this is encouraged by an effective and mutual working relationship with GIAS.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
	<p>Appoint Audit Committee and Chairperson as per legislative requirements.</p>	<p>Audit Committee started acting in March and their appointment will commence on 01 April 2010.</p> <p>Ms Masabata Mutlaneng was appointed as the Chairperson.</p>		<p>A positive move to appoint a fully experienced Audit Committee, led by a female chairperson, thus reflect SDM's commitment to clean audit and women empowerment mandate.</p>
	<p>Convene Audit Committee meeting in terms of the Annual plan</p>	<p>The first meeting (Induction workshop) of the Audit Committee is planned for 15 April 2010, and second meeting for 29-30 April 2010.</p>	<p>All remaining meetings to be held according to Committee's approved schedule.</p>	<p>A total achievement of 3rd quarter audit plans to date shows a commitment to complete the year with positive outcomes.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Implement Risk Management Frame in SDM</p>	<p>Review Enterprise Risk Management Framework and Policy</p> <p>Implement SDM Enterprise Risk Management Framework and Policy.</p>	<p>The Enterprise Risk Management Framework and Policy development is currently initiated through desktop assessment and planning of milestones. Feedback will be presented in the last quarter to MANCO.</p>		<p>Although a review process is on-going with clear milestones, there a need for MANCO to speedily reach conclusion on the process, informed of the urgency to implement the Enterprise Risk Management Framework and Policy in SDM.</p>
<p>Implement Anti-fraud and Corruption Plan including establishment of hotline</p>	<p>Reduction fraud and corruption activities.</p>	<p>Close monitoring of fraudulent and corruption activities is ongoing. A workshop on Anti-fraud and Corruption was held on 18-19 February 2010, facilitated by PDLG and attended by SDM and its local municipalities, but Emfuleni.</p>	<p>Risk Official shall follow up and implement workshop resolutions and directives. This will be done in consultation with all relevant staff and PDLG officials.</p>	<p>The extensive involvement of PDLG with SDM and its locals in the development of Anti-fraud and Corruption Plan is progressive, thus will realise the plan and hotline established in the 2010/11 year.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
	Appoint an external independent service provider for the management of fraud and corruption hotline.	In progress, following the appointment of an official to handle all risk related matters. All relevant departments are engaged in the preparation of Terms of Reference (ToR)/ Specifications for service provider and services required.	The procurement process needs to be concluded the in the 1 st quarter of 2010/11.	Appoint of an external independent service provider for the management of fraud and corruption hotline shall be realised after the hotline is established in the 2010/11 year.
Improved management of Disclosure of Interests by Council employees	Continuous monitoring of disclosure of interests by Council Officials.	Disclosure of Interest forms for Council members and general staff are filed and checked from time to time. The Office of the Speaker oversees and manages the Councillor's file, while HR oversees the general staff files. Most Councillors submitted completed forms for filing, than general staff.	Risk Officer, in consultation with HR and Speaker's office, needs to continuously follow up on the process to have all registers updated accordingly.	A robust Disclosure of Interest process is maintained in SDM.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
Implement Organisational Performance Management System	Establish adequate mechanism for monitoring and review of performance management system.	A Draft Performance Management System will be tabled before relevant authorities in the 4 th Quarter (April – June) for consideration and approval.	Target date to be ahead to for tabling this policy.	A draft performance policy is concluded and will be tabled to Council in the 4 th quarter for noting and approval.
	Operationalisation of the IDPs and Budget.	Involved in IDP Planning processes, and oversee that all projects planned are linked directly with the Budget. To be finalised in May 2010.		IDP and budget planning process is closely managed and coordinated by the IDP Directorate, thus will be finalised on time.
	Effective quarterly reporting and monitoring mechanisms.	Included in the Draft Performance Policy to be tabled before MANCO and Council in the 4 th Quarter.	Draft Policy to be tabled in the next Council meeting.	A clear plan on monitoring of reports is tabled before SDM management informed of Mayoral Committee's recommendations.
	Ensure that complete, accurate and valid progress reports are	All reports in MMs office are validated and evaluated for accuracy before sent to	Clusters are encouraged to submit reports on time.	All reports are validated and submitted to relevant authorities.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN	PERFORMANCE ASSESSMENT
	submitted and sent to the relevant reporting authorities.	authorities.		
	Approved Annual Report.	In terms of the MFMA 56 of 2003, 2 nd Edition, 2008/09 Annual Report was tabled before Council, where it was adopted and approved.	According to Section 129 of MFMA, Act 56 of 2003, and Section 21A of Systems Act, Act 32 of 2000, a notice will be released to the general public inviting them to access, peruse and make input to the document placed on the SDM Website and at all libraries (April/May 2010). As per Council resolutions MM's Office will also send copies of the report to Auditor General, Provincial & National Treasury, and GDLG.	A comprehensive annual report was tabled before Council and approved. A clear plan towards public consultation and submission thereof to relevant legislative bodies was concluded to be rolled out in April/ May 2010.

CLUSTER : COMMUNITY SERVICES
KPA : RELEASING HUMAN POTENTIAL
DIRECTORATE : COMMUNITY SAFETY
IDP STRATEGY 3 : PROMOTE A SAFE AND SECURE ENVIRONMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Support Victim Empowerment centres	Identify training needs and provide skills development programmes to the volunteers in trauma and counselling.	Awaiting quotes from the service providers to conduct training. The delay in training was also caused by the sourcing of accredited institutions and research for new and/or improved unit standards in Victim Support Courses.	Community Safety to draw up a data base of relevant institutions.	Service providers are in a process of been appointed to facilitate training for volunteers in trauma counselling. Database of relevant institutions and unit standards is sourced.
	Support and co-ordinate awareness events for vulnerable groups (Women, children, elderly)	Three programmes held which incorporated schools safety and violence against women and children.		Community Safety held 3 programmes on schools safety and violence against women and children.
	Monitor the level of services rendered by	Still awaiting report from Province.		The Gauteng province will provide

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	the RVEC at Sharpeville.			a report on level of services rendered by the RVEC in Sharpeville.
Empower community volunteers on community safety	Train and develop 600 community patrollers & ex-combatants to improve community safety and security within the region	<p>100 Community Volunteers were trained for 2010 FIFA World cup in the field of security patrols, basic fire-fighting, basic first aid and access a control.</p> <ol style="list-style-type: none"> 1. 80 Community Patrollers 2. 20 Ex. Combatants 	<p>Volunteerism to be sustained and be utilized effectively in crime prevention beyond 2010 World Cup.</p> <p>Budget to be allocated for stipend.</p>	<p>100 Community Volunteers (80 Community Patrollers & 20 Ex. Combatants) were trained for 2010 FIFA World cup in the field of security patrols, basic fire-fighting, basic first aid and access control. Such skills can be utilised beyond 2010 World Cup.</p>
Coordinate effective partnerships to	Conduct training & induction workshops to support the	Joint training with Province for the Youth Crime Prevention Desks held at the Vaal	Guidelines to be provided by Province for the establishment of the	SDM held a joint training with the province for Youth

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
ensure safer communities	development and sustainability of Community Safety Forums, Youth Crime Prevention Desks, Community Policing Forums and Street Committees within the district	Technorama on the 16 Mar. 2010. Training conducted by Pillar To Post.	Street Committees, and provide training accordingly.	Crime Prevention Desks. Street Committees will be established.
	Hold regular Community Safety Forum meetings to address safety and security challenges	Two CSF meetings held: <ol style="list-style-type: none"> 1. Joint CSF Steering Committee Workshop – 04 Feb. 2010 2. CSF Technical Task Team meeting – 25 Mar. 2010 	Community Safety Broader Forum to be held for Qrt. 3.	2 Community Safety Forum meetings were held on safety and security matters. The Safety Broader Forum to be organised.
	Establishment of the Regional Office of the CPF Board	Two CPF Clusters' Executive Committees elected.	Regional CPF Executive Committee to be elected.	2 CPF Clusters' Executive Committees were elected, and the Regional CPF Executive Committee to be elected.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Implement the SDM Community Safety strategy.</p>	<p><u>Pillar 2: Environmental Design</u></p> <p>Identify and address areas vulnerable to criminality through stakeholders participation</p>	<p>Three meetings held with role-players in preparation for the Student Safety Audit to be conducted at the residential areas around the Vaal University of Technology and North West University.</p>	<p>To involve every role-player directly and/or indirectly affected about the living conditions of the students at the identified areas. These include the Vaal Accommodation Association, VUT, NWU, SAPS, Residents and Students.</p>	<p>3 meetings were held with role-players i Vaal Accommodation Association, VUT, NWU, SAPS, Residents and Students in preparation for the Student Safety Audit to be conducted at the residential areas around the Vaal University of Technology and North West University.</p>
	<p><u>Pillar 3: Public Education</u></p> <p>Develop and sustain crime prevention programs that will promote moral fibre and social</p>	<p>Youth IMBIZO held at Bophelong Hall on the 28 Jan. 2010 in partnership with SAPS, ELM, Social Development to address amongst other subjects, issues related to moral regeneration within the</p>	<p>More programs addressing moral fibre to developed and implemented, with the target being the Youth.</p>	<p>Youth IMBIZO was held at Bophelong Hall in partnership with SAPS, ELM, Social Development to address issues related to moral regeneration within</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	responsibility within the communities	<p>society.</p> <p>A campaign was conducted in Devon on the 14 Jan. 2010 to promote awareness on Gun Amnesty and address an element of moral fibre with regard to the National Government call on Gun free and Amnesty Program.</p>		<p>the society.</p> <p>A Gun free and Gun Amnesty campaign was conducted in Devon to promote awareness on Gun Amnesty and address moral fibre.</p>
	Conduct schools safety awareness programmes at both primary and secondary schools within the region	<p>Awareness on Schools safety was conducted at schools in Bophelong and Vanderbijlpark on the 18 Jan. 2010.</p> <p>Hlayiseka Schools Safety Training workshop held at Sebokeng College during the period: 21 – 23 Feb. 2010.</p>	Schools Safety Teams to be revived and/or established at our schools to lead programs on violence at schools.	Hlayiseka Schools Safety Training workshop was held at Sebokeng College, and Awareness on Schools safety was also conducted at schools in Bophelong and Vanderbijlpark.
	<p><u>Pillar 4: Law Enforcement</u></p> <p>Increase visibility through joint</p>	Regular Joint Roadblock Operations held by SAPS, Traffic Services and Community Patrollers.	Joint Operations to be aligned with SAPS and Traffic program	Trained Community Patrollers held Regular Joint Roadblock Operations with

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	operations and utilization of community patrollers in crime prevention			SAPS and Traffic Services.
	Promote road safety programmes to reduce the risk of accidents on our roads	Three Road Safety Education Awareness program held various schools in Sebokeng.	A District co-ordinated Road Safety Education Programme to be held in May 2010.	3 Road Safety Education Awareness programmes were held at various schools in Sebokeng.
	<p><u>Pillar 5: Social Crime Prevention</u></p> <p>Develop an integrated SCP implementation Plan to address and reduce crimes generated by socio-economic factors</p>	<p>Various programmes related to SCP held within the region. Some programmes that were conducted during the December include:</p> <ul style="list-style-type: none"> - Joint Initiations Operation in partnership with SAPS and ELM (23 – 31 Dec. 2009) - Establishment of the Rural Safety Forum in partnership with Lesedi Local Municipality, 	<p>Rural Safety Strategy to be developed at district level to enable better coordination and policing at remote and rural areas within the region.</p> <p>Liquor Forums to be established per policing precinct.</p>	Rural Safety Strategy to be developed at district level to enable better coordination and policing at remote and rural areas within the region.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		<p>SAPS, Spoornet and Heidelberg Farmers on the 15 Dec. 2009.</p> <p>- Joint Liquor Awareness Campaign held with Dept. of Economic Development, ELM, SAPS and SALTA at Evaton and Sebokeng on the 12 Dec. 2009.</p>		
<p>Expand the CCTV surveillance system within the district.</p>	<p><u>1. Proposed Phase 1</u></p> <p>Conversion of the current Optic Fibre Network to Wireless Transmission in Evaton and Sebokeng.</p> <p>Establish a link and integration with the CCTV System in Lesedi and Midvaal.</p>	<p>The scope of the project has been extended to Licensing Service Centres. CCTV Cameras will be installed at Vereeniging and Vanderbijlpark Licensing Centres and should be finalized before the end of June 2010.</p> <p>Trenching in Boitshepville is almost completed.</p> <p>Access Control System has been upgraded at the CCTV</p>	<p>The link to Lesedi and Midvaal will be done in the next phase, i.e from July 2010.</p> <p>Heidelberg and Meyerton Licensing Service Centres will be done in the next financial year (2010/11).</p> <p>Optic fibre from the Surveillance Centre to the CBD should be migrated to underground.</p>	<p>The scope of the CCTV surveillance system has been extended to Licensing Service Centres.</p> <p>A new UPS with bigger capacity for back-up power has been procured for the system at the Surveillance Centre, and access control</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		<p>Surveillance Centre.</p> <p>A new UPS for back-up power with bigger capacity has been procured for the system at the Surveillance Centre.</p> <p>One major repair worth about R94 211.42 was made on the Optic Fibre leading to Vereeniging CBD.</p>		<p>system has been upgraded at the CCTV Surveillance Centre.</p> <p>The trenching in Boitshepiville is almost completed.</p> <p>A major repair worth was made on the Optic Fibre leading to Vereeniging CBD.</p>
<p>Implement the 2010 safety and security programme</p>	<p>Develop safety and security plans for public viewing areas for the 2010 FIFA World Cup</p>	<p>100 Community volunteers trained to assist during the 2010 World Cup activities.</p> <p>Two 2010 Safety and Security meetings held.</p> <p>Individual meetings were also held with Emerald Casino and Riverside Sun Hotel to determine the level of readiness for the World Cup.</p>	<p>All Safety and Security Plans to be finalized by all relevant role-players.</p> <p>People that will man the JOC should be identified.</p> <p>JOC needs to be resourced.</p>	<p>100 Community volunteers were trained to assist during the 2010 World Cup; State of readiness meetings were held with Emerald Casino and Riverside Sun Hotel as hosting venues for Switzerland and Ivory Coast</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		An office space for the JOC has been identified, and it will be based at Vaal Technorama.		respectively during the 2010 World Cup JOC is identified to be functional at Technorama.
Ensure the implementation of calendar events and other identified projects	Develop an integrated implementation plan that outlines programmes addressing crime and road safety challenges.	Programmes are implemented in accordance with the Social Crime Prevention Action Plan 2010.		Various programmes are continually implemented in accordance with the Social Crime Prevention Action Plan 2010.

DIRECTORATE : EMERGENCY MEDICAL SERVICES (EMS)

IDP STRATEGY: PROMOTE EFFICIENT DELIVERY OF EMERGENCY MEDICAL SERVICES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Improve response times	Maintain and monitor response times	<p>63% of confirmed Priority 1 incidents reached within 15 minutes in Urban Areas</p> <p>97% of confirmed Priority 1 incidents reached within 40 minutes in Rural Areas</p>	<p>Motivational measures to improve work attendance i.e. sick leave, light duty annual leave, training and other absenteeism. Ageing fleet need to be addressed by GPG. Eight replacements (New Ambulances) were received end November 2009.</p>	<p>A response time is closely monitored: 63% of confirmed Priority 1 incidents reached within 15 minutes in Urban Areas</p> <p>97% of confirmed Priority 1 incidents reached within 40 minutes in Rural Areas</p>
Improve quality of care by EMS personnel	Maintain operational status in accordance with MOA.	<p>21 emergency medical vehicles on average operational per shift.</p> <p>1.4 advanced life support primary response vehicles on average operational per shift</p>		Operational status is maintained at all times in accordance with MOA, as required vehicles are operational per shift.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	Conduct Basic Life Support Refresher Training	3 Basic Life Support Refresher training courses conducted 18 Personnel trained		3 Basic Life Support Refresher training courses were conducted and 18 Personnel benefited from such training.
	Conduct Driver Evaluations and guidance	3 Driver Evaluation guidance courses conducted. 18 Personnel trained.		3 Driver Evaluation guidance courses were conducted and 18 Personnel benefited.
Improve quality of care by EMS personnel	Organise Basic Life Support for Health Care Providers course	3 BLSHCP courses arranged 25 Personnel trained.		3 Basic Life Support for Health Care Providers course were conducted and 25 Personnel benefited.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Implement public education programmes	Empower community members on basic first aid treatment (Buddy Aid)	6 Courses conducted to empower communities in basic first aid. 191 Community members trained in basic first aid.		6 Basic First Aid courses were conducted, and 191 community members benefited.
	Conduct public education on EMS	870 Community members reached. 8 Schools reached (No schools reached in December 2009 due to examinations).	Priority will be given in the next quarters regarding schools	870 Community members were reached, and 8 schools were reached.
Improve EMS services in rural and outlying areas.	Dedicate Emergency Medical Vehicles to be operational at satellite venues	2.6 EMS Vehicles on average dedicated per shift at identified satellite venues.		An average of 2.6 EMS vehicles were dedicated per shift at identified satellite venues.

DIRECTORATE : SPORTS, RECREATION, ARTS, CULTURE & HERITAGE:

IDP STRATEGY : NURTURE THE DEVELOPMENT OF PEOPLE’S POTENTIAL THROUGH SPORT, RECREATION, ARTS AND CULTURE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Support the District Council’s Sports programmes</p>	<p>Coordinate the Multi –coded Sports Development Programme (e.g. local, regional and multi – colours)</p>	<p>Interim Regional Sports Council not launched as per SASCOC’s (South African Sports Confederation Commission) directive. Still awaiting the Gauteng Sports Council’s response</p> <p>Deliberations with the Gauteng Lions Rugby Club on the development of Rugby in primary schools, especially within the previously disadvantaged communities and rural areas is still an ongoing process</p>	<ul style="list-style-type: none"> • A letter was written to the Gauteng Sports Council to give guidance on the way forward given SASCOC’s new approach regarding reconstitution and functionality of Sports Councils 	<p>Interim Regional Sports Council not yet launched as per directive of South African Sports Confederation Commission.</p> <p>Gauteng Lions Rugby Club is engaged on the development of Rugby in primary schools, especially within the previously disadvantaged communities and rural areas.</p>
<p>Coordinate the 2010</p>	<p>Coordinate the 2010</p>	<p>Successfully facilitated the</p>		<p>Successfully</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>FIFA World Cup Strategy</p>	<p>FIFA World Cup Strategy</p>	<p>viewing of the semi-finals, loser's finals and finals of the 2010 African Cup of Nations Tournament that was hosted by Angola.</p> <p>Successfully hosted the four Nations Human Rights Football Tournament.</p> <p>Business Plan to host PVA's on African Cup of Nations forwarded to Province for funding, event held successfully at Saul Tsotetsi on 20/01/2010, semi-final and final on 31/01/2010.</p> <p>Engagement tour to lobby Ivory Coast and Swiss Teams to stay and practice in our area undertaken successfully. Both teams confirmed their stay and practice venues in Riverside Sun (George Thabe) and Emerald Casino (Isak Steyl).</p> <p>Mexico, currently staying in</p>		<p>facilitated the viewing of the semi-finals, loser's finals and finals of the 2010 African Cup of Nations Tournament that was hosted by Angola.</p> <p>Successfully hosted the four Nations Human Rights Football Tournament.</p> <p>Successfully managed Public Viewing Areas during African Cup of Nations held at Saul Tsotetsi wherein semi-final and final were displayed.</p> <p>Ivory Coast and Swiss Teams were successfully lobbied</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		Thaba Ya Batswana will be practicing at Waterstone College, Midvaal.		to stay and practice in our area. Venues will be Riverside Sun and Emerald Casino, while practice venues will be George Thabe) and Isak Steyl). Mexico team is accommodated at Thaba Ya Batswana and will be practicing at Waterstone College in Midvaal.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Implement a programme to support artists and crafters, including	Develop and implement the Arts to the People” Strategy	Choral Music and Storytelling workshops were held successfully. Arts and Culture staff members attended the		Various events including capacity building workshops and festivals were

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>the establishment of the school of the Art.</p>		<p>Events & Protocol Management workshop</p> <ul style="list-style-type: none"> • The drama festival will take place on the 15 June 2010 as a Youth Month Programme • Hip Hop/ Kwaito Festival and Sedibeng Choral Festival were held during the Human Rights Month • Two sites were identified at Ratanda and one in Evaton for murals to be done end May 2010 • The meeting with Emfuleni Arts and Culture Forum is scheduled for the 12 & 19 April 2010. • 5 Developmental Artists performed on the 21 March 2010 • The South African Cultural 		<p>held successfully for artists and staff in the region: Choral music workshops, storytelling workshops, events and protocol workshop, drama festival, hip-hop-kwaito festival, and cultural exhibition.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		Exhibition is planned for the 10 April 2010		
<p>Establish a Craft hub at the old Sharpeville Police Station</p>	<p>Establish the regional craft hub</p>	<ul style="list-style-type: none"> • Refurnishing of Old Police Station is in process Finalise MOA with Emfuleni for the transfer of the premises • Identification of the Crafters that will attend the Marketing training was done and the training will start on the 01 April 2010 • Negotiation with Sharpeville Service Provider is in process to install the silkscreen equipment and do training at the Hub. 		<p>Old Sharpeville Police Station shall be transferred to the Sedibeng District by Emfuleni Local Municipality to be upgraded to be a Craft Hub.</p> <p>Various trainings are scheduled to take place at the Hub.</p>

IDP STRATEGY 2: PROMOTE AND DEVELOP THE HERITAGE OF OUR REGION

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Develop a comprehensive Heritage Programme</p>	<p>Implement a programme for identified commemorative days (i.e. Human Rights, Heritage etc)</p>	<p>2 Heritage routes conducted for Gauteng Tourism Authority, Tour operators, owners of tourism products and Schools.</p> <ul style="list-style-type: none"> • SAHRA has committed to provide support in the form of consultation with families, research, issuing of permits for erection of headstones and other legislative requirements including facilitating a process to declare the Boipatong as a Heritage site. • Report on Oral history finalized, awaiting input from Heritage Consultants. • Trip undertaken to Cape Town with survivors and families of victims of Boipatong. The department 	<p>MOA to be finalized with SAHRA</p> <p>To link with TRACE(Precinct Development)</p>	<p>Heritage related programmes were successfully implemented, namely, heritage routes, oral history, and a trip to Cape Town with survivors and victims of Boipatong massacre.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		arranged a visit to Iziko Museum.		
Develop the Turn Around Strategies for the Museums and Theatres in the district.		Drafts strategies for Museums and Theatres are ready for Sec 80/MAYCO.	Awaiting the South African Museum Association (SAMA) input. The commemoration of 26 March shooting be incorporated into Human Rights Programme	Drafts strategies for Museums and Theatres are developed and ready for Sec 80/MAYCO
Implement a programme for identified commemorative days(i.e. Human Rights and Heritage days)	Identify and celebrate regional commemorative days, in partnership with local and other stakeholders	Implemented the Human Rights Programme as adopted by Council in partnership with Province, Locals and other stakeholders. Also implemented a programme for commemoration of the Houtkop Massacre of 26 March 1990 in partnership with SANCO.		The Human Rights Programme was successfully implemented in partnership with province, locals and other stakeholders. The Houtkop Massacre of 26

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
				March 1990, was also commemorated in partnership with SANCO.

DIRECTORATE : DISASTER MANAGEMENT

IDP STRATEGY 3: PERFORM DISASTER MANAGEMENT EFFICIENTLY

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Review the District Wide Integrated Disaster Management Plan.</p>	<p>Approved District Wide Disaster Management Plan</p>	<p>The District Wide Disaster Management Plan has been reviewed for the current financial year.</p>	<p>There is a need to fast track the National Key Points plans so that they form part of the district wide Disaster Management Plan</p>	<p>The District Wide Disaster Management Plan was reviewed, and there is a need to integrate the National Key Points Plan.</p>
	<p>Review and update the (Midvaal, Emfuleni and Lesedi) Disaster Management Plans</p>	<p>Emfuleni is in the process of compiling their Disaster Management Plan</p>	<p>Locals are encouraged to deliver in their plans. The department is willing to assist struggling locals</p>	<p>Two local municipalities, Lesedi and Midvaal, updated their Disaster Management Plans. Emfuleni Local Municipality is in the process of compiling their Disaster Management Plan</p>
<p>Comply with the Disaster</p>	<p>Implement legislative requirement as per the</p>	<p>Quarterly and monthly reports submitted to the Provincial</p>	<p>Ensure that locals are familiar with the</p>	<p>Disaster Management established the regional</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Management Legislation	Act.	<p>Disaster Management Centre as per the legislative requirements.</p> <p>Two reports have been tabled before the section 80:</p> <ul style="list-style-type: none"> • Establishment of the regional Intergovernmental committee on Disaster Management (political Structure) • Procedures on Declaration of a regional Disaster <p>The regional Emergency Services Forum meeting took place during the third quarter.</p>	Disaster Management Framework so that the implementation is regionally run	Intergovernmental committee on Disaster Management, submitted reports to the province and tabled two reports before section 80, as per legislative requirements.
	Organize the Sedibeng Disaster Management Indaba	A successful Indaba has been held on the 26 th of July 2009	More Indaba/workshops need to be done to further improve knowledge in Disaster	A successful Sedibeng Disaster Management Indaba was held on the 26 th of July 2009.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
			Management for all relevant role players	
	Number of Disaster Management Forum meetings held	Two forum sittings have taken place. The third one was held in the form of an INDABA/Workshop envisaged to sit on the 26 th of March 2010. The last forum sitting for the current financial year is envisaged to be in May 2010	More encouragement on members participation particularly hospitals is needed	Disaster Management Forum meetings were held, and the last one is set to take place in the last quarter.
	Run the river safety programme	This programme is scheduled for the festive season. The safety along the river is also envisaged during the 2010 as some visitors will be found along the Vaal River during their stay in the area. Emfuleni has formed a team with equipment to deal with this. SDM has ensured effective training of the team; they have been trained in Water diving course.	Appropriate measures have to be put in place to ensure safety of people along the river at all times. All these to be addressed in the By-laws that are currently being drafted by Emfuleni	Emfuleni established a team and drafts By-laws to develop measures to ensure safety of people along the river

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	Run public education and awareness campaigns/programmes	<p>The department held an awareness campaign on the 10th of February 2010 in Saul Tsotetsi as part of the Library day celebration. The awareness campaign was about publicity of the emergency number (10177) to the communities and the critical information needed when making an emergency call to the centre.</p> <p>Other activities coordinated by the department that were run by the Public Information and Education Relation officials from the local municipalities include the following:</p> <p>Fire Safety Awareness, LNTB (Lurn Not To Burn), Stop, Drop and Roll, First Aid at Duncanville, Noldick, Bophelong, Ratanda, Vanderbijl Park, Sebokeng, De</p>	<p>There is a dire need for permanent Public Information and Education Relations officials at the district level to effectively focus on awareness programmes. Currently these activities are done as a collective with locals and budget provision for material is from SDM and it is very limited. Measures are being taken to request provincial assistance in this regard.</p>	<p>An Emergency Awareness campaign was held in February at Saul Tsotetsi in Sebokeng. Various campaigns were also held throughout the region: Fire Safety Awareness(LNTB), Stop, Drop and Roll; and First Aid .</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
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	Draw up emergency plans for all known mass events	19 emergency plans drawn for the period	Measures are being taken to request event organizers to timeously set plenary meetings so that emergency plans are drawn up on time	19 emergency plans were drawn for the period.
	Ensure provision of emergency relief	20 blankets distributed to victims of shack fires in the region. 2 food parcels distributed to destitute families. 4 tents were erected for temporary accommodation.	Currently storage facilities are a concern for the department. Negotiations have been undertaken with facilities in this regard.	Emergency relief is implemented successfully during any disaster. The storage facilities need upgrade.
Implement the Centralised Communication Centre Services	Handle all calls within 5 rings.	Over 16000 calls received for the period and 95 % of the calls have been handled within timeframes.	Measures have been put in place for constant monitoring of the Emergency Communication	Over 16000 calls received for the period and 95 % of these calls have been handled within timeframes.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
			Centre operations	Measures have been put in place for constant monitoring of the operations at the Emergency Communication Centre.
	Ensure 3 minutes call taking period	70% of the received calls were handled within stipulated time frame.	The issue of electrical complaints coming into the emergency centre at times impede effective running of the centre. The issue has been discussed with Emfuleni electrical department and the electrical calls are now diverted into the traffic centre.	70% of the received calls were handled within stipulated time frame of 3 minutes.
	Ensure manning of the 5 operational consoles per shift	There was 80% of manning of consoles for the quarter. This was due to: <ul style="list-style-type: none"> • Personnel strike on the 	Additional staff was requested to come in for overtime.	There was 80% manning of consoles for the quarter, caused by personnel strike and the January/February

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		<p>last day of the quarter.</p> <ul style="list-style-type: none"> Personnel training that was taking place in January and February. 	<p>With the upgrading, there are now 8 consoles and only six operators including the supervisor.</p>	<p>personnel training. There are now 8 consoles and only six operators including the supervisor are manning them.</p>
	<p>Handle all reported Communication Centre complains</p>	<p>2 complaints were received during the quarter:</p> <ul style="list-style-type: none"> Failure to dispatch an ambulance Delay in answering emergency telephones 	<p>The matter has been referred to HR as it a disciplinary offence/matter</p> <p>Monitoring mechanisms have been put in place (Voice recorder)</p>	<p>Monitoring mechanisms have been put in place, i.e. voice recorder, to handle all complains reported at the Communication Centre.</p>
	<p>Enhance the personnel skills through training</p>	<p>23 Emergency Communication Centre staff have been trained in Emergency Call taking and Dispatching course during the quarter in question.</p>	<p>Ensure implementation of acquired skills after training to improve service</p>	<p>Emergency Communication Centre staff attended a training on Emergency Call Taking and Dispatching.</p>
<p>Monitor the delivery of</p>	<p>Train local fire fighting officials as per their</p>	<p>8 fire officials trained in Hazmat operations and confined space</p>	<p>Trained staff needs to be utilized effectively</p>	<p>The fire officials were trained in Hazmat</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
specialised fire fighting services in accordance with the MOA	needs	rescue courses in Lesedi and 4 officials trained in Diving course	for the sake of value for money.	operations and confided space rescue courses in Lesedi, and 4 others attended a Diving course.
	<ul style="list-style-type: none"> Procure fire-fighting equipment as per the locals' needs 	20 relief tents procured for the term in question	Ensure data availability from locals regarding stock of needed equipment	Fire fighting equipment, e.g. relief tents were procured as per the local needs.
	<ul style="list-style-type: none"> Review the fire services MOA 	The district is awaiting signed MOA from the local municipalities.	There is a need to fast track the signing of the reviewed MOA from the locals	There is a need to fast track the signing of the reviewed MOA from the locals
	<ul style="list-style-type: none"> Ensure effective process of reimbursement on specialized fire fighting claims received 	All claims received from the locals were processed and paid to the value of R50 000.00 for the quarter.	Emphasis to be put on proper claims submissions. Inform Locals respectively	All claims received from the locals were processed and paid.
Ensure the implementation of	Advise on plenary meetings for the 2010	15 meetings were held to update the 2010 emergency		Emergency Plans for the Public Viewing

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
calendar events and other identified projects	World Cup	plans for the Public Viewing Areas (PVAs).		Areas (PVAs) of the 2010 World Cup were discussed solidified in various meetings.
	Draw up emergency plans for public viewing area for the 2010 world cup	<p>The Sedibeng 2010 emergency plan has been drawn up. The department is currently collating all other relevant plans from the line functions that will form part of the broader plan. Several meetings were held with relevant role players during the quarter in question and another follow-up meeting is envisaged to take place on the 23rd of April 2010 to finalise all plans.</p> <p>Emfuleni Local Municipality has drawn up draft plans for base camps and training venues.</p> <p>Sedibeng and the three locals are currently finalizing the plans for the PVA's.</p>	It is of importance to receive and attend every meeting on 2010 FIFA world cup in the region so as to stay informed and to provide the necessary inputs on DM progress in avoidance of eminent disasters.	The Sedibeng 2010 Emergency Plan was finalised and discussed in various meetings..

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	Implement the International Disaster Risk awareness week activities	Engagements with the PDMC are underway (2 meetings already held) in preparation for the 2010 ISDR campaign, which will take place in October. The identified theme for the 2010 ISDR week is <i>Urban Risk Reduction: Building resilient cities, addressing urban Disaster Risk</i> . The theme has been adopted under the auspices of the ISDR and is being spearheaded by the National Disaster Management Centre.	There is a dire need for permanent Public Information and Education Relations officials at the district level to effectively focus on awareness programmes. .	Meetings were held with PDMC in the preparation of the 2010 ISDR campaign
	Run the International Fire Safety awareness week activities	The International Fire Safety week takes place in October annually. Plenary meetings are underway in preparation for the week.	The activities are to take place in October	Plenary meetings are underway in preparation for the International Fire Safety awareness week, taking place in October.
	Run the pre winter Fire safety awareness week	The pre-winter awareness week, which is annually held from May, will in this current	There is a dire need for permanent Public Information and	The regional plenary meetings were held to outline how the Pre-

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		<p>financial year coincide with the 2010 FIFA World Cup. A collective agreement provincially was that this year the week will be run at the Public Viewing Areas within all regions. 2 regional plenary meetings have already been convened in Sedibeng in preparation for the Public Information and Education Relations activities that will be held. Some awareness materials are also being procured.</p>	<p>Education Relations officials at the district level to effectively focus on awareness programmes. .</p>	<p>winter Fire Safety Awareness week shall be implemented, and resolved to conduct such activities at the Public Viewing Areas within the region.</p>

DIRECTORATE: HEALTH AND SOCIAL DEVELOPMENT

IDP STRATEGY: PROMOTE EFFICIENT DELIVER OF PRIMARY HEALTH CARE; PROMOTE SOCIAL DEVELOPMENT OF OUR COMMUNITIES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMNACE ASSESSMENT
<p>Monitor the District Health System</p>	<p>Facilitate the District Health Technical team activities/meetings</p>	<p>District health technical team meeting held.</p> <p>District Health plan 2010/2011 completed.</p> <p>-District Health Expenditure review completed</p> <p>1st round measles, Polio, Vit. A and Deworming campaign plans and preparation completed due to start on 12 April 2010 to 23 April 2010 for children age 6 months to 15 years</p> <p>H1N1 vaccination campaign starting April / May for frontline health care workers and community risk group</p>	<p>Integration of the DHP into the IDP</p> <p>Mobilization of the community and creation of awareness</p>	<p>The District Health Technical team is fully functional; the District Health Plan and the District Health Expenditure review are completed.</p> <p>Various Plans are completed to be rolled out in the 4th quarter, namely, 1st round measles, Polio, Vitamin A and Deworming, H1N1</p>

		<p>such as:</p> <ul style="list-style-type: none"> ❖ Pregnant Women ❖ Children under 15 years with HIV/AIDS attending ARV Clinics ❖ Patient with chronic heart and lung diseases ❖ Frontline clinicians in casualty, ICU and EMS <p>HIV Counselling and Testing(HCT) campaign starting on 15/04/2010 and for the achievement of set goals all health personnel in all Sedibeng District Health Facilities have been trained.</p> <p>Outbreak Response Team (OBR) plan of action for 2010 soccer world cup in place</p> <p>TB Cure Rate has dropped from 72% to 74%</p>	<p>Continuous counselling and testing</p> <p>Plan integration with the Health Sector Plan</p> <p>TB team to work as a collective to address challenges</p>	<p>vaccination, HIV Counselling and Testing(HCT).</p> <p>The PHCFC Summit was held on 18/02/10.</p>
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IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>Health Sector 2010 FIFA World Cup Plan in process of development</p> <p>Facility Committees under review</p> <p>PHCFC Summit held on 18/02/10</p>	<p>Involvement of all stakeholders.</p>	
	<p>Facilitate the District Health Council activities(meetings, workshops</p>	<p>Shortlisting of PHCFC members on 19/4/10 for the term 2010-2012</p> <p>Provincialization discussions re- started through Provincial Health Council although no formal report was received by Municipalities.</p> <p>Six (6) Sites to establish additional ARV sites have been identified and are being prepared.</p>	<p>- Provincialisation still pending</p> <p>- According to Province a process on developing MOA/MOU should commence in the place of SLA</p> <p>Upgrading of sites and employment of personnel by Province.</p>	<p>Six (6) more sites are identified to be prepared as ARV sites .</p>

DIRECTORATE : AIDS DIRECTORATE

IDP STRATEGY : PROMOTE HIV&AIDS UNDERSTANDING, TREATMENT, CARE AND SUPPORT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Support the implementation of internal (municipalities) and external (businesses) workplace programmes	Facilitate the review of local municipalities workplace policies	11 Government departments have workplace policies and programmes	Strengthen IGR	Workplace policies and programmes are developed.
	Facilitate Emfuleni local municipality employees' HIV&AIDS impact assessment	Specifications sent to Human Resources.	Support and encourage Emfuleni to conduct their impact assessment.	The specifications for the HIV & AIDS Impact assessment is with the Human Resources.
	Facilitate municipalities' HIV&AIDS mainstreaming	Trained 7 employees on mainstreaming course at Pretoria University	Encourage mainstreaming	Employees were trained on mainstreaming at Pretoria University.
	Support businesses in the development of the workplace policies	19 private companies have policies and programmes, with 5 companies providing ARVs	Strengthen and identify more companies	Private companies were supported to develop workplace policies/programmes, and about 5 provide ARVs.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	Support businesses in the training of Peer Educators	Trained 191 Peer Educators, especially within government departments		191 Peer Educators from various departments received training.
	Support the implementation of HIV& AIDS Calendar events	Departments and sectors actively participate in calendar events, with more than 60% of employees reached	Encourage HIV testing where possible	More than 60% of employees were reached during calendar events.
	Provide male and female condoms	160 000 male condoms and 842 female condoms distributed.	Increase the number of condoms distributed through Condom Information logistics management	Condom distribution was excellently rolled out, with 160 000 male condoms and 842 female condoms distributed.
Monitor the implementation of the SDM AIDS Strategy (2007-2011)	Hold Interdepartmental (Govt. Dpt.) meetings	IDC meeting held in February and departments presented progressive reports.	Through the AIDS Council instil a sense of urgency to managers	AIDS Strategy is well monitored.
	Support local municipalities' inter-sectoral forum	All the Local Municipalities hosted their Inter-sectoral	Encourage joint planning, implementation,	All the Local Municipalities hosted their Inter-sectoral

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		meetings in March.	monitoring and evaluation	meetings.
	Conduct stakeholders' workshops to determine beneficiaries of the strategy	The District AIDS Council held its meeting where more than 15 sectors and departments presented their reports. This session depicted shortfall and successes with the programme	Conduct such workshops at least biannually	The District AIDS Council held a stakeholder meeting where more than 15 sectors and departments presented their reports
	Support stakeholders implementing the strategy through workshops and training	Supported Faith Based organizations, NGO's, youth and traditional health practitioners workshops	Ward-Coordinators workshop on their roles and responsibilities within wards	The AIDS Directorate supported workshops for NGO's Faith Based Organizations, Youth and traditional health practitioners
	Provide Information, Education and communication materials and condoms to sports recreation, arts and culture, commercial sex workers, tourism sector/departments.	Over 5000 IEC material distributed and 160 582 condoms and femidoms distributed.	Increase the distribution of relevant HIV&AIDS materials	Information, Education and Communication materials were distributed to relevant beneficiaries

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Facilitate the functioning of the AIDS councils (district and locals)	Facilitate the District AIDS Council meetings	The District had one meeting, with improved member sector participation.	Reporting should cover all political portfolios	The District AIDS Council held a progressive meeting
	Facilitate the development of the District AIDS Council project plan	The District does have a project plan.	n/a	The District AIDS Council has a project plan
	Implement the AIDS Council mandates	Presentations were done and a programme of action adopted for the next coming three months.	Meeting with Health & Social Development with regard to NGO funding	AIDS Council adopted a three months programme of action plan.
	Support the local municipalities AIDS Councils	Emfuleni's Local Aids Council launched, Lesedi and Midvaal will launch theirs by the end of this financial year.	Midvaal to convert their Inter-sectoral forum into an Aids Council.	Emfuleni's Local Aids Council was launched, and Lesedi and Midvaal will launch theirs in the next quarter.
Coordinate the implementation of HIV&AIDS ward	Facilitate the appointment of ward-coordinators	To date has appointed 34 ward-coordinators, based on high risk and geographic	Appointment of 15 Ward coordinators at Emfuleni pending internal process	34 Ward-coordinators are appointed based on high risk and

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
based programme		setting.	by the Municipality.	geographic setting.
	Support the ward-structures' audit	Not done as yet as we still have to finalise the processes with the ward councillors	This should be finalised by end of June 2010	Ward structures audit to be finalised in the fourth quarter.
	Support door-door campaigns	For this quarter, conducted one per local municipality targeted door-door campaigns, reaching more than 90% of the households, including rural areas. Conducted condom week and abstinence week, reaching 60% of the high risk areas such as taxi ranks, taverns, railway station, hostels and Commercial Sex Work hotspots	Review recruitment strategy of volunteers to avoid people coming in for money and not adding the value to the programme	Targeted door-door campaigns were run, reaching more than 90% of the households, including rural areas. 60% of the high risk areas such as taxi ranks, taverns, railway station, hostels and Commercial Sex Workers' hotspots were reached during the condom week and abstinence week.
	Support local poverty alleviation projects	Bophelo Impilo: More than 90% of households. There is slight reduction in STIs,	Needs to update indigent households and poverty alleviation	More than 90% of households were reached through

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		improved TB case finding and reduction in pregnancies	programmes	Bophelo Impilo. There is a slight reduction in STIs and improvement in TB case finding and reduction in pregnancies
		Khomanani: Peer education focusing on youth, women, men and children welfare. For this quarter, they have reached 9 033 people.	Training has been scheduled for the first week of May 2010	For this quarter, Khomanani: Peer education reached 9033 people. Training session is set for quarter four.
		Project win: Snowballing project which identifies, educate and support households on issues of HIV&AIDS. Ongoing activities at Khayelitsha.	Strengthen reporting mechanisms to compare with value for money	Snowballing project underway through Project win to identify, educate and support households on issues of HIV&AIDS
		Assisted 61 indigent households with burials.	n/a	Assisted 61 indigent households with burials.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	Support designated groups and other stakeholders programmes	A gender dialogue held successfully at Ratanda hall, 98 people attended.	A follow up session to be arranged.	A success Gender dialogue was held at Ratanda hall.
	Support CBOs funding	33 Community-Based Organisations has empowered more than 50% of community members.	We need to ensure geographic spread of NGOs to increase coverage and add value for the money	33 Community-Based Organisations empowered more than 50% of community members
	Support targeted interventions/projects	Men as Champions (MAC): Two meetings held in preparation of the men's dialogue. The men's dialogue was held at Ratanda Multi purpose centre and 70 men attended and the session was a great success.	Strengthen this forum for effective reduction in women, children and substance abuse	A successful Men's dialogue was held at Ratanda Multi purpose centre.
		Kago ya Bana: Ongoing activities to improve lives of vulnerable children in Midvaal		Kago ya Bana has ongoing activities to improve lives of vulnerable children in Midvaal.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Support the collaboration of HIV/TB programmes	Support TB/HIV projects	Supported the TB day	Encourage joint planning, execution and monitoring and evaluation of HIV/TB programme	Tuberculosis (TB) day was supported.
	Facilitate the implementation of TB control programme	TB/HIV service delivery is now done under one roof	Ensure effective treatment of both dual infections	TB and HIV programmes are now delivered to beneficiaries under one roof (One stop service).
Ensure the implementation of calendar events and other identified projects	Host District strategic calendar events i.e. Candlelight and World AIDS Day	8 February to 12 February 2010 was STI/ Condom week and activities were distribution of condoms and (Information, Education and Communication (IEC) as well as condom demonstration and education. The project went well, and reached more	Continue to host events, though at strategic and targeted areas	The District continuously adheres to its calendar events.
	Support local municipalities and other stakeholders implementation of the calendar events			60% of high risks areas were reached during the STI/Condom week.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		than 60% of high risks areas		

CLUSTER : TRANSPORT, INFRASTRUCTURE & ENVIRONMENT

DIRECTORATE : TRANSPORT & INFRASTRUCTURE PLANNING

IDP STRATEGY : PLAN AND DEVELOP ACCESSIBLE, SAFE AND AFFORDABLE PUBLIC TRANSPORT SYSTEMS AND FACILITIES.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Develop Sedibeng ITP which guides how we manage public transport, airports, freight and waterways.</p>	<p>Develop a District ITP (Integrated Transport Plan) document</p>	<p>The ITP is 95% complete and its draft summary was presented to the stakeholders at the Transport Summit held on the 27 November 2009.</p> <p>The dispute with the Taxi Industry on the outstanding ranks that needed to be surveyed was resolved. There was additional funding which required us to complete data collection</p>	<p>Availing additional funds to complete the ITP before the end of May 2010.</p>	<p>The Integrated Transport Plan (ITP) is 95% complete.</p>
<p>Ensure the development of the</p>	<p>Minimum of one Transport IGR</p>	<p>IGR meeting was convened on the 10 February 2010.</p>	<p>None</p>	<p>The Transport IGR held a meeting to</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
transport planning methodology through good inter-governmental relations.	meeting convened per quarter.	The focus was on input to Draft ITP.		input on the Draft Integrated Transport Plan (ITP)
Work with PRASA (Passenger Rail Agency of South Africa) for the upgrading of rail infrastructure in the region	Engagement with PRASA on rail matters in the region.	PRASA undertook a feasibility study on the upgrading of Vereeniging and Residensia Stations.	Pursue PRASA to upgrade these two stations and others identified by the ITP.	PRASA undertook a feasibility study on the upgrading of Vereeniging and Residensia Stations.
Develop and implement a 2010 transport plan to ensure that visitors and sport spectators can move around our region and to matches easily and safely.	Operation Transport Plan that meets transport requirements of visitors and local fans.	The accommodation and transport requirement of various establishments has been quantified. The challenge has been cooperation from these establishments in confirming their booking and whether transport will be required.	The SDM will remain mobilized in case that supply of transport is required by these establishments because most have organized transport for their guests.	The 2010 FIFA World Cup transport and accommodation requirements for various establishments were quantified.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Identification of key inter-modal facilities for upgrading and development as precincts/economic hubs including bus stops, Taxido Junction, Bophelong Rank and Mpumelelo.</p>	<p>Upgrading of Vereeniging Taxido Junction and Bophelong public transport facilities</p>	<p>Bophelong Public Transport facility will be funded by the province and are at stage of compiling tender document after consultation with various stakeholders including municipalities. There are various options explored in developing the rank. These include meeting current challenges of maintenance and capacity constraints.</p>	<p>The upgrading of the Taxido Junction should resolve immediate issues related to maintenance and upgrading. It should at the same time consider increasing capacity of the rank to accommodate all the vehicles. The Bophelong has the challenge of involving local contractors in its upgrading. The province will be using their criteria which is province wide than regional.</p>	<p>The Bophelong Public Transport facilities upgrading is at the stage of involving local contractors.</p> <p>There is lack of progress in the upgrading of Vereeniging Taxido Junction.</p>
<p>Develop and implement a feasible and appropriate freight facility including in possible partnership with the North West University (NWU) and its partners.</p>	<p>Conduct a study on the development of a freight facility in the region by linking up with the Sedibeng LED strategies</p>	<p>The NWU presented its progress report on Vaal Logistic Hub. The report was presented to section 80 and Gauteng Freight Forum. The ITP report requires the SDM to develop a study and take into account Vaal Logistic Hub initiatives, Holding bay for trucks and Meyerton</p>	<p>Continue to engage at the level of Gauteng for Vaal Logistic Hub as long term horizon plan for freight challenges in Gauteng. Conduct a study taking comments from the ITP on freight facility and movement in the region.</p>	<p>North West University presented progress report on Vaal Logistic Hub, that was presented to section 80 and Gauteng Freight Forum.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		Industrial Hub.		The expected initiatives are expected to include holding bay for trucks, and Meyerton Industrial hub.

IDP STRATEGY : PLAN AND PROVIDE FOR EFFECTIVE, EFFICIENT AND SUSTAINABLE ROAD INFRASTRUCTURE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Before 2011 have master plan/comprehensive plans in place to ensure delivery of new bulk road infrastructure.	Develop master/comprehensive plans for road infrastructure.	All local municipalities have appointed service providers to develop local master plans. The province is developing provincial master plan which focuses on major roads in the region. All above processes are	The development of various plans should be integral, this means a lot of consultation among various organizations should take place before final plans by each institution.	All local municipalities have appointed service providers to develop local master plans by 30 th June 2010. Gauteng is developing

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		earmarked to be finished by 30 June 2010. The district will consolidate all plans into regional road master plans.		provincial master plan which focuses on major roads in the region.
Ensure regional coordination and liaison in respect of road master planning through inter-governmental relation forums	Minimum of one Roads Management IGR meeting convened per quarter.	The IGR meeting failed to materialize for this quarter.	The meeting will be convened after the FIFA World Cup as it was cited as a challenge by most road authorities because they had to respond in short notice meetings.	Roads Management IGR meeting was not held in this quarter due to FIFA World Cup commitments by road authorities.
Work with provincial government and the local municipalities to ensure that outdated signs are removed, new signs are installed and	Removal of outdated signs and put new road and tourism signage.	The provincial and local municipalities have given a permission to work on their roads.	The Cluster will look at speedier ways to put tourism signs before the kickoff of the World Cup.	The Cluster is progressing to put tourism signs before the kickoff of the World Cup.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>tourism signage is installed and maintained for 2010 FIFA World Cup.</p>				
<p>Facilitation and coordination of the township roads upgrading strategy to make significant inroads into the upgrading of township roads to include street lighting and sidewalks.</p>	<p>Upgrading of the following roads.</p> <ul style="list-style-type: none"> • Evaton walk ways • Upgrading of Madiba and Bonatla streets 	<ul style="list-style-type: none"> • Tender document at the stage of being finalized. • ToR for both roads have been completed and consideration for speedier appointment of consultants on Madiba street is explored 	<ul style="list-style-type: none"> • Consider possibility of using already appointed consultant by Lesedi for Madiba street. • Facilitate speedier confirmation of scope of work for consultant responsible for Bonatla streets. 	<p>The processes towards the upgrading of Evaton walk ways, Madiba and Bonatla streets are underway.</p>

IDP STRATEGY : PLAN FOR EFFECTIVE, EFFICIENT AND SUSTAINABLE INFRASTRUCTURE FOR WATER AND SANITATION SERVICES, AND PROVISION OF ELECTRICITY

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Facilitate the speedy implementation of the Sedibeng Regional Sewer Scheme to build a major new regional sewage plant that will serve the demand for sewer purification in the region, and to feed treated waste water into the Vaal River system</p>	<p>Participate in the Technical and Political Steering Committees as the Technical Administrative Support to the SDM MM's Office.</p>	<p>Progress report on the project was submitted to Section 80 during this quarter.</p>		<p>The progress report on the Sedibeng Regional Sewer Scheme (a project to build a major new regional sewage plant) was submitted to Section 80 during this quarter.</p>
<p>Ensure regional coordination and liaison in respect of basic services</p>	<p>Minimum of one Basic Services IGR meeting convened per quarter.</p>	<p>IGR meeting was held in February 2010 and focus was on sharing information related to challenges in</p>	<p>Develop interest of institutions to attend IGR meetings regularly</p>	<p>Basic services IGR meeting was held to deal with challenges in the provision of</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
through inter-governmental relation forum.		provision of electricity to RDP household. And water demand management and conservation.		electricity to RDP household, water demand management and conservation.
Support the development of an approach to REDS and reinvestment in electricity networks.	Participate in the LMs Electricity Forums and the REDs Forums as the representative of Sedibeng DM.	Report was submitted to Section 80 to brief the Council about the progress in establishment of the REDS and the position of SALGA.	SALGA will be taking common approach on behalf of municipalities.	The progress report in the establishment of the REDS and the position of SALGA was submitted to Section 80.

DIRECTORATE : LICENSING

IDP STRATEGY : RENDER AN EFFICIENT AND CORRUPTION FREE VEHICLE REGISTRATION AND LICENSING SERVICE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Improve the best practice model so that clients are better served and staff are more productive	Ensure full implementation and compliance of the Best Practice Model so that clients are better served and staff are more productive	A third report to have all attrition vacancies advertised has been submitted. Reports dated October 9, September 22, 2009 and January 28, 2010 respectively.	Vacant posts must be filled	The implementation and compliance of the Best Practice Model is hindered by vacant posts in licensing department.
Before 2011 have improved capacitated staff and quality	Conduct and record weekly BPM personnel information and or training sessions.	31 sessions conducted to end of March 2010 and is on track.	N/A	31 sessions conducted to end of March 2010 and is on track.
Develop and implement an approach to address	Conduct a skills audit	None	Must be prioritized to be conducted during fourth quarter	The skills audit will be conducted in the fourth quarter.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
the non-technical skills gap				
Improved risk management including anti-fraud and corruption policies and plans	Ensure effective CCTV monitoring and reporting of captured incidents/activities	The budget provided is no longer available	Provision has been made on the 2010/2011 financial budget	The monitoring of risk management including anti-fraud and corruption will be implemented in the next financial year.
Construction of a learner license examination hall and office accommodation at the Vereeniging License Service Centre	Commencement of construction.	None	Provision to be made on the 2010/2011 financial budget and the project managed by the Directorate Transport & Infrastructure of the T, I & E cluster	The construction of a learner license examination hall will only be done in the next financial year.
Build undercover waiting areas for clients at all License	Commencement of construction.	None	Provision to be made on the 2010/2011 financial budget and the project	The construction of undercover waiting areas for clients at

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Service Centre's			managed by the Directorate Transport & Infrastructure of the T, I & E cluster	all License Service Centre will only be done in the next financial year.
Support the establishment of a License Service Centre offering all the services in the northern area of Sedibeng.	Cooperate with GPTRW and other departments in support of such a venture.	None	No further information or request has been received regarding this project	No action to coordinate support for the establishment of a License Service Centre offering all the services in the northern area of Sedibeng.
Ensure compliance to and the effective implementation of the SLA through good inter-governmental relations.	Prepare and submit SLA required reports to GPTRW	Reports are submitted by the LSC's	N/A	SLA required reports are submitted by the LSC's

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Establish onsite capacity and resource for Batho-Pele coordination</p>	<p>Ensure a good, open and accessible relationship with the office of “Batho Pele”</p>	<p>Await name tags and other related material from Batho Pele office</p>	<p>A response on an enquiry to the relevant department was not satisfactory and a follow-up has been made</p>	<p>Batho Pele office still to submit name tags to licensing department.</p>

DIRECTORATE: ENVIRONMENT

IDP STRATEGY: 1. PROMOTE CONSERVATION OF ENVIRONMENTAL RESOURCES AND BIODIVERSITY
2. BUILD PARTNERSHIPS TO ENSURE INTEGRATED ENVIRONMENTAL AWARENESS, PLANNING AND MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Develop an updated database on environmental policy and legislative requirements for local government</p>	<p>Develop an Environmental database for SDM</p>	<p>The progress is slow. Ongoing activity as and when new policy and legislation become available.</p>	<p>Review the deliverable</p>	<p>The progress on the development of environmental database for SDM is slow.</p>
<p>Develop the Sedibeng Environmental Management Framework</p>	<p>Develop EMF for Sedibeng</p>	<p>The Development of the Regional EMF has been handled by the DWEA. An EMF contractual dispute between the service provider and DWAE has stalled the process.</p> <p>Lesedi & Midvaal LMs' EMFs in</p>	<p>The project will be budgeted for and handled internally during the 2010/11</p>	<p>Lesedi & Midvaal Local Municipalities developed their Environmental Management Framework. While SDM and ELM have</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		place. SDM and ELM have resuscitated the joint efforts to develop their EMFs.		resuscitated the joint efforts to develop their own.
Ensure development and implementation of an effective Environmental Programme of Action	Review and update the current Environmental Programme of Action	<p>The EPoA Review planning process did not adequately respond to the following:</p> <ul style="list-style-type: none"> - Alignment to IDP - LM adoption; and - Consultation with other government departments <p>Therefore the project will be carried over into 2010/11</p>	Further consultation is required with the LMs for the development of the 2 nd Generation EPoA. This is due to non-adoption of the 1 st Generation EPoA by the LMs	Review and update of the current Environmental Programme of Action will be carried over into the next financial year.
Facilitate a cleaner production support programme for industry in Sedibeng to assist the private	Develop a Cleaner Production Support Programme	Proposed Concept (proposal) document for Cleaner Production has been developed. There are ongoing discussions with National	Engagement with industry is required. This will be attained through the Industrial Outreach Program	The development of a Cleaner Production Support Programme will be attained through the Industrial Outreach

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
sector in implementing environmental best practice		Center for Cleaner Production (NCPC) for possible funding of the program. SDM and NCPC are in the process of developing a 5 year business plan for the region.	which is currently unfolding.	Programme which is currently unfolding.
Ensure proper environmental planning and compliance through good inter-governmental relations.	Convene Environmental Planning IGR meetings	<p>The SDM participates in the Integrated Environmental coordination forum.</p> <p>Subdirectorate registered intentions to participate in the SANBI and revive participation in the GDARD forums.</p> <p>SDM successfully hosted a broad IGR including all Gauteng Municipalities in February 2010.</p>	The SDM is resolving issues that were prohibiting other LMs from participating in this regional forum which is chaired by GDARD.	The SDM participates in the Integrated Environmental Coordination Forum. Also successfully hosted a broad IGR including all Gauteng Municipalities in February 2010.
Initiate/partner with sustainable programmes that	Develop a job creation plan for the Environment	The working for water/wetlands programmes are Provincial and National programmes and the	Review the deliverable	The working for water/wetlands programmes are

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
create jobs and opportunities e.g. working for water/wetlands	Directorate.	SDM's role is very limited.		Provincial and National programmes and the SDM's role is very limited.
Before 2011 have developed an approach towards co-generation and energy saving e.g. solar street and traffic lights.	Develop a pilot for energy co-generation.	No progress.	The IDP deliverable needs to be reviewed	There is no progress on the development of an approach towards co-generation and energy saving.
Pilot environmentally sustainable measures in respect of street lighting (Ben Schoeman Road in Sebokeng)	Develop a pilot for energy co-generation.	No progress.	The IDP deliverable needs to be reviewed	There is no progress on the development of environmentally sustainable measures in respect to street lighting.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Implement Sedibeng Tree Planting Initiative to assist local municipalities with greening initiatives especially along pedestrian routes and in recreational areas.</p>	<p>Develop a Greening Programme</p>	<p>SDM has successfully secured funding from IndaloYethu. The Department of Water and Environmental Affairs has allocated R40mil for the implementation of a Clean and Green Programme. The district will continue to support the implementation.</p>	<p>Consultation with Emfuleni is ongoing</p>	<p>SDM has secured funding from IndaloYethu. DWEA has allocated R40million for the implementation of a Clean and Green Programme.</p>
<p>Develop a plan for wetlands and grasslands including conservation, rehabilitation and support for job creation projects to achieve their conservation and rehabilitation with focus areas on the</p>	<p>Develop a Biodiversity Strategy Report</p>	<p>SDM has been accepted as a member of the International Council for Local Environmental Initiatives (ICLEI) Membership. SDM is also part of the Urban Task Team on Biodiversity/Grasslands chaired by South African National Biodiversity Institute.</p> <p>ICLEI membership will be utilized for the SDM</p>	<p>SDM is represented in the Urban Task Team which will focus on Sharpville Dam, with support of SANBI</p>	<p>SDM participates in the Urban Task Team on Biodiversity/Grasslands chaired by South African National Biodiversity Institute.</p> <p>International Council for Local Environmental Initiatives (ICLEI) membership will be</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
urban wetlands of Sharpeville and Boipatong.		participation into the Local Action Biodiversity Programme.		utilized for the SDM participation into the Local Action Biodiversity Programme
Facilitate greening projects, Working for Wetlands, Working for Water and EPWP projects in the area of conservation.	Develop an EPWP Greening Programme.	No progress.	The working for water/wetlands programmes are Provincial and National programmes and the SDM's role is very limited.	The working for water/wetlands programmes are Provincial and National programmes and the SDM's role is very limited.
Facilitate the development of a bio-sphere conservation area in and around Suikerbosrand	Develop a Biosphere Conservation Area.	No progress.	The IDP deliverable needs to be reviewed in consideration of our indirect role (coordination) to the function.	SDM plays coordination role in the development of a Biosphere Conservation Area.

IDP STRATEGY : CREATE A HEALTHY ENVIRONMENT THROUGH EFFECTIVE ENVIRONMENTAL HEALTH MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Ensure the delivery of an effective and sustainable municipal health services</p>	<p>Develop Service Level Agreement for the rendering of MHS</p>	<p>SLA has been developed. Good cooperation from Local Municipalities in that all reports are submitted on time for submission to Section 80 : Environment.</p>	<p>The IGR structure on MHS is well functioning and meet on a monthly as per approved schedule</p>	<p>The IGR structure on MHS is well functioning and meet on a monthly as per approved schedule. SLA for the rendering of MHS has been developed. There is an excellent cooperation from Local Municipalities in that all reports are submitted on time for submission to Section 80: Environment.</p>
<p>Ensure compliance to and effective implementation of the</p>	<p>Develop a compliance schedule</p>	<p>Compliance Schedule has been developed. Norms and standards on MHS for the</p>	<p>None</p>	<p>Compliance Schedule has been</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
SLA through good intergovernmental relations		District in process of development through the IGR structure for MHS		developed.
Ensure the development and adoption of MHS by-laws	Develop Draft MHS by-laws.	Process is under discussion with local municipalities and the Section 80: Air Quality Management through the IGR's : MHS and AQM	Assistance from Legal Department Active consultation and participation from all stakeholders through a district wide by law Forum	The development of Draft MHS by-laws is under discussion with local municipalities through IGRs (MHS and AQM)..
Before 2011 have a MHS unit in place focussing on priority issues and areas.	<ul style="list-style-type: none"> Develop an MHS Strategy 	Status Quo report has been finalised. Draft documents for "Optimal Definition of MHS" and "Strategic Plan for MHS " has been drafted and will be presented in a workshop to all stakeholders at the end of April 2010	Workshop with all stakeholders to present the draft definition of MHS and the draft MHS Strategy	Draft documents for "Optimal Definition of MHS" and "Strategic Plan for MHS " have been drafted and will be presented in a workshop (April 2010) to all stakeholders.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Ensure the development and establishment of an appropriate MHS system through good inter-governmental relations</p>	<p>Develop an EHS information system</p>	<p>RFP for the development of a Monitoring and Evaluation System for MHS were drafted and submitted to Procurement Office</p>	<p>Provision of budget for this project</p>	<p>Request for proposals for the development of a Monitoring and Evaluation System for MHS were drafted and submitted to Procurement Office</p>
<p>Facilitate the implementation of the food safety programme during 2010</p>	<p>Develop an operational plan aligned to 2010 FIFA World Cup requirements</p>	<p>Operational plan has been drafted and approved in the IGR : MHS for the Region. and is in process of implementation</p>	<p>Monitoring and reporting on progress through IGR structure for MHS</p>	<p>Operational plan has been drafted and approved in the IGR : MHS for the Region. and is in process of implementation</p>
<p>Support the initiatives for the prevention and dealing with health incidents e.g. cholera</p>	<p>Establish of Outbreak Response Team.</p>	<p>Outbreak Response Team comprising all stakeholders has been established and is chaired by Province. Manager</p>		<p>The Outbreak Response Team comprising all stakeholders has</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		EHS represent the SDM as a specialist on MHS		been established
Clarify the relationship between Municipal Health Service, Environmental Health Service and Primary Health Service	Develop a report to clarify the relationships	In process. The MHS Strategy which is currently under development will clarify the matter	Report to Council for information	The MHS Strategy is currently under development.
Ensure the rolling out of community campaigns such as Clean Fires to improve our air quality.	Rollout Basa Njengo Magogo in SDM	2010 Programme developed and presented to CEF for support in terms of implementation. The 2010 plan is to rollout to 15 000 households and 5000 people through the support of Central Energy Fund. CEF has supported SDM request and the project has already been advertised.	The district together with locals to identify areas that needs implementation and define targets for the campaign	The 2010 plan is to rollout to 15 000 households and 5000 people through the support of Central Energy Fund. CEF has supported SDM request and the project has already been advertised.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Develop and implement air quality management by-laws	Develop Draft AQM by-laws.	Initiated the process of consultation with the locals to identify roles and responsibilities .The roles have been clarified and the next step is to write up the first draft bylaws for discussions	A process plan has been developed to define the phases of by-law development process.	A process plan has been developed to define the phases of by-law development process.
Ensure the effective implementation of the Vaal Priority Area Air Quality Management Plan	Submit VTAPA AQMP for adoption by council Develop State of Air reports for SDM	Discussed the adoption of the priority area plan with the national department. A report to council adopting the report will serve in the next section 80 A presentation outlining the State of Air Report has been forwarded to section 80	Provide quarterly reports on the state of the priority area to section 80	A Vaal Priority Area Air Quality Management Plan report will serve in the next section 80. The State of Air Report has been forwarded to section 80

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Support the development of the Highveld Priority Area Air Quality Management Plan</p>	<p>Participate in the Multi-Stakeholder Reference Group meetings.</p>	<p>Manager AQM is part of the Project Steering committee for this project. The Manager constantly represents the district in this forum.</p>	<p>A report on the state of the priority area project to be submitted to section 80.</p>	<p>Manager AQM is part of the Project Steering committee for the development of Highveld Priority Area Air Quality Management Plan. A report on the state of the priority area project will be submitted to the next section 80.</p>
<p>Before 2011 have an Air Quality unit in place that will be implementing the Vaal Air Quality Management Plan</p>	<p>Conduct a AQM resource and operational assessment</p>	<p>AQM resource assessment study has been completed and a report prepared to section 80. A number of reports and motivation submitted to the ED requesting for positions to provide minimum capacity to render the function at the district.</p>	<p>A number of requests have been made to provide minimum capacity to ensure that SDM is prepared to render the licensing authority function. In the interim the two approved positions need to be</p>	<p>AQM resource assessment study has been completed and a report prepared for section 80.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
			filled. Council to implement the recommendation of the air quality resource assessment study.	
<p>Develop and implement the Asset Management Plan for the Sedibeng DM air quality stations that are in Kliprivier, Sebokeng, Three Rivers and Sharpeville.</p>	<p>Develop Asset Management Plan</p>		<p>Asset management plan has been finalized. In order to implement the plan a maintenance contract is proposed.</p>	<p>Asset management plan has been finalised. In order to implement the plan a maintenance contract is proposed.</p>
<p>Undertake the Section78 process (MSA, 2000) for deciding on mechanisms to provide air quality management service</p>	<p>Undertake the Section78 process</p>	<p>A decision has been taken that the AQM resource study did satisfy the requirements of section 78 process of MSA 2000.</p>	<p>Adoption and implementation of the AQM study findings</p>	<p>The AQM resource study did satisfy the requirements of section 78 process of MSA 2000, a move adoption and implementation.</p>

IDP STRATEGY : ENSURE THE MINIMISATION OF WASTE AND MAXIMIZE RECYCLING OF WASTE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Update our Integrated Waste Management Plan (IWMP) and develop a Waste Information System (WIS)</p>	<p>Develop an Integrated Waste Management Plan</p>	<p>Draft ToR / RFP have been completed. Still awaiting comments from LM's to finalize the formulation process.</p>	<p>Consultation with the Local Municipalities</p>	<p>Draft ToR / RFP have been completed. Still awaiting comments from LM's to finalise the formulation process.</p>
<p>Ensure the rolling out of community campaigns such as waste management to improve our quality of life</p>	<p>Develop a community awareness programme on waste.</p>	<p>Clean and Green Launch which was scheduled for the 19 March 2010 was postponed due some critical key issues and the District will consult all the three Locals and consolidate a one – year Clean and Green plan . A new date will then be decided upon for the launch where the plan will be presented.</p>	<p>Development of 1- year Clean and Green Programme by SDM together with LM's and other Stakeholders.</p>	<p>SDM together with LM's and other Stakeholders will develop a 1- year Clean and Green Programme.</p>
<p>Facilitate tyre recycling and reuse activities in the</p>	<p>Develop a recycling programme</p>	<p>No Progress</p>	<p>Review the deliverable</p>	<p>The tyre recycling and reuse activities in the Sedibeng</p>

Sedibeng Region				region is not developed.
Pilot Environmentally sustainable measures in respect of landfill site management	Facilitate landfill and transfer station permitting in the Sedibeng Region in consultation with LMs.	DEA has appointed Consultant to assist Municipalities in the permitting of their sites	Review the deliverable	DEA has appointed Consultant to assist Municipalities in the permitting of their landfill sites
Ensure the development and implementation of a waste recycling strategy	Develop IWEX business plan developed	The IWEX Bid served at the Bid Evaluation Committee on 16 April 2010. The Bid Adjudication is scheduled for 23 April 2010.	Due to the delay in appointment, IWEX has been Re-advertise	The IWEX Bid served at the Bid Evaluation Committee on 16 April 2010. The Bid Adjudication is scheduled for 23 April 2010.

CLUSTER : STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT (SPED)

KEY PRIORITY AREA : RENEWING OUR COMMUNITIES

DIRECTORATE/OFFICE : DEVELOPMENT PLANNING & HOUSING

IDP STRATEGY : ENSURE INTEGRATED DEVELOPMENT PLANNING AND PROMOTE GOOD LAND USE

MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Complete the review of Municipal Housing Development Plan in conjunction with the Gauteng Local Government and Housing Department	Review of the Municipal Housing Development Plan (MHDP) and adoption of housing related policies.	No progress, due to the Provincial cash flow challenges which will be improved in the next financial year (10/11) budget.	Constant meetings to be held with Province's service provider	SDM will hold meetings with Province's service provider on the Review of the Municipal Housing Development Plan (MHDP).
Facilitate and support housing programmes in ERP	Evaton Regeneration Programme: Sub-division of stands for housing relocation,	Progress	Council has rescinded its report on the DBSA Funding loan application and resolved on funding the paving of 5	Council is funding the paving of 5 roads in Evaton.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Coordinate monitoring progress in terms of Infrastructure	street paving, title-deeds allocations, land provision for housing and land ownership and LED programmes in Evaton.		roads in Evaton. Monitoring for implementation of the project needs to in place.	There is a need to establish monitoring of the project.
Coordinate implementation of Heritage development in ERP				Heritage development still to be implemented.
Facilitate coordination of LED in ERP				LED is not yet facilitated in the Evaton Renewal Project.
Implement shack down campaign programme in partnership with Emfuleni Local Municipality in Sebokeng Unit 12	<p>Shack Down Programme:</p> <p>Information, education, communication and awareness campaigns.</p> <p>30% roll-out program by</p>	Progress. The SDM has resolved on the matter and procurement processes for the campaign has started.	The Local Municipalities are to submit reports on Shack down in terms of Housing Coordinating Forum Committee resolution. Lesedi should be copied as best practice since it comes tops	The procurement processes for the shack down campaign has started, and Local Municipalities are to submit progress reports

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
(Kanana)	2009/2010		in this process	as resolved in the Housing Coordinating Forum Committee
Coordinate and monitor the progress of formalization of project 56	Formalization of informal settlements: 100% roll out-of project 56 formalization programmes.	No progress, due to the Provincial cash flow challenges which will be improved in this financial year (10/11) budget.	Provincial government should pay contractors on time to avoid protest in the name of lack of service delivery	Lack of formalization of informal settlements (project 56)
Develop coordinating and monitoring systems				Lack of monitoring and coordinating systems
Facilitate the transfer of projects to Local Municipalities	Transfer five housing projects to Local Municipalities	MoU is in circulation to be signed by LMs and SDM		MoU is in circulation to be signed by LMs and SDM on the transfer of five housing projects to Local Municipalities.

DEVELOPMENT PLANNING (LAND USE MANAGEMENT)

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Ensure the ongoing and updating implementation of a Spatial Development Framework for the Region in such a way that it guide and direct long-term development and inform Master Plans for services;</p>	<p>Conduct annual review of the district-wide SDF(as and when the annual review of the IDP is undertaken)</p> <p>Facilitate the Local Spatial Development Frameworks;</p>	<p>Draft completed and submitted to Section 80 Committee, Mayoral Committee and Council.</p> <p>Summary of the SDF has been submitted to the IDP office for the analysis review. Summary of the analysis covers “Our area” section with the SDF brief.</p> <p>Finalised District-wide SDF and submitted approved SDF to Province for Provincial MEC comments.</p>	<p>Develop a review process with the IDP office to include a study on Rural Development into the SDF for 2010.</p>	<p>Draft Spatial Development Framework (SDF) was completed and submitted to Section 80 Committee, Mayoral Committee and Council. The approved District-wide SDF was then submitted to Province for Provincial MEC comments.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	<p>Integrated Local Spatial Development Frameworks spatial data into the district wide Geographic Information Systems (GIS)</p>	<ul style="list-style-type: none"> ▪ Lesedi GIS fully completed. Service providers release out of their contract. GIS function to be performed in-house at each Local Municipality with assistance from the District. ▪ Training sessions will be provided as per request of each local municipality. ▪ Each local municipality will be provided with a Desktop ArcGIS program to start capturing GIS data before end June 2010. 	<p>Develop a program for Wireless connectivity to include GIS and related projects.</p> <p>Wireless connectivity will assist in the development of GIS hotspots.</p>	<p>GIS function to be performed in-house at each Local Municipality with assistance from the District, and training will be provided as per request of each local municipality. Each local municipality was provided with a Desktop ArcGIS programme to start capturing GIS data before end June 2010.</p>
<p>Ensure that the urban edge</p>	<p>Work in partnership with the local municipalities to</p>	<ul style="list-style-type: none"> ▪ Additional areas have been identified by respective LMs and they are included in the 	<p>Identify more areas within the Urban Edge of the District to</p>	<p>Additional areas have been identified by respective LMs and</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>proposals are accepted by GPG and included in future land use planning;</p>	<p>review areas of growth for delineation of the regional urban edge</p>	<p>Urban Edge delineation process</p> <ul style="list-style-type: none"> ▪ Provincial proposal submitted on the 25 January 2010. ▪ Workshop with GDARD has been held on the 12 of February 2010. ▪ Report for Section 80 and Mayoral committee has been prepared to serve in March 2010. 	<p>coincide with the Local and Provincial Urban Edge.</p>	<p>they are included in the Urban Edge delineation process</p>
<p>Develop and manage a Geographical Information System for the SDM which can be integrated</p>	<p>Consolidate and integrate local municipalities' Geographic Information Systems (GIS) to promote good land use and the implementation</p>	<ul style="list-style-type: none"> ▪ Lesedi GIS fully completed. Service providers release out of their contract. GIS function to be performed in-house at each Local Municipality with assistance from the District. ▪ Training sessions will be 	<p>Install Desktop ArcGIS program to convert Oracle Data to include shape-file data.</p>	<p>GIS function to be performed in-house at each Local Municipality with assistance from the District.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>to and be supportive of Emfuleni, Midvaal and Lesedi Local Municipalities;</p>	<p>of land use management</p>	<p>provided as per request of each local municipality.</p> <ul style="list-style-type: none"> ▪ Each local municipality will be provided with a Desktop ArcGIS program to start capturing GIS data before end June 2010. ▪ Wireless connectivity will assist in the development of GIS hotspots. 		
<p>Engage with all stakeholders on Land use management in conjunction with locals;</p>	<p>Develop and Support implementation of Land Use Management policies and guidelines to assist local municipalities in the development of Land Use Management Systems (including on</p>	<p>Completed all township developments as per the GDT and local tribunals. Further Tribunal engagement meetings to come in 2010.</p>	<p>NONE</p>	<p>All township developments are completed as per the GDT and local tribunals.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	<p>how to use public land to leverage or influence private land use and considering purchasing land ourselves for the implementation of new housing approaches)</p>			
<p>Support local municipalities to implement consolidated Town Planning Scheme</p>	<p>Ensure compliance to the land use legislative frameworks within and applicable to the locals and the district.</p>	<p>All Local Municipalities completed the Draft LUMS respectively.</p> <p>Awaiting Provincial LUMS regulations and guidelines to be enacted.</p>	<p>Engage Provincial LUMS department to finalized the regulations and guidelines as well as put pressure for the Provincial LUMS to be enacted as a matter of urgency.</p>	<p>All Local Municipalities completed the Draft LUMS respectively, and await Provincial LUMS regulations and guidelines to be enacted.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Align deliverables to new Planning Act (GDPA) and ensure compliance; and</p>	<p>Submit comments of the municipalities to the MEC for Development and Planning</p>	<ul style="list-style-type: none"> ▪ Completed all township developments as per the GDT and local tribunals as well as the land use forums, ▪ Ensured compliance to the GDPA by all the land development applications. 	<p>Further Tribunal engagement meetings to come in 2010.</p>	<p>Ensured compliance to the GDPA by all the land development applications.</p>
<p>Change Urban Edge process in line with continuous motivation, assessment and review method</p>	<p>Work in partnership with the local municipalities to review areas of growth for delineation of the regional urban edge</p>	<ul style="list-style-type: none"> ▪ Additional areas have been identified by respective LMs and they are included in the Urban Edge delineation process. 	<p>Coordinate the process with the Local Municipalities and include the SDF review process as an activity in the process.</p>	<p>Additional areas have been identified by respective LMs and they are included in the Urban Edge delineation process.</p>

NDPG PROJECTS UNIT

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Work in partnership with the local municipalities to implement a number of precinct or residential development projects including:	Facilitate the implementation of Precinct development Plans	<ul style="list-style-type: none"> At this stage the precincts projects are ongoing with a slight delays. 	<ul style="list-style-type: none"> SDM has employed personnel to specifically focus on NDPG Projects. 	Since the precincts projects experienced delays, SDM employed personnel to specifically focus on NDPG Projects
Heritage Precinct at Sharpeville: Coordinate quick win and 2010 offering for heritage precincts at Sharpeville	Conduct Tender Adjudication.	<ul style="list-style-type: none"> The three tenders were advertised and closed. One tender has been awarded while other two tender are in the process of adjudication 	<ul style="list-style-type: none"> To put in place project methodology to control/guide the process. To increase capacity in the form of personnel 	One tender on the Heritage Precinct was awarded, while the other two are in the process of adjudication
Feasibility Studies at: ELM; MLM; LLM.	Support the professional team and the locals in completing the Feasibility studies	<ul style="list-style-type: none"> The professional teams are at the final stage of the Feasibility studies, which involve business 	<ul style="list-style-type: none"> Contract for project Management was cancelled because of non performance of 3P. 	The professional teams are at the final stage of the Feasibility studies,

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>case and bankable business plan for projects identified.</p> <ul style="list-style-type: none"> The only problem we have is with regard to poor participation of 3P in Lesedi. 	<ul style="list-style-type: none"> The management still discussing who will replace 3P on Project coordination 	<p>which involve business case and bankable business plan for the identified projects.</p>

SPECIAL PROJECTS

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Work in partnership with the local municipalities to implement a number of precinct or residential development</p>	<p>Identify precincts and residential development projects implemented to promote urban renewal including tasks/actions below:</p>	<ul style="list-style-type: none"> SDM is working with locals through PPSC and PTSC. However limited progress on the frequency of the meetings sitting. PTSC 28 January 2010 set not in February and not in March 2010 as the EDs had pressing BAD not in calendar. 	<ul style="list-style-type: none"> Official confirmation of the chairperson of the PTSC as it used to be MM and temporarily became AED of SPED but sometime both are not available. Prioritization of the PPSC in circumstances where MMCs and Senior managers receive 	<p>SDM is working with locals through PPSC and PTSC. PPSC meeting was held on 12 February and in March 2010, and not in January due to a recess by councillors.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
projects including:		<ul style="list-style-type: none"> PPSC meeting was on hold for January due to councillors' recess; it set on 12 February and in March 2010 	<ul style="list-style-type: none"> invitations to urgent events clashing with PPSC Budget: the meeting has no cost to cancel except for usage of offices' operational budget that is available. 	
Implement Civic precinct in the CBD of Vereeniging:	<ul style="list-style-type: none"> Civic Precinct (government and CBD precinct): Create Fan Parks for 2010 FIFA world cup and facilitate attraction of potential inventors and/or PPP for government precinct in the CBD of Vereeniging order to start construction around the Civic precinct 	<ul style="list-style-type: none"> Viewing site plans for fan parks are ongoing for finalization in partnership with SRAC. New developments are observed in engagement of/in obtaining funding from National treasury's PPP unit. Few interested developers are expressing themselves to SDM. 	<ul style="list-style-type: none"> Facilitate creation of PPP and investors' attraction through investor's conference; call for expression of interest; business plan for investor attraction and conduct workshops as well as put out Expression of Interest advert in 4th quarter to crowd in investment into the CBD as part of Market street beautification and civic precinct beautification. Budget: by using advertising budget allocation and calling expression of interest, but no budget by SDM Finalize urban design for civic. 	<p>Public viewing site plans for fan parks are ongoing for finalization in partnership with SRAC.</p> <p>The Consultants' develop the Terms of Reference (TOR)/SLA.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	<p>Revised and complete a business plan for site G open space behind Mayor's Parlour in alignment to the existing building proposing changes from a planned mix use site plan to only council chamber and offices /government precinct</p>	<ul style="list-style-type: none"> Revised Design and Business Case for site G (i.e. at government precinct and Mayor's parlour) drafted for presentation to PTSC and PPSC as per resolution of PPSC in 1st December 2009. 	<ul style="list-style-type: none"> Budget: Yes, the action is part of the consultants' Terms of Reference (TOR)/SLA. 	<p>Revised Design and Business Case for site G were drafted for presentation to PTSC and PPSC as per resolution of PPSC.</p>
	<p>Conduct Civic precinct Information, education and awareness (IEA)</p>	<ul style="list-style-type: none"> Workshops and business forum meetings held. 	<ul style="list-style-type: none"> More awareness needed for potential investors and SDM citizens as well. Addressing of the so called concerned residents. Budget: none 	<p>Workshops and business forum meetings were held.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Implement Water Front precinct along the Vaal River:	<p>Waterfront Precinct: Create Fan Parks for 2010 FIFA world cup event.</p> <p>Coordinate appointment of contractor and construction commencement for construction of a precinct viewing site along the Vaal River in Dickson Park.2010 quick win for waterfront</p>	<ul style="list-style-type: none"> • Waterfront (along Vaal River and Dickson Park) and Sharpeville approved. • Business plan for the 2010 quick wins of Waterfront/Dickson Park completed. • Bills of Quantities produced • The drawings are completed and approved and Contractor is on site 	<ul style="list-style-type: none"> • Facilitate creation of PPP and investors' attraction through investor's conference; call for expression of interest; business plan for investor attraction and conduct workshops as well as put out Expression of Interest advert in 4th quarter to crowd in investment. Budget of advertisement only. • Finalize Dickson park viewing site. Budget: funded by MIG received through ELM. 	<p>Waterfront Precincts (along Vaal River and Dickson Park and Sharpeville) are approved.</p> <p>Business plan for the 2010 quick wins of Waterfront/Dickson Park completed, and he drawings are approved and the Contractor is on site</p>
	<p>Conduct Information, education and awareness (IEA)</p>	<ul style="list-style-type: none"> • Workshops and business forum meetings held. 	<ul style="list-style-type: none"> • More awareness needed for potential investors & SDM citizens as well by addressing of concerned residents. Budget: none 	<p>Workshops and business forum meetings were held on the precinct projects.</p>
Heritage Precinct at Sharpeville :	<ul style="list-style-type: none"> • Coordinate integration of work done by 	<ul style="list-style-type: none"> • Coordinate communication between SDM and Gauteng 	<ul style="list-style-type: none"> • Approval of the drawings by ELM • Approval of the 	<p>Project team held regular meetings with Gauteng</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Revamping Sharpeville Hall	Sharpeville Hall professional team and Precinct professional team <ul style="list-style-type: none"> • Coordinate ward political leadership engagement in establishment of project steering committee and appointment of CLO as well as section of trainees for construction labour. • Facilitate appointment of training service provider and list of trainees. 	department of Infrastructure (GDID-former DPTRW) funding the Hall. Regularly meetings of project team and GDID held. <ul style="list-style-type: none"> • Designs are complete and applications made to ELM for approval. • Guidelines and organogram for community steering committees Completed • Progress in selecting trainees and • Projects Committee established according to EPWP guidelines. 	application by SARHA <ul style="list-style-type: none"> • Implementation of EPWP training i.e. appoint training service provider • Finalize list of trainees. 	Department of Infrastructure Development (GDID) and hall funding was confirmed. Guidelines and organogram for community steering committees was completed. Projects Committee was established according to EPWP guidelines.
Heritage precincts and Urban renewal of Boipatong	Coordinate linkage of Heritage precincts at Boipatong to precinct development plans and budget.	<ul style="list-style-type: none"> • Lack of progress, Boipatong is part of TOR of service provider appointed for further feasibility studies. 	<ul style="list-style-type: none"> • Research and write progress report and confirm GDID and Gautrain funding 	Lack of progress towards Boipatong precinct and urban renewal.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Facilitate the Top 20 Townships Programme especially with regards to spatial planning, infrastructure development and housing</p>	<p>Complete target by including all 5 PTP townships in precinct planning responding to KPI of completing all residential development.</p>	<ul style="list-style-type: none"> • Target time frames as in tasks and actions below were met. • Decision taken and plan ongoing for inclusion of 5 of SDM 20PTP townships (Sharpeville; Sebokeng; Boipatong; Bophelong and Ratanda) in precinct and NDP application. 	<ul style="list-style-type: none"> • Audit of 20PTP projects • No budget currently but can be done internally. 	<p>A plan is ongoing for inclusion of 5 SDM 20PTP townships (Sharpeville; Sebokeng; Boipatong; Bophelong and Ratanda) in precinct and NDP application.</p>
	<p>Continuous coordination of regional 20PTP forum</p>	<ul style="list-style-type: none"> • Local Municipalities Corporation and submission of representatives' names. • Section 80; MAYCO and Council reports sent and resolution obtained for official nomination of SDM 20PTP representative to chair the regional forum and report to province. 	<ul style="list-style-type: none"> • Demand Corporation by SDM clusters/departments to update projects information, budget and progress monthly in order to have quality reports to province. • No budget currently but can be done internally. 	<p>Update reports submitted to Section 80; MAYCO and Council.</p> <p>Local Municipalities are cooperating very well. A representative was nominated to chair the regional forum and report to province.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Attend and report to all of 3 rd quarter provincial 20PTP forum monthly meetings.	<ul style="list-style-type: none"> • Meeting and report attended; • Report sent to province 	<ul style="list-style-type: none"> • Continuous implementation 	20PTP Forum meetings sat and report was sent to province
A local development plan for the area in the surrounds of the Fresh Produce Market;	<p>Establish continuity according to status quo of a local development plan for the area in the around the Fresh Produce Market.</p> <p>Facilitate integration with facilities department in reporting status quo of the local development plan before the overall project phases are run.</p>	<ul style="list-style-type: none"> • No local development plan completion happened within this period. <ul style="list-style-type: none"> ◦ Inadequate progress made in establishing continuity within this period under review. • None completion of task due to and financial delays. • Progress in integration, as facilities directorate is member of PTSC and PPSC. • Projects' further phases of development and facility operation are ongoing as managed by facilities department. 	<ul style="list-style-type: none"> • No budget 	Lack of local development plan within this period. Other phases of the project development and facility operation are ongoing and managed by facilities department.
A local development plan for the	Coordinate latest information for needs	<ul style="list-style-type: none"> • Within this period/quarter, project is still on hold 	<ul style="list-style-type: none"> • No budget 	The establishment of local development plan

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Doornkuil area in Walkerville.	on readiness in establishing local development plan for the Doornkuil area in Walkerville.			for the Doornkuil area in Walkerville.project is currently on hold.

DIRECTORATE : COMMUNICATION

IDP STRATEGY : BUILD HIGH LEVEL OF STAKEHOLDER RELATIONS AND EFFECTIVE COMMUNICATION AND
BRANDING

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Periodically publicise information about Sedibeng District Municipality and its activities.</p>	<p>Provide video, photographic and journalistic coverage of municipal events.</p>	<p>Corporate and 2010 Offering ads were placed in selected Magazines and Newspapers.</p> <p>- Adverts / Brochure / Posters and Invitations were developed for Municipal Events.</p> <p><i>Photographic Coverage:</i></p> <p>All municipal events were covered and photos have been stored on SDM server.</p> <p><i>Video Coverage:</i></p> <p>Selected municipal events were covered and raw footage as well as edited footage is in storage.</p>	<p>No corrective measures</p> <p>Budget available</p>	<p>The information about Sedibeng District Municipality was broadly covered and distributed in multiple media: adverts, brochures, posters, magazines, newspapers, events photos stored in the SDM server, etc.</p>

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		<p><i>Journalistic Coverage:</i></p> <p>Stories of important events were written</p>		
	Place the information collected on the SDM Website	<p><i>Updates to Website:</i></p> <p>News : 29 x Articles and Events</p> <p>Tenders : 41 posted</p> <p>Vacancies : 30 posted</p> <p>Other : 20 general updates</p> <p>Speeches : 25 posted</p>	<p>No corrective measures</p> <p>Budget available</p>	SDM Website is continuously updated.
	Supply information collected to the relevant media for publication and dissemination.	<p>The Media now use the new SDM website to get all information.</p> <p>An RSS Feed system will be developed to inform the media database of any new content.</p> <p><i>We are struggling to produce more articles due to a staff</i></p>	<p>Will use RSS Feeds on SDM Website to automate information dissemination.</p> <p>Require a reliable in-house journalist</p>	SDM supply media with latest information from its Website. There's an ongoing plan to develop RSS Feeds on Website to automate information

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		<i>issue.</i>		dissemination.
	Supply information collected for archiving	All video Material was copied and served to KM Dept. Photographic material will follow.	None required	All video material collected was copied and served to KM Dept.
	SDM Newsletter	A decision was taken that the SDM newsletter will now appear in local newspapers to cut cost of inserts option. Manpower issues have lead to no newsletter being produced in this quarter.	Require manpower (Journalist) Budget estimated at R 250,000 per Quarter	No newsletter was produced in this quarter due to manpower requirements..
	Professionally design promotional material and adverts for the SDM	88 design requests were completed for various SDM departments. Including: Brochures / Posters / Invitations / Programmes / Booklets / Leaflets / Branding / Letter Heads / Business Cards / Adverts	None required	About 88 design requests were completed for SDM departments, including Brochures / Posters / Invitations / Programmes / Booklets / Leaflets / Branding / Letter

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				Heads / Business Cards / Adverts
	Control the use of SDM corporate brands	<p>SDM departments have been slow to use communications division as a monitor for any and all material before it is made public.</p> <p>Although some departments have started requesting us to check their content and this has been done on request.</p>	None required	Some SDM departments request Communications department to edit and monitor their content and materials before made public.
100% management and maintenance of Sedibeng District Municipality website.	Integrate the use on the SDM Website for all clusters and departments.	<p>Achieved</p> <p>The new SDM Website now includes the latest info on all clusters and departments and departments now inform us of any changes which are effected immediately.</p>	None required	The new SDM Website now includes the latest info on all clusters and departments.
	Achieve 100% control	Achieved	None required	The Communications

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	of SDM Website	The Communications Department Now controls the Website 100%		Department Now controls the Website 100%
	Upload information such as News / Tenders / Vacancies and other web content to SDM Website	<p><i>Updates to Website:</i></p> <p>News : 29 x Articles and Events</p> <p>Tenders : 41 posted</p> <p>Vacancies : 30 posted</p> <p>Other : 20 general updates</p> <p>Speeches : 25 posted</p> <p>Jan Stats: Hits – 162006 (Jan launch)</p> <p>Visits - 4612 (18 Jan launch)</p> <p>Feb Stats: Hits – 349916</p> <p>Visits - 9825</p> <p>March Stats: Hits – 389801</p> <p>Visits - 10117</p>	None required	<p>Communications department uploaded information such as News/Tenders /Vacancies and other web content to SDM Website.</p> <p><u>3rd Quarter Stats:</u></p> <p>Hits – 901723</p> <p>Visits – 24554</p>

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<p>Revise communication strategy to ensure appropriate integration between internal and external communication, marketing and branding</p>	<p>Finalized branding and communicated marketing strategy internally and externally, through workshops.</p>	<p>Workshops were fairly conducted, different departments and local Municipalities attended.</p>	<p>None required</p>	<p>Workshops on marketing, communication and branding strategies were conducted for different departments and Local Municipalities.</p>
	<p>Enhancing brand positioning of the district strategically for the 2010 through events or activities of the African Festivals.</p> <p>Expanding and implementation on the available African Festival concept document and embark onto the consultative process with internal</p>	<p>The concept was recommended to be led by SRAC & H after been captured as Communications task</p> <p>Several meetings set and there was an understanding between the partners only for the District to withdraw at the last minutes due to budget constrains</p>		<p>The brand positioning of the district strategically for the 2010 events and activities of the African Festivals were led by SRAC&H.</p>

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	<p>and external</p> <p>Development of the race course concept document and embark onto the consultative process with internal and external ”</p> <p>Conceptualization and implementation of the Sedibeng Mayoral Awards and embark onto the consultative process with internal and external partners.</p>	<p>The concept was taken over by the Office of the Executive Mayor</p>	<p>That partnership of the magnitude be expanded and budgeted for in future</p>	
	<p>Facilitate corporate signage & hoisting of national and corporate flags at municipal buildings and also brand transport hubs for 2010</p>	<p>Both the National and the Corporate flags were procured and are currently been hoisted at all Municipal Building that have flag poles</p>	<p>None Required</p>	<p>The National, International and Corporate flags were procured and currently hoisted at all Municipal Buildings.</p>

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	Four workshops will be conducted on the Events Management Policy for all internal & external stakeholders.	Events Management policy was workshopped internally and this led to the policy been finalized and adopted by the Council	None Required	Events Management policy was workshopped internally, finalised and adopted by the Council.
	Communication of the Corporate Identity Manual through Internal workshops	First draft has already been finalized	Few inputs has still to be filtered into the document.	First draft of the Corporate Identity Manual was finalised
Profiling of the municipality in most strategic ways	Facilitate the hosting of key national/provincial events according to the celebrated calendar in line with the Internally organized events by the district in line with the IDP 2009/10	Key national events were successfully hosted regionally like the National Wetlands Day, National Women's Day and the National Human Rights Day.	None required	Key national events were successfully hosted, e.g. the National Wetlands Day and the National Human Rights Day.

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	<p>Displaying and Publicizing of corporate branding in all events participated by the district.</p>	<p>All the council organized and partnered events are branded accordingly, because departments are beginning to engage the unit from the initial stages of the planning of events due to the unit proactively requesting information of the upcoming events. This has successfully assisted in proper planning</p>	<p>None required, well on track</p>	<p>All the SDM's organized and partnered events were branded accordingly. Departments submitted their schedules of events on time.</p>
	<p>Update and facilitate production of branding material according to participated events, a branding audit will be conducted, appropriate and relevant branding will be recommended when needed.</p>	<p>Branding of the two month long events of the council have been procured and displayed accordingly</p>	<p>None Required</p>	<p>Branding of the SDM events has been procured and displayed accordingly</p>

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Participation on initiated events planning processes	Attend plannery meetings and participate in the task allocated for the said events, events Officers will be allocated departments to support.	Events Management unit is continuously giving necessary support to the hosting departments	None Required	Events Management unit is continuously giving necessary support to the hosting departments
Coordinate the meetings of the Local Communicators Forum.	Regular monthly meetings with internal communicators such as three political offices, internal communication, three communicators of 3 local municipalities.	Officials in the political offices are always engaged which becomes a problem to hold meetings.	Not achieved	Officials in the political offices engage at all times. It is difficult to hold Local Communications Forum.
Coordinate the broader District Communicators	Facilitate Monthly meetings Attend an intersectoral forum	Meetings have been coordinated, although the	Communications, GCIS and DLG will form part of coordination so as to have	The District Communicators Forum is been

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Forum	consisting of government departments, parastatals and CDWs with the intention of forming one DCF.	attendance is not satisfactory	well coordinated DCF. Send invites to the Directors so as to inform their subordinate.	established by GCIS, DLG and SDM Communication.
Creation and maintenance an updated stakeholder database.	<p>Define the requirements of the database placing an advert inviting various stakeholders to submit their data; engage local municipalities requesting their stakeholder data; contract a person for 3 months to conduct verification of collected data and classification.</p> <p>Develop Sedibeng Stakeholder Database</p>	<p>Adverts placed</p> <p>Other Departments have submitted their data which is classified, other have submitted manually, which becomes time consuming to start capturing them.</p> <p>.</p>	<p>It would be ideal to have human resource particularly in data capturing. Or</p> <p>It is the responsibility of each directorate to submit their classified data, to be capture accordingly</p>	SDM placed an ad in the local media inviting service providers to submit their information for the update of the database.

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Stakeholder Relation Strategy	Development of a Stakeholder Relations Strategy. Serve to section 80 for approval	Still in the process of compiling and collecting information through the internet		Desktop research is been carried out in preparation of the Stakeholder Relation Strategy.
	Create a stakeholder database in Microsoft Access format	The database is captured in the Microsoft Access format although it's not properly classified.		The stakeholder database is captured in the Microsoft Access format.
	Conduct an intranet workshop. Integrate database with all SDM users and saved in a K drive.	The data is not integrated		No intranet workshop undertaken in this quarter, and no Integrate database with all SDM users saved in a K drive.
	Update and maintain the Bulk SMS service Notify other	The software is still utilized by mainly speakers office where it is currently based.	Achieved	The Bulk SMS software is still been utilized by the Office of the

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	<p>departments about the software.</p> <p>Do print out every 3 days in-order to get sense of its functionality</p>	<p>This was affected by the movement to the new building.</p>	<p>A new system will be installed in the communications office for the entire SPED.</p>	<p>Speakers.</p>
	<p>Bimonthly meeting with the internal committee responsible for each departmental database.</p>	<p>Meetings are coordinated by the Speakers Office, and Comm. Still the challenge of attendance</p>		<p>Lack of participation in the bimonthly meetings of the internal committee on databases,</p>
	<p>Dissemination of information by attaching invitations or notices through rates and taxes invoices (consult Emfuleni Municipality for further clarity.)</p>			
<p>Profile SDM through</p>	<p>Conduct an audit of</p>	<p>Exhibitions have been</p>	<p>Achieved, but clarity still</p>	<p>Exhibitions have</p>

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attending relevant Exhibitions	<p>attended exhibitions and further recommend others</p> <p>Attend and coordinate various relevant exhibitions both internal and external</p>	coordinated and attended,	needed for the role of the lead department v/s communications' role.	been coordinated and attended,
Publications	<p>Identify and coordinate publications in which different departments will place relevant adverts and budget for such.</p> <p>Audit of publications both electronic and print.</p> <p>Adverts be placed quarterly, but depending on the issues available</p>	Adverts have been placed in various publishing companies.	Achieved, impact analysis has to be done that will determine whether to use same publication companies, or add on.	Adverts have been placed in various publications.

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Festivals	Identify relevant festivals/shows and advise accordingly. The following are recommended Vaal Jazz Festival, HIV & AIDS Festival, Grahamstown, Macufe, Mcfest, Mapungube and Secufe. Two African Festivals in Africa.			No relevant festivals/shows are identified.
Regulation of Sedibeng messages	Regulation of messages will be done focusing on Sedibeng FIVE PILLARS	Director and ED give signoff to the messages.		In order to enforce regulation of messages, Director and ED will signoff all messages.
	Audit the messages used, capture and be used as referrals for	Messages used are not yet audited.	Not achieved.	Messages used are not yet been

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	<p>future events</p> <p>Departments will be workshopped on the usage of such messages either for events, printing of promotional materials.</p> <p>Director and ED will give signoff to the type messages relating to the event.</p>	<p>Departments when procuring are advised by the Director on the message to use if they have not used the relevant message.</p>	<p>Achieved .</p>	<p>audited.</p>
<p>Procurement of promotional materials</p>	<p>Procurement relating to promotional material of Sedibeng departments will be regulated from the Communications Directorate</p> <p>Time frames will be communicated with relevant departments</p>	<p>Sign off of all procured promotional materials by various departments is done through the Director and the ED, after budget verification.</p>	<p>Time frames have to be developed for the ED's signature, so as to provide efficiency.</p>	<p>The Director and ED sign off of all procured promotional materials by various departments, after budget verification.</p>

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	<p>in order to provide</p> <p>Quality service</p> <p>Quality events</p> <p>Quick turn-around time</p> <p>The centralised marketing budget for user departments will be updated as per departments expenditure to avoid over and/ or under spending.</p>			

DIRECTORATE : KNOWLEDGE MANAGEMENT

KEY PRIORITY AREA : GOOD GOVERNANCE and FINANCIAL MANAGEMENT, VIBRANT DEMOCRACY

IDP STRATEGY : FACILITATE ACCESS TO RELEVANT INFORMATION AND PROMOTE KNOWLEDGE.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Develop Knowledge Management Strategy	Submit Knowledge Management Strategy to Council for approval	<ul style="list-style-type: none">• The Knowledge Management Strategy developed and awaiting tabling before Council after agreement with political leadership.• All arranged workshops for politicians not attended after they had requested a series of workshops prior to tabling of the KM strategy.	MMC: LED, Knowledge Management (KM) and Tourism to intervene in making the tabling possible by encouraging politicians to attend organized workshops.	All workshops arranged to table Knowledge Management before politicians failed due to lack of attendance. The Knowledge Management Strategy is developed and will be tabled before Council for approval.
Participate in District Learning Network to share	Convene the District Learning Networks for knowledge exchange	<ul style="list-style-type: none">• Meetings convened regularly within and across the district and	Support, common understanding and appreciation by top	Regular Meetings were convened within and across

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<p>experiences across districts</p>	<p>and knowledge tourism for the District</p>	<p>good progress made by task teams for KM exchange and knowledge tourism.</p> <ul style="list-style-type: none"> • The Expert Locator programme initiated in KM is very effective in encouraging sharing of knowledge and learning of experiences learnt. • The Open Space Technology for reflection after presentation at the COP meetings was admired by participants. 	<p>management and political leadership on the value adding of this process is much needed.</p>	<p>the district and good progress was made by the Task Teams for KM exchange and knowledge tourism.</p> <p>The Open Space Technology was presented at the COP meetings.</p>
		<ul style="list-style-type: none"> • SALGA and SACN Learning Networks and parastatals and organizations such as the for e.g. IDT, DBSA, IBM, pursued for the District's competitive edge. 	<p>Support, common understanding and appreciation by top management and political leadership needed.</p>	<p>SALGA and SACN Learning Networks and parastatals pursued for the District's competitive edge.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Enter into MOU with Vaal University of Technology (VUT) and North West University (NWU) around development of skills for the SDM</p>	<p>Formalize the relation with institutions of higher learning and FETs to focus our skills need for our competitive advantage</p>	<p>Engagements undertaken with HEIs and FETs to concretize the verbal understanding and agreement in line with the requests made by them, prior to finalizing the signing of the MOU.</p>	<p>None.</p>	<p>SDM is engaging North West University (NWU) and Vaal University of Technology (VUT) towards signing of MOU on the preservation, use and development of skills in the region.</p>
<p>Use and strengthen local websites as a form of information sharing</p>	<p>Participate in the editing and update of the website and publications</p>	<p>Done regularly ad lib. All outflow of material to be archived from Communications Directorate archived on a small scale in KM.</p>	<p>Appointment of an Archivist will benefit the process.</p>	<p>The outflow of material shall be achieved</p>
<p>Facilitate the establishment of a</p>	<p>Engage with all stakeholders to establish a Skills</p>	<p>The re-constituted Task team, (as the previous task team did not produce results, thus was</p>	<p>None</p>	<p>The newly established Task Team led by the</p>

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Skills Forum	Forum	dissolved) led by COP member from Dept of Labour, doing very well and is impressive. The team produced a discussion document to be presented at the next COP meeting for adoption. The Team ready to launch the Skills Forum by May-June 2010.		COP member from the Department of Labour is ready to launch Skills Forum in May 2010.
Research migration study in Sedibeng	Undertake research and survey on the patterns of migration in the District	The service providers to undertake the research, not willing to reduce the cost for the research to be done.	Proposed that the research be done in phases into the next financial year and be given to third year students at the VUT Cooperative Continuing Education department, with whom an agreement is within reach.	A research on migration study in Sedibeng shall be rollout in the next financial year in collaboration with VUT.

DIRECTORATE : LOCAL ECONOMIC DEVELOPMENT (LED)

IDP STRATEGY : SUPPORT THE CONSOLIDATION AND EXPANSION OF THE METAL, ENERGY AND CONSTRUCTION SECTORS

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
Consult and coordinate the implementation of the SDM incentive policy with the locals	Appoint a service provider to consolidate and integrate current policy.	Meetings held with Urban Econ on the first week of September with locals present to finalise the approval of incentive policy. The Incentive Policy developed and currently being circulated to Locals for alignment.	Arrange one session of all relevant officials and finalise the district wide incentive policy.	The Incentive Policy was developed and circulated to Local Municipalities for alignment.
Establish a forum within the Steel Industry	Facilitate the establishment of a Steel Industry Forum	Steel Industry Forum launched on the 10 th July 2009 at Emerald Casino. The next steel forum meeting is scheduled for the 30 th October. Steel Forum meeting took place on the 5 th March 2010,	Sustain the Steel Sector Forum by providing necessary support.	Steel Industry Forum meeting took place on the 5 th March 2010, at Emerald Casino.

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		<p>at Emerald Casino.</p> <p>Nominations forms were re-issued to Steel Forum Members on 5th March 2010 and meeting agreed that all steel sector role-players must convene in 14 days to finalise the nominations.</p>	<p>All invites of the Steel Forum meetings must be issued from the Executive Mayor's Office.</p>	
<p>Explore and if feasible initiate and support the Industrial Development Zone (IDZ)</p>	<p>Conduct a Binding Constraints Study to determine the feasibility of an IDZ and Logical Hub</p>	<p>The Binding Constrains Study in process by service provider.</p> <p>The Binding Constrains Study referred to as Sedibeng Territorial Review Report is concluded.</p>	<p>Dependent on the conclusion of the study.</p> <p>The findings of the study must be looked at, to determine the feasibility of establishing an IDZ.</p>	<p>The Binding Constrains Study referred to as Sedibeng Territorial Review Report was concluded.</p>
<p>Engagement on Vaal 21 initiatives must be followed up.</p>	<p>Revive relations on the work done with Fezile Dabi and determine a vehicle to drive Vaal 21 initiatives</p>	<p>No progress</p>	<p>Pursue Fezile Dabi with the help of both political office and MM</p>	<p>The Office of the Municipal Manager was mandated to pursue Fezile Dabi to rejoin the</p>

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				Vaal 21 Initiative before the end the 2009/10 year.
Development of Steel Industry Sector Strategy.	Develop sector strategy Submit Steel Sector Strategy to Council	GEDA has appointed a service provider. The Draft Steel Sector Strategy has been sent to SDM for perusal. The Steel Forum meeting was held on the 5 th March 2010, at Emerald casino. The Draft Steel Sector Strategy was circulated to steel sector forum members. The Final Steel Sector Strategy report is done.	Ensure that GEDA provide SDM with official letter showing the evidence of an appointed service provider. Ensure that the service provider appoint inter-act adequately with all steel industry role players. The Final Steel Sector Strategy report must indicate clear strategic interventions and realistic projects.	GEDA's service provider sent the Draft Steel Sector Strategy to SDM for perusal, and the final strategy report is completed.
Coordinate and facilitate training programmes for SMME's including the	Consolidate SMME database and facilitate training.	Meetings initiated with GEP but slow to sit due to provincial restructuring of	Arrange more sessions with relevant SMME'S and stakeholders to organise capacity building	Nurcha conducted a workshop for funding in Construction

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<p>Gauteng Enterprise Propeller (GEP), Department of Labour, Tourism Enterprise Project (TEP) and relevant Sector Education and Training Authorities (SETA's)</p>		<p>state agencies.</p> <p>Raizcorp has been visited at its Head Quarters to understand its operations and further look at future prospects on Enterprise Development of SMME'S within Sedibeng.</p> <p>1 SMME through our November workshop has been able to get funding guarantee from Nurcha.</p> <p>Nurcha has been enabled to run workshop for funding in Construction Sector between January and February.</p> <p>Internal training on B-BBEE IT PORTAL. On 03 February 2010</p> <p>B-BBEE Provincial Form was held on 26 Feb 2010 at SunnysidePark Hotel.</p>	<p>programmes.</p> <p>More efforts must be done to identify government offerings, products and other agencies involved in the training of SMME'S</p>	<p>Sector between January and February.</p> <p>Internal training on B-BBEE IT PORTAL was held on 03 February 2010, while the B-BBEE Provincial Form was held on 26 February 2010 at Sunnyside Park Hotel.</p>

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<p>Develop and implement a concept of 'Business Week' to segment and organize parallel tracks, varied exhibitions needs for general, different industries and business needs</p>	<p>Host the Sedibeng Business Week.</p>	<p>Sedibeng Business Week hosted.</p> <p>A draft and guiding document developed around business week and submitted On 24 February to Executive Director for other strategic inputs.</p> <p>Businesweek preparation meeting with internal Stakeholders to be held on 1 April 2010.</p>	<p>Ensure that the focus is on milestone and achievements other than dwelling much on the negatives.</p>	<p>A draft and guiding document on Business week was developed and submitted on 24 February to Executive Director for strategic inputs. The Businesweek preparation meeting with internal Stakeholders is set for 01 April 2010.</p>
<p>Implement the BBBEE summit outcomes and resolutions</p>	<p>Implement the outcomes of the BBBEE Summit.</p>	<p>100% implementation of the outcomes of the BBBEE Summit.</p> <p>SMME'S have been assisted through referrals to GEP and Anglo Coal.</p>	<p>Set up structured programme to deal with BBBEE programme.</p>	<p>SMME'S have been assisted through referrals to GEP and Anglo Coal.</p>

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		<p>Quarterly forum proposals to be carried forward to the new year with Procurement department</p> <p>We got training on B-BBEE IT PORTAL. On 03 February 2010</p> <p>This would require B-BBEE champions to make a consolidated report.</p> <p>B-BBEE Provincial Forum was held on 26 February 2010 at Sunnyside Park Hotel Minutes to follow.</p>		
<p>Sedibeng District Municipality's LED and Treasury Clusters to facilitate in partnership with other agencies a training and capacity for SMMEs,</p>	<p>LED & Finance Department to develop improved supply chain policies.</p> <p>LED & Supply identify key priority areas and products for targeted</p>	<p>Sedibeng Procurement Strategy is being looked at and aligning it to revised PPPFA and BBEE will be ensured.</p> <p>Informally solicited inputs from SMME'S,</p>	<p>The LED SDM must establish a SDM, Locals & Supply Chain Units Forum with clear goals. programmes and targets.</p>	<p>Sedibeng Procurement Strategy is being looked at to ensure participation of SMMEs, Cooperatives and</p>

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Cooperatives and emerging farmers	SMME'S, Sectors, designated groups.	Cooperatives, and Designated Groups.		designated groups.
Facilitate for the establishment of a United Sedibeng Business Forum	Establish a United Sedibeng Business Forum	SDM engaged in talks with fragmented business people but formal meetings are postponed. Meeting held with NAFCOG on the and agreement was reached to fast track the unity of chambers.	Continue to facilitate the business unity process. Develop quarterly based programme i.e. meetings to measure progress.	A meeting held with NAFCOG reached an agreement to fast track the unity in the Chamber in order to form the Sedibeng Business Forum..
Facilitate end mediate in the divisions and problems affecting NAFCOG Sedibeng	Convene mediation meetings between warring factions of NAFCOG.	Two Committees met and facts were that there is one Sedibeng NAFCOG. The true reflection is that there is only one Sedibeng NAFCOG.	Continue to encourage for a united organised business sector in particular a united NAFCOG.	Sedibeng NAFCOG is united front.
Ensure that the SDM Supply chain policies, procedures and	LED & Finance Department to develop improved supply chain	Sedibeng Procurement Strategy is being looked at, aligning it to PPPFA and	Develop programmes with clear targets and	SMME'S, Cooperatives, and Designated

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
practices facilitate procurement to SMMEs, cooperatives and BBBEE.	policies.	BBBEE will be ensured. Invitations for inputs have been informally solicited from SMME'S, Cooperatives, and Designated Groups.	programmes.	Groups are engaged in the process of aligning Sedibeng Procurement Strategy, PPPFA and BBBEE
Ensure Integrated Economic Development and Investment Through the Vaal 21 Initiative.	Integrate economic development programmes.	No progress.	Integrate all strategic policies.	There is a lack of progress in the integration of economic development programmes.
Complete the second generation GDS and identify projects aligned to Vaal 21 projects.	Adopt Second Generation GDS and align with IDP.	A provincial revialal on other aspects of GDS is in process.	Organise stakeholders' engagements which must end with a broader consultative meeting.	A provincial revialal on other aspects of GDS is in process.
Market and promote		A provincial revialal on	Organise stakeholders'	A provincial

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
the SGDS with stakeholders, communities and investors locally, nationally and globally	Market SGDS	other aspects of GDS is in process.	engagements which must end with a broader consultative meeting.	revisal on other aspects of GDS is in process.
Establishing an appropriate forum and programmes to conduct a skills profile for the region, and the development of a plan to ensure a better match between skills demand and supply	Engage with all stakeholders to establish a Skills Forum.	Deliverable within Human Resource and Knowledge management.	Make a formal LED requests on skills needs with HR and Knowledge Management.	Skills Forum will be launched in the next quarter, and skills needs (supply and demand) will be determined.
Monitor and periodically review progress on the implementation of the SGDS	Adopt Second Generation GDS and align with IDP.	No progress	Pending an outcome of second generation GDS.	Second Generation GDS is not yet adopted.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
<p>Identify suitable land and crops for value adding agricultural activities and agricultural hubs and Implement in partnership with Rand Water and local municipalities and with expertise from Agricultural Research Council (ARC) and other agricultural organisations and institutions</p>	<p>Conduct an audit on available land for agricultural purposes and conclude partnerships with Rand Water and other agricultural institutions.</p> <p>Conclude SLA with Rand Water and other agricultural institutions.</p> <p>Provide support to Emerging Farmers in post settlement arrangements.</p> <p>Identify value adding crops for commercial purposes</p>	<p>The Emfuleni Local Municipality have already availed their land audit for inspection.</p> <p>A meeting with Rand Water still in process.</p> <p>Formation of Stakeholder Committee and Co-operative structure was done in January & February 2010 respectively to come with strategies of implementations</p> <p>The issue of MOU was raised with Rand Water Foundation and a process of dealing with these legalities are on track.</p> <p>Farmers are visited and referred to relevant offices and organisations for assistance. List of value crops for commercial</p>	<p>Verify land ownership patterns and transfers in order to be certain on available land. Request all locals to conclude their land audit.</p> <p>Meeting with Youth Agri. Ambassadors on the 11/03/2010</p> <p>Convene a meeting with Rand Water at level of the Executive Mayor and MM to harmonise relations.</p> <p>Identify training needs and apply for focused capacity building programmes.</p> <p>Develop well thought bankable projects.</p>	<p>The Emfuleni Local Municipality have availed their land audit for inspection, the issue of MOU was raised with Rand Water Foundation and a process of dealing with legalities is on track.</p> <p>GDARD still assists with compiling Data of farmers who deal with food processing.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
		<p>purposes identified.</p> <p>GDARD still assists with compiling Data of farmers who deal with food processing.</p>		
<p>In conjunction with the locals and other spheres of governments facilitate the establishment of an all Inclusive Representative Sedibeng Farmer's Forum.</p>	<p>Establish a United Sedibeng Business Forum</p> <p>Establish a United Sedibeng Farmer's Forum.</p>	<p>SDM engaged in talks with fragmented business people but formal meetings are postponed.</p> <p>A United Sedibeng farmer's forum launched. So far other role players still reluctant but more efforts will be made to arrange official meetings with SDM.</p>	<p>Continue to facilitate the business unity process.</p> <p>Facilitate unity talks by the 9th April 2010.</p> <p>10 Emerging Farmers supported.</p> <p>Interim Co-operative Committee for Sedibeng had their monthly meeting on the 10/03/2010</p>	<p>A United Sedibeng Farmer's Forum was launched.</p>
<p>Support the process of land restitution and establish post settlement programmes for new</p>	<p>Provide support to new land owners in post settlement arrangements</p>	<p>Projects linked to land restitution are currently supported by SDM</p>	<p>Maximise interaction with GDARD and Land Affairs Department on support needs of new land owners.</p>	<p>SDM currently support projects linked to land restitution. There is a need to</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	
land owners				maximise interaction with GDARD and Land Affairs Department to support new land owners.
Continuously engage the Vereeniging Fresh Produce (VFP) on opportunities of supply of produce by emerging Farmers	Create link between VFP with emerging agricultural farmers	Meeting held with the Fresh Produce Market Manager.	Engage the relevant role players within Vereeniging Fresh Produce (VFP).	There is a continuous engagement with the Vereeniging Fresh Produce (VFP) and farmers on opportunities of supply of produce by emerging farmers.

DIRECTORATE : TOURISM

IDP KEY PRIORITY AREA 1: REVIVE THE ECONOMY

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<i>Implement tourism and directional signage including identified tourism routes</i>	Monitor the implementation	<ul style="list-style-type: none"> • On track • Tourism routes and products identified • Signage designed in accordance to identified routes • 575 signs to be erected and already designed • Tender processed commenced in conjunction with TIE Department to appoint a service provider to manufacture and erect signs. 		Tourism routes and products were identified and 575 signs were designed for such routes. A service provider shall be appointed in the next quarter to manufacture and erect such signs.
	Initiate collective participation by product owners and	<ul style="list-style-type: none"> • Inputs on tourism routes requested from Locals and LTO's. Only Lesedi 		LTOs from Lesedi and Midvaal Local Municipalities

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	<p>locals</p> <p>Develop new tourism routes aligned with Heritage sites, Tourism attractions and tourism products</p> <p>Develop Birding Route in partnership with SA Birding and GTA</p>	<p>LM and Midvaal LTO forwarded comments.</p> <ul style="list-style-type: none"> • Section 80 Report submitted & approved. • Planning way forward meeting with GTA. • 1 Meeting with GTA and stakeholders to facilitate implementation. • 5 Birding associations registered with SA Birding identified. ○ Survey results proved Sedibeng to have 131 Bird species. 	<p>Meeting with Acting CEO to discuss delay in commitment to funding</p>	<p>made inputs on tourism routes.</p> <p>Survey results showed that Sedibeng have 131 Bird species, and 5 Birding Associations registered with SA Birding were identified. SDM held</p>
<p><i>Implement the Tourism Institutional Framework by GTA</i></p>	<p>Steering committee established and regular steering committee meetings</p>	<ul style="list-style-type: none"> • Steering committee meeting regularly for preparations for Indaba, the Legal opinion for legal entity and signage 	<p>Done</p>	<p>Steering Committee met in preparations for the Indaba, and the Legal opinion for legal entity and signage was</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
				obtained.
	Appoint Service provider to establish legal entity	<ul style="list-style-type: none"> • Service provider appointed • Request for quotations re-advertised for legal opinion and establishment of a legal entity • Briefing session held • 3 Quotations received • Service provider appointed • 3 consultations held with service provider • 1 Consultation with Midvaal LTO • SLA in process of development with Legal Department 	Done	A service provider was appointed for the establishment of the legal entity.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Establish Tourism Task Team to include other departments for effective tourism management in the region	<ul style="list-style-type: none"> • Done 	Done	The Tourism Task Team was established including other departments for effective tourism management in the region
	Identify relevant plans and strategies of GTA and state tourism organs <ul style="list-style-type: none"> ▪ Coordinate communication with government tourism ▪ Coordinate and facilitate plans with stakeholders 	<ul style="list-style-type: none"> ▪ Presentation of tourism projects i.e. home-stay, volunteer programmes at Women Empowerment Conference ▪ State of readiness presentation at Business Women Executive breakfast workshop ▪ State of readiness presentation at launch of Midvaal LTO2 Meeting with RTO and Locals re Indaba plenary ▪ Distribution of Business Development Funds 	Done	Communication with government tourism was coordinated, and plans were facilitated with stakeholders at Women Empowerment Conference, Business Women Executive breakfast workshop, and Midvaal LTO2 Meeting. Product owners received forms for Business Development Funds and Rooms 4U. Finally 20

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>Application forms to product owners</p> <ul style="list-style-type: none"> ▪ Distribution of Rooms 4U forms for product owners to register on their booking portal ▪ 20 Tourism packages received from stakeholders ▪ Request for inputs on tourism routes forwarded to Locals and LTO's 		<p>Tourism packages were received from stakeholders.</p>
<p>Grow water related tourism products together with private sector and other spheres of government</p>	<p>Conduct study on the status quo of water related tourism products</p>	<ul style="list-style-type: none"> ▪ Developed status quo research document on water related products 	<p>Draft Done (refining and inputs to be done)</p>	<p>A draft research document on water related products is finalised.</p>
	<p>Develop water related tourism products:</p> <p>Birding routes</p> <ul style="list-style-type: none"> ▪ Fishing ▪ Water Sports 	<ul style="list-style-type: none"> ▪ 2 Meetings with GTA and stakeholders to facilitate implementation for Birding Route 	<p>Meeting with Acting CEO GTA to discuss delay in committing to funding and signing of funding agreement</p>	<p>A meeting was held with Adventure Tourism product owner, and a planning meeting was also</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	<ul style="list-style-type: none"> ▪ Others 	<ul style="list-style-type: none"> ▪ Section 80 Report submitted & approved. ▪ Planning way forward meeting with GTA. ▪ 5 Birding associations registered with SA Birding identified. ▪ Survey results proved Sedibeng to have 131 Bird species. ▪ 1 meeting with Adventure Tourism product owner ▪ 20 Tourism packages identified 		held with GTA to facilitate implementation of Birding Route.
Promote business tourism in the area	Identify tourism opportunities linked to the Precinct Development	<ul style="list-style-type: none"> ▪ Audit done on existing conference facilities (supply and demand). Emerald can already accommodate 5000 delegates. 	Include pre-feasibility study and call for expression of interest to develop 5000 seater conference centre in 2010/2011 IDP	A supply and demand audit was done on existing conference facilities in Sedibeng. Emerald

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Promote business tourism in the area				Casino was found have the largest capacity accommodation of delegates (5000)..
	Establish working committee with SRAC and relevant departments	<ul style="list-style-type: none"> ▪ Attended meetings coordinated by SRAC on 2010 progress ▪ Submitted Tourism progress report to SRAC for Political Steering Committee and Section 80 ▪ Submitted State of Tourism presentation to SRAC ▪ Soccer Cinema proposal forwarded to SRAC - in progress 	On track	SMD submitted Tourism progress report to SRAC for Political Steering Committee and Section 80, also submitted state of Tourism, and the proposal on Soccer Cinema.
Implement Tourism and Accommodation	Ensure compliance requirements	<ul style="list-style-type: none"> ▪ 19 Assessments visit to accommodation for legal 	Done	Formula 1 Hotel, 30c George street, Arboretum,

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Plan	<p>Conduct awareness workshops with Stakeholders and emerging tourism partners in partnership with TEP and GEP</p> <p>Conduct meetings with MATCH and relevant agencies</p> <p>Facilitate the BDF with TEP for Tourism Business Grading of establishment Regular interaction and reports from Grading Council Interaction and visits to tourism accommodation establishments Link with 2010 Marketing Strategy</p>	<p>compliance</p> <ul style="list-style-type: none"> ▪ 54 Homestays on database ▪ 1 Establishment submitted for grading Yellow Fish Paradise ▪ Private Stakeholders put in contact with Ivory Coast for accommodation requirements. Done with 2010 Coordinator ▪ Report received from Grading Council: Establishments (Formula 1 Hotel , 30c George street, Arboretum, Borozz, Golf View) received Grading 		<p>Borozz, Golf View) received Grading from Grading Council. While Yellow Fish Paradise was submitted for grading</p> <p>There are 54 Homestays on SDM database.</p> <p>SDM linked private stakeholders with Ivory Coast for World Cup accommodation.</p>
	<p>Facilitate specific tourism training:</p> <ul style="list-style-type: none"> • Tour Operating • Tour Guiding 	<ul style="list-style-type: none"> • Quality Assurance training conducted for 40 emerging tourism 	Done	Quality Assurance training was conducted for 40 emerging tourism

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	<ul style="list-style-type: none"> Foreign Languages 	stakeholders <ul style="list-style-type: none"> Volunteer database - 270 1 Volunteers Programme meeting. 133 Volunteers shortlisted and invited for Interviews Interviews conducted for Volunteers 		stakeholders
	Develop uniform policy for district wide land use for rezoning on grading of establishments	<ul style="list-style-type: none"> Meeting held with Locals – LLM's awaiting Province to develop an integrated town planning scheme 		SDM and its locals awaits the Province to set up an integrated town planning scheme in order to develop a uniform policy for the District.
	Conclude the audit of tourism products	<ul style="list-style-type: none"> Above target 20 Updates 20 Packages 	Done	The audit on tourism products was concluded.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Implement a tourism marketing plan linked to the Vaal 21 initiative and brand</p>	<p>Produce generic tourism brochure</p>	<ul style="list-style-type: none"> • 3000 Copies Reordered and received • 40 copies distributed for Planning Department • 220 Packs marketing material distributed 	<p>Done</p>	<p>The generic tourism brochures were produced and distributed.</p>
	<p>Participate in Tourism Exhibitions:</p> <p>Soccerex</p> <p>Durban Indaba</p> <p>Others (Rand Show, Good Food and Wine, etc)</p>	<ul style="list-style-type: none"> • Successfully secured exhibition space for Indaba 2010. Size 3x10=30m² • 3 Meetings -Indaba plenary session held with LM's and RTO • Indaba report served in section 80 • Attended 1 Cape Town destination Expo meeting 	<p>Done</p>	<p>SDM successfully secured exhibition space for Indaba 2010, and the Indaba report was served in section 80.</p> <p>SDM also attended 100 Day 2010 world cup countdown at GTA.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>in Sandton.</p> <ul style="list-style-type: none"> • TOR's submitted to Supply Chain for stand builder for Indaba exhibition • Attended 100 Day 2010 world cup countdown at GTA • Quotation for stand builders for Indaba exhibition advertised • Stand builder for Indaba appointed • All travel arrangements for Tourism Officials finalized • 1 report submitted to MM regarding Indaba preparations • Meeting held with Stand Builder with Private Sector, Community, 		

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>Locals and Communications Department</p> <ul style="list-style-type: none"> Awaiting final design of stand for Indaba (12 April 2010) 		
	<p>Tourism advertisements in publications:</p> <p>Go Gauteng</p> <p>Vaal Meander</p> <p>Others</p>	<ul style="list-style-type: none"> Tourism Awards ad submitted for the website and advertised in Local newspapers Submitted comments on corporate video to Simeka for amendments Discover the Vaal advert in Go Gauteng March edition Meeting with publisher re proposal for a Lesedi Tourism and Business publication 		<p>Tourism Awards ads were advertised in Local newspapers and on the website.</p> <p>Simeka is busy editing corporate video.</p> <p>Vaal advert was placed onto Go Gauteng's March Edition.</p> <p>Lesedi Tourism and Business publication on track.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Submission of tourism info on SDM website and link to other appropriate websites	<ul style="list-style-type: none"> • Homestay database submitted for the website • Tourism Awards info on website • Volunteer info on website • Accommodation info on website • Links to websites of establishments created with GPS coordinates. Also linked to Google Earth. 		The following information was placed on SDM website: Homestay database, Volunteers, Accommodation, links to Google and GPS coordinates.
	Produce and distribute corporate gifts to market and promote Vaal 21	<ul style="list-style-type: none"> • Indaba promotional material procured and received • Ordered additional promotional material for the 		Indaba and Tourism promotional material were procured, and corporate gifts & trophies are due in

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		Tourism Awards <ul style="list-style-type: none"> • Procurement of corporate gifts & trophies for Tourism Awards in process 		the next quarter.
	Develop and distribute tourism information leaflets	<ul style="list-style-type: none"> ▪ Tourism Awards entry forms compiled and distributed 		Tourism Awards entry forms compiled and distributed.
	Tourism Youth Expo	<ul style="list-style-type: none"> • 256 on database for tourism volunteers • 55 Assistance rendered to scholars interested in a tourism career 		256 youths on tourism database, and 55 scholars interested in tourism career were assisted.
	Participate in Sedibeng Mayoral Awards	<ul style="list-style-type: none"> • Distributed entry forms for Tourism Awards to 10 Accommodation establishments with no e-mail address • Distributed 12 entry forms 	Corrective measure to host Sedibeng Tourism Awards as Mayor's Office could not confirm date of Mayoral Awards	SDM built a working relationship with MV Communications and Riverside Hotels for the

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<p>for Tourism Awards to arts & crafts groups</p> <ul style="list-style-type: none"> • Emailed Tourism Awards entry forms to all graded establishments • 6 meetings on tourism awards preparation conducted • Expression of interest for assistance for Tourism Awards sent to RTO • Working relationship with MV Communications and Riverside Hotels for the preparations of the Tourism Awards • 44 Entrants received for Tourism Awards • Tourism Awards Committee :2 Site verifications for Awards 		<p>preparations of the Tourism Awards, 44 entrants were received for Tourism Awards, and winners were identified.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		<ul style="list-style-type: none"> • Winners identified for: • Accommodation, Conference, Restaurant, Outdoor venues • Guest List compiled and forwarded to MV Communications for distribution of Invites 		

DIRECTORATE : INTEGRATED DEVELOPMENT PLAN (IDP)

IDP STRATEGY : ENSURE MEASURABLE PERFORMANCE AND TRANSPARENT MONITORING OF THE MUNICIPALITY

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Facilitate the development of an integrated IDP Work plan/process plan between Sedibeng and the Local Municipalities	Develop a consolidated integrated IDP work plan/process plan	A district process plan was developed and submitted to council.	None	A consolidated integrated IDP District process plan was developed and submitted to Council.
	Convene a strategic session to align all process plans	A strategic break-away session with the locals as well as provincial department was convened for the purpose of alignment.	None	A strategic session was convened with locals to align all process plans.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Develop credible IDP through public participation	Conduct needs analysis	The analysis phase was concluded and submitted to relevant departments for additions and omissions	None	The analysis phase was concluded and submitted to relevant departments for additions and omissions
	Develop project conceptualization	Project conceptualisation template was submitted to all departments to populate and to be incorporated in the IDP doc.	None	Project conceptualisation template was developed and submitted to all departments.
	Facilitate public participation	Public participation meetings took place during the analysis phase	Public participation process is important for the institution and therefore we cannot afford not to have had public consultation meetings after the approval of the draft IDP.	Public participation meetings took place during the analysis phase
	Submit draft IDP to Council	The draft IDP was submitted to council for approval and was approved by council	None	The draft IDP was approved by Council.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Facilitate the distribution of an approved IDP and related information	Produce approved IDP and related information for distribution	Document of the approved IDP was produced and placed in the public domain and distributed to stakeholder/sector department for comments.	None	The approved IDP was placed in public domain, website, and distributed to stakeholders.
Establish Key Performance Indicators which will be measurable and measured on a regular basis	Develop measurable organizational key performance indicators	The indicators are developed and submitted by ED's	The deliverable is in the IDP department and functionality thereof is in the municipal managers office which needs some clarity	The key performance indicators were developed and submitted by the ED's.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Ensure that there are quality quarterly, mid – year and annual reports which are conveyed to stakeholders and constituencies</p>	<p>Develop an OPDPF to assist in assessing the performance of the organization through quarterly, mid – year and annual reports to Council</p>	<p>The OPDPF has been developed and awaiting all departments to submit their SDBIP's for the system to current and accurate.</p>	<p>After all clusters has submitted their SDBIP's a workshop will be convened to take departments through the operations of the system.</p>	<p>The OPDPF has been developed and awaits clusters to submit their SDBIP's, a workshop will be convened to take all departments through operations of the system.</p>

CLUSTER : CORPORATE SERVICES
 KEY PRIORITY AREA: GOOD AND FINANCIAL SUSTAINABLE GOVERNANCE
 DIRECTORATE : LEGAL AND SUPPORT SERVICES
 IDP STRATEGY : EFFECTIVE MANAGEMENT OF COUNCIL BUSINESS

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Effective secretarial services to Council, Mayoral and related Committee meetings.</p>	<p>Prepare and deliver quality agenda timeously (24 hours before meeting)</p>	<p>98% of Agendae properly prepared with 2% mistakes.</p> <p>Prepared agendae and minutes for the following Committee meetings:</p> <p><u>Mayco</u> – 21/07/09;28/07/09; 27/08/09; 07/09/09;09/09/09;28/10/09; 04/11/09;21/11/09;</p> <p>25/11/09;02/12/09;19/01/10;</p> <p>25/01/10;25/02/10;17/03/10; 24/03/10; and 31/03/10.</p> <p><u>Council</u> - 09/09/09;04/11/09;</p> <p>02/12/09;18/12/09;25/01/10;</p>	<p>More commitment to meeting deadlines for submission of reports.</p>	<p>Agendas and minutes for all Council, Mayoral and related Committees were properly prepared and generally delivered timeously.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
		<p>and</p> <p>31/03/10.</p> <p><u>Audit</u> - 03/09/09; 17/09/09;</p> <p>29/10/09;</p> <p><u>MPAC</u> - 22/07/09; 04/09/09;</p> <p>8/10/09;12- 15/10/09;17/11/09;</p> <p>20/11/09;10/02/10;01- 02/03/10;</p> <p>05/03/10.</p> <p><u>Gender</u> - 04/09/09;07/09/09;</p> <p>13/11/09;28/01/10</p> <p><u>Petition</u> – 03/02/10</p> <p><u>Remuneration:</u> 20/01/10;19/03/10;</p>		
	Prepare accurate minutes timeously (within	98% Quality achieved in	All stages of checks to ensure accuracy of minutes	Minutes of a good quality were

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
	4 working days)	minutes prepared.	to be completed.	prepared at all times.
	Migrate from Corel to Microsoft Office	Migration will take place once the Committee Officers Gr 2 have completed the intermediate phase of training on MS		Migration from Corel to Microsoft shall be effected after the intermediate phase of training on MS is completed.
Reviewing and monitoring effective records management systems (paper – based & electronic)	Capture and assign resolutions	The process of assignment of Resolution is hampered by lack of interest on Quidity Training.	MANCO members to undergo training on Quidity resolution tracker.	MANCO members have to undergo training on Quidity resolution tracker.
	Apply for disposal of records to National Archives	The application has been approved in principle; final approval is still awaited from the National Archives	To make regular follow ups with Provincial Archives.	The application for the disposal of records has been approved, but SDM awaits feedback from

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
	Scan & image all closed files (Treasury & HR)	Specification Committee meeting took place on 18/08/2009. The tender closes today 2/11/09. The Technical Report re this tender was finalized on 14/12/09 and forwarded to the ED for approval and further referral to SCM. The application has been approved in principle; final approval is still awaited from the National Archives	Process stalled as a result of IT concern of extra server. This will not be the case as the service provider's server will be used & access will be through its website.	National Archives. The application has been approved in principle; final approval is still awaited from the National Archives
	Implement the Records Management Strategy	The strategy was adopted by Council on 04 November 2009. Messrs. Quidity CC has finalized the final module on administrator, resolution		Messrs. Quidity CC rolled out plan and training course in Jan/Feb 2010. Further training will

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
		tracking, contract management and complaints register. A presentation to management of the District and the locals could not take place in Dec 2009 due to the postponement of JMC. However, the roll out plan and training thereof will be done during the course of Jan/Feb 2010. The training will be conducted during mid-April '10 to all relevant end-users.		be conducted during mid-April 2010 to all relevant end-users.
	Conduct upgrade & roll out of Quidity Software	Messrs. Quidity CC is finalizing the final module on administrator, resolution tracking, contract management and complaints register. A presentation to management of the District and the locals could not		Messrs. Quidity CC rolled out plan and training course in Jan/Feb 2010. Further training will be conducted during mid-April

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
		take place in Dec 2009 due to the postponement of JMC. However, the roll out plan and training thereof will be done during the course of Jan/Feb 2010.		2010 to all relevant end-users.
<p>Effective legal support and contract management to ensure legislative and legal compliance by all parts of Council;</p>	Keep proper record of all contracts	<p>52 contracts were worked on during the third quarter. 33 of these have been filed at Records.</p> <ul style="list-style-type: none"> • The mandate of the contracts task team is being extended to include monitoring of contracts; • The revised contract management policy has been through section 80 and MAYCO and will be tabled before Council before June. 		<p>52 contracts were prepared during the third quarter, and 33 thereof have been filed at Records.</p> <p>The revised contract management policy has been through section 80 and MAYCO and will be tabled before Council before June.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
Effective & efficient general legal & support	Conduct review of policy on delegation of powers	*The delegations policy was approved by Council on 04/11/09.		The delegations policy was approved by Council on 04/11/09.
	Update Council's manual for the Promotion of Access to Information Act	The Manual was approved by Council on 04/11/2010.		The Council's manual for the Promotion of Access to Information Act was approved by Council on 04/11/2010.
	Set up law library	Setting up of law library suspended to accommodate new photocopier machines. Will resume once new space has been identified.	Facilitate the procurement of space for the library.	The process to set up a law library is delayed due to lack of space.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDER TAKEN	PERFORMANCE ASSESSMENT
	Facilitate the installation of a cost saving component to switchboard	New system fully installed. Telephone accounts for all clusters printed.		New system fully installed. Telephone accounts for all clusters are timeously printed.
	Develop an internal telecommunication policy	Revised telephone and fax policy has gone through section 80 and MAYCO and will be tabled before Council before June.		The telephone and fax policy was presented in section 80 and MAYCO and will be submitted to Council before June 2010.
	Produce and distribute newsletter	100% timeous delivery of newsletter. 8 issues completed and distributed	More people need to actively participate. The idea of departmental representatives to be pursued.	A newsletter is continuously distributed timeously.

DIRECTORATE: UTILITIES MANAGEMENT

IDP STRATEGY: DEVELOP AND MAINTAIN HIGH QUALITY MUNICIPAL FACILITIES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Develop a long term plan Model for efficient management and maintenance of our facilities including possibilities of partnership to partner with private sector	Develop the Turnaround Strategy for Taxi Ranks	Terms of reference developed and referred to Supply Chain for advertisement- Utilities Management Model	Report reviewed by Section 80	The Turnaround Strategy report for Taxi Ranks was reviewed by Section 80
	Implement the Turnaround Strategy for Vereeniging Fresh Produce Market	Project put on halt subject to new political directive	Awaiting directive from Executive Director	The Cluster still investigate the best approaches to the Turnaround Strategy for Vereeniging Fresh Produce Market.
	Implement the Turnaround Strategy for Airports: Vereeniging & Heidelberg	Turnaround strategy report deferred from Section 80	Encourage Section 80 to conclude	Turnaround Strategy report for Airports: Vereeniging & Heidelberg was deferred from

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Develop a model for Utilities Management	TOR for development of a Turnaround Strategy for management and maintenance of taxi ranks finalized	Presentation to Section 80 on 19 April. Expected to appoint service	Section 80 A service provider for the development of a Turnaround Strategy for management and maintenance of taxi ranks will be appointed in the next quarter.

DIRECTORATE : HUMAN RESOURCES

IDP STRATEGY : ENSURE EFFECTIVE COMPETENT AND MOTIVATED STAFF

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Ensure a healthy and safe working environment</p>	<p>Facilitate the approval of the SHEQ policy</p>	<p>Draft document ready to serve in LLF on February 2010 and will serve at section 80 in March 2010</p>	<p>Proposed policy to serve at Section 80 of 19 May</p>	<p>Proposed policy to serve at Section 80 on 19 May 2010</p>
	<p>Facilitate the implementation of the SHEQ policy plan</p>	<p>Depend on Council approval</p>		<p>SHEQ policy shall be implemented as soon as approved by The Council.</p>
<p>Ensure team building interventions as well as ongoing review of organization and</p>	<p>Develop Human Resources standard operating procedures</p>	<p>Document finalized and submitted to MANCO within the second quarter</p>	<p>Proposed SOP's to serve at Section 80 on 19 May 2010.</p>	<p>The proposed Human Resources Standard Operating Procedures will be served at Section 80 on 19 May 2010.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
structure to align with changes in strategy as well as harmonized labour relations	Implement Human Resources standard operating procedures	Depend on MANCO approval		The Human Resources Standard Operating Procedures will be implemented after approval by Council.
	Submit identified draft policies to Council for approval	Equity and Incapacity Policies approved by Council in the first quarter	None	Equity and Incapacity Policies were approved by Council in the first quarter
Accelerate programmes of Batho Pele to ensure service delivery	Develop a Batho Pele strategy	Strategy at developmental stage	Proposal to serve at Section 80 of 19 May	The Batho Pele Strategy will be served before Section 80 on 19 May 2010.
	Implement a Batho Pele strategy	Depend on the approval of Batho Pele Strategy and current activities aligned to National and Provincial		The Batho Pele Strategy will be implemented as soon as approved

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		projects		by the Council.
Continuous implementation of performance management and development system for all employees to enhance productivity and deal constructively with poor performance	Conduct and review the performance management policy	Service provider appointed to review policy on the second quarter	Proposed policy to serve at Section 80 of 19 May	The proposed performance management policy will be presented to Section 80 on 19 May 2010.
	Conduct and review the performance management & development system	Service provider appointed to review system in the second quarter		The service provider shall present the proposed performance management system in the next quarter.
	Implement the reviewed policy and system	Skills audit report received from DLG to be considered for implementation	None	The policy will be implemented as soon as approved.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Skilling and building the capacity of officials and councillors through ensuring that employee and the councillors has a personal development plan cascaded up into a workplace skills plan. Particular attention need to be given to women and young people in council in line	Conduct an organisation-wide skills audit	Skills audit report received from DLG to be considered for implementation	None	Skills audit report received from DLG to be considered for implementation
	Facilitate the development of a consolidated PDP in line with the Workplace Skills Plan (WSP)	Training intervention is implemented in accordance with PDP on continuous basis.	None	SDM Training intervention is implemented in accordance with PDP on continuous basis.
Implement an effective Employee Assistance Programme (EAP) including HIV and	Facilitate the implementation of an approved HIV and AIDS workplace programme	HIV.AIDS awareness campaigns were undertaken i.e. World Aids Day , 16 Days of activism against violence on	None	HIV.AIDS Awareness Campaigns were undertaken.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
AIDS workplace programme and support to employees and councilors on financial planning		women and children		
	Facilitate workshops on financial planning	Training postponed and will be implemented in the third quarter	Training sessions to be conducted in May 2010	Training sessions on financial planning will be conducted in May 2010
Equity Policy and Plan		Equity policy and plan approved by Council in the first quarter	None	Equity Policy and Plan was approved by Council in the first quarter
Implement our employment equity plan to ensure the adequate representation of previously disadvantaged people, women,	Facilitate the implementation of identified employment equity targets	Employment Equity plan and policy approved by council.		The planning on the implementation of the Employment Equity Plan is underway.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
young people and people with disabilities at all levels of our staff				

DIRECTORATE : INFORMATION TECHNOLOGY

IDP STRATEGY : RENDER EFFECTIVE INFORMATION TECHNOLOGY SERVICES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Enhance the current network to link remote offices, libraries, clinics and youth advice centres to the wide area network (WAN)	Maintain WAN, LAN and Server connectivity uptime and performance	Effective IT service	Awaiting adjudication of WAN Tender (8/2/15-2009) Tender adjudicated on 26/10/2009 Awaiting sign-off on contract by MM's office See previous point. Work to commence in Jan 2010 Contract effective 15/01/2010. Meeting scheduled with CCTV contractor for 28/01/10 to align expansion work with our WAN Contract with BCX in place, 22 links on maintenance Current links functioning	A WAN contract commenced on 15/01/2010. The CCTV contractor to align expansion to our WAN. SDM's current links function optimally. BCX maintains 22 links

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
			optimally	
<p>Manage and enhance the Sedibeng Wide Area Network (WAN) and Local Area Network (LAN)</p>	<p>Relocate communication equipment to alternative site of Langrand</p>	<p>Effective IT service</p>	<p>Awaiting adjudication of WAN Tender (8/2/15-2009)</p> <p>Tender adjudicated on 26/10/2009</p> <p>Awaiting sign-off on contract by MM's office</p> <p>See previous point. Work to commence in Jan 2010</p> <p>Heidelberg Licensing linked and completed. Other sites in progress.</p> <p>Three sites identified to link under new contract:</p> <p>Lesedi VTS, Lesedi Museum, Sharpeville Police station.</p> <p>Installation of Lesedi links and Sharpeville links in</p>	<p>Heidelberg Licensing linked and completed, other sites are in progress.</p> <p>Lesedi VTS, Lesedi Museum, and Sharpeville Police station are sites identified to link under new contract.</p> <p>The upgrade of Ver Civic to Fire, Ver Fire to Technorama, and Technorama to Ver Licensing is in process.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
			<p>process.</p> <p>Upgrade of following links in process:</p> <p>(1) Ver Civic to Fire</p> <p>(2) Ver Fire to Technorama</p> <p>(3) Technorama to Ver Licensing</p> <p>Link upgrade and redundancy installation to ensure uptime</p>	
	<p>Link and install infrastructure in identified off-site nodal points to allow communication through WAN links</p> <p>Identify 8 sites (Theatres; Civic Centre Buildings; Sicelo Library,; Roshnee Library; Rust-ter-Vaal library; RTV payment point;</p>	<p>Effective IT service</p>	<p>Awaiting adjudication of WAN Tender (8/2/15-2009)</p> <p>Tender adjudicated on 26/10/2009</p> <p>Awaiting sign-off on contract by MM's office</p> <p>See previous point. Work to commence in Jan 2010</p> <p>Contract effective</p>	<p>Heidelberg Licensing linked and completed, other sites are in progress.</p> <p>Lesedi VTS, Lesedi Museum, and Sharpeville Police station are sites identified to link</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Zone 13 Library; Boipatong Library		15/01/2010. Meeting scheduled with CCTV contractor for 28/01/10 to align expansion work with our WAN Contract with BCX in place, 22 links on maintenance Current links functioning	under new contract. The upgrade of Ver Civic to Fire, Ver Fire to Technorama, and Technorama to Ver Licensing is in process.
Develop a Business Continuity Plan (BCP)	Develop a Venus system business continuity plan	Assured business continuity on Venus system	Basic DRP in place and functioning. Awaiting procurement of e-Venus system Status quo remains Report on option review submitted to ED: CS Quotations for the replacement of Venus servers received from BCX	Basic DRP in place and functioning, awaiting procurement of e-Venus system
	Develop Novell system	Assured business continuity on Novell	Basic DRP in place and	In the development

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	business continuity plan	system	functioning. In process, awaiting procurement of e-Venus Awaiting server cost from SITA to allow for expanded DRP program	of Novell system, SDM awaits server cost from SITA to allow for expanded DRP programme
Roll-out specialized software enhancements and working with different internal department to provide them with IT Solutions to meet their respective IDP demands	Conduct upgrade on Venus Server	Improved financial system	Awaiting procurement of e-Venus system Status quo remains Specification and cost quotation received from BCX	SDM AwaitS procurement of e-Venus system
	Roll-out electronic Helpdesk system to Emfuleni and Midvaal Local Municipality	Improved customer service	Training of Help Desk staff (Emfuleni) to commence in Sept 09 Server's procured Installation of software commenced Server installed in Midvaal	The installations completed in both local municipalities. Training of staff in progress. Systems roll-out complete.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
			<p>LM. System setup in progress.</p> <p>Server installed in Emfuleni LM.</p> <p>Installations completed in both local municipalities. Training of staff in progress.</p> <p>Server installation and software roll-out complete. Site specific parameters in process. Formal training to commence on 9 March 10.</p> <p>Installation complete. Staff trained. Systems roll-out complete.</p>	
<p>Continuous investigation and implementation of the latest information technology in line</p>	<p>Train staff members on Novell, WAN and Linux/Unix Databases</p>	<p>Improved support service</p>	<p>Training of staff members to commence in Sept 09</p> <p>Network Administrator to attend courses on 30 Nov – 2 Dec 09, 7 – 11 Dec 09</p> <p>Asst Manager’s course</p>	<p>The Technicians were trained on newly rolled-out Novell Identity Manager</p> <p>The staff in</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
with international trends and standards			<p>postponed to Jan 2010</p> <p>One staff member currently on training. Training to continue for other staff in 2010.</p> <p>Status quo remains.</p> <p>Two staff members trained.</p> <p>Technicians trained on newly rolled-out Novell Identity Manager</p> <p>Staff in Emfuleni and Midvaal trained fully on GroupLink Help Desk System</p>	<p>Emfuleni and Midvaal were also trained fully on GroupLink Help Desk System</p>
	Procure and install time management system hardware	Effective time management of staff	<p>Drafting of tender document in process</p> <p>Request for HR's requirements posted to the Acting Director HR on 6 March 09 with no comment and resubmitted to the Dir: HR on 9 Dec 09 for</p>	<p>The procurement and installation of time management system hardware not implemented.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
			requirement specification. Status quo remains.	
Review of relationship with Locals to ensure interoperability and connectivity	Conclude the MOA with Locals	Improved IGR relations	Item to be discussed at Corp Services IGR meeting Status quo remains.	Corp Services IGR meeting to discuss MOA between SDM and locals.

DIRECTORATE: FACILITIES MANAGEMENT

IDP STRATEGY: DEVELOPMENT AND MAINTAIN HIGH QUALITY MUNICIPAL FACILITIES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
<p>Ensure reasonable accommodation for people for people with disabilities</p> <p>Accessible attractive and safe facilities for clients at our service points including vehicle registration and licensing centres, public safety facilities, museum and youth advise centres</p>	<p>Design, implement and monitor various programmes to provide and maintain appropriate, accessible, safe and secure accommodation, buildings and council sites to councillors, staff and communities and in particular to persons with disabilities.</p>	<p>The project is linked to the outcome of the Audit and Assessment of municipal building and sites study</p>	<p>Finalize assessment audit study</p>	<p>SDM is finalising the assessment audit study of municipality building and sites to address issues of accessibility, safe and attractive facilities.</p>
	<p>Percentage of programmes designed implemented to ensure suitable, secure, accessible, clean and well maintained hygiene municipal facilities</p>	<p>Selective SOP designed and implemented. Comprehensive not produced.</p>	<p>Convene a working session to finalize to SOP by end 15 June 2010</p>	<p>The cluster will convene a working session to finalise SOP by end 15 June 2010</p>
			<p>Finalize assessment audit</p>	<p>The monitoring project is linked to</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	Submission of monitoring report	The project is linked to the outcome of the Audit and Assessment of municipal building and sites study	study	the outcome of the Audit and Assessment of municipal building and sites study
Effective Fleet Management so that safe vehicles are available all to Councillors and staff	Undertake best practice study on fleet management systems	Project is subject to Fleet Management study and will be implemented in phase two (2)	A Fleet (preliminary) audit report has been completed and implementation of all Fleet Management system are subject to the outcome of study /audit in phase 1 of the project	A Fleet (preliminary) audit report has been completed and implementation of all Fleet Management system are subject to the outcome of study /audit in phase 1 of the project
	Develop programmes to implement study findings	25% of study completed. To-date engagements with following institutions ELM, DPL&H and Gauteng	Finalize programme to visit other municipalities	Study findings will be implemented following engagements with

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		Department of Transport undertaken. Appropriate forms for Trip Authorization and the Safe Keeping of municipal Vehicles finalized.		ELM, DPL&H and Gauteng Department of Transport.

CLUSTER : **TREASURY**

KEY PRIORITY AREA : **GOOD AND SUSTAINABLE FINANCIAL GOVERNANCE**

DIRECTORATE : **FINANCIAL MANAGEMENT, BUDGETS AND SUPPLY CHAIN MANAGEMENT UNITS**

IDP STRATEGY 1 : **ENSURE FINANCIAL SUSTAINABLE LOCAL GOVERNMENT INCLUDING OF REVENUE COLLECTION, MANAGEMENT AND FINANCIAL MOBILISATION**

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Revenue collection, management and financial mobilization	<ul style="list-style-type: none"> Monthly asset reconciliations performed 	58 %of work in progress completed. 7 of 12 section 80 reports compiled and presented to MAYCO and Council.		7 of 12 section 80 reports compiled and presented to MAYCO and Council.
	<ul style="list-style-type: none"> Claims on services rendered to Locals have been billed and claims payable to Locals has been paid accordingly. 	9 IT claims for July to March 2010 processed. Final claim from Emfuleni relating to rates and taxes for 2008/09 also paid.		9 Information Technology claims for July to March 2010 processed. Final claim from Emfuleni relating to rates and taxes for 2008/09 also paid.
	<ul style="list-style-type: none"> Rental agreements reached with Locals 	Awaiting final sign off of SLA's from Emfuleni, Lesedi		The rental agreements are at

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	and endorsed by Joint Municipal Manager's Forum on better management of fixed assets between district and locals.	and Midvaal. Project in final stages of being rolled up.		the final stage between SDM and Emfuleni, Lesedi & Midvaal, awaiting final sign off of SLA's from these 3 locals.
	<ul style="list-style-type: none"> • Asset Officers in Clusters appointed to perform inventory stock of immovable assets. 	Informal Asset Officer identification report compiled as nominations received from Clusters. MM's approval obtained.		MM approved appointment of Asset Officers.
	<ul style="list-style-type: none"> • Monthly reduction of cashier shortages monitored through spot checks by visiting cashier points. 	50% work in progress. Currently monitoring cash receivables on a monthly basis with identified areas. 1 st Quarterly report for July to Sep compiled and submitted to Section 80 in Jan 2010. 2 nd report compiled and submitted to Section 80 in Feb 2010.		The monitoring of cash receivables is done on a monthly basis at identified areas. The 2 nd report was compiled and submitted to Section 80 in Feb 2010.
	<ul style="list-style-type: none"> ▪ Daily cash flows compiled and monthly investment returns 	7 reports for July to Jan 2010 completed.		Daily cash flow report for the 3 rd quarter still

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
	reconciled to account for optimal interest received.			outstanding.
	<ul style="list-style-type: none"> Compile research report on new revenue generating model in relation to revenue enhancement strategy and National Treasury guidelines. 	Report on revenue generating options as per National Treasury requirement completed and reported to Council.		The report on revenue generating options as per National Treasury requirement was completed and reported to Council.
	<ul style="list-style-type: none"> Explore revenue funding options on grant and/or donor funding as infrastructure delivery option. 	Proposed Report completed as part of capital intensive approach on structure.	CFO to liaise with MANCO on options.	Proposed Report completed as part of capital intensive approach on structure.
	<ul style="list-style-type: none"> Monthly debt management and credit control report compiled; 	6 reports for July to December 2009 compiled and reported to Section 80 Committee meeting.		Monthly debt management and credit control report is still outstanding.
	<ul style="list-style-type: none"> Debt write - off; 	Sundry Debtors report completed and approved by		Sundry Debtors report completed

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
		Council 2 nd phase report on RSC wind down process submitted to Section 80 in Feb 2010.		and approved by Council. The 2 nd phase report on RSC wind down process was submitted to Section 80 in Feb 2010.

IDP STRATEGY 2 : GOVERNANCE OF MUNICIPAL FINANCE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
Governance of municipal finance	<ul style="list-style-type: none"> Monitor, review, advise and report on MFMA compliance. 	7 Reports for July to January 2010 for reporting to MAYCO and Council		Report on MFMA compliance is still outstanding.
	<ul style="list-style-type: none"> Conduct analysis of financial policies in-conjunction to compliance with Auditor-General requirements. 	Report completed and submitted to Section 80 Committee of Finance and approved by MANCO.		A report on the analysis of financial policies was completed and submitted to Section 80 Committee of Finance and was

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN	PERFORMANCE ASSESSMENT
				approved by MANCO.
	<ul style="list-style-type: none"> Completion of financial procedure manual and implementation plan. 	Service provider appointed and project on track. Awaiting amended project plan from Service Provider to fast track roll out. Delivery date: 11 June 2010		A service provider is finalising the financial procedure manual. The project plan shall be rolled out thereafter, and the delivery date is 11 June 2010
	<ul style="list-style-type: none"> Complete SLA and service menu with Clusters in relation to support module turnaround strategy. 	Draft SLA submitted to Legal Services to conclude support module with service menu.		A draft SLA was submitted to Legal Services to conclude support module turnaround strategy with service menu.

IDP STRATEGY 3 :

BUILDING CAPACITY TO MANAGE MUNICIPAL FINANCE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Financial reporting</p>	<ul style="list-style-type: none"> • Number of good practices documented and shared with other municipalities as ambassador. • Nil financial emphasis achieved in relation to existing internal controls. • Monitoring and review of Auditor-General's report compiled through action plan 	<p>Unqualified audit opinion received from AG. Action plan compiled based on management letter received and submitted to Audit Committee meeting 30 April .</p>		<p>Action plan was compiled and will be presented before the Audit Committee Meeting on 30 April 2010.</p>
	<ul style="list-style-type: none"> • Upgrading of Financial IT System in conjunction with locals to be approved over a 5 year implementation approach. 	<p>Report on IT upgrade completed by CFO and Task Team at IGR level for implementation at District and Locals.</p>	<p>Joint Mayoral Committee to consider report.</p>	<p>Report on IT upgrade was completed by CFO and Task Team at IGR level for implementation at District and Locals.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	<ul style="list-style-type: none"> Financial statements completed in compliance with GAMAP/GRAP implementation plan on/or before 31 August 2009. 	Financial Statements completed and signed off by CFO and MM.		The Financial Statements were completed and signed off by CFO and MM.

IDP STRATEGY 4: FINANCIAL REPORTING

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
Building capacity to manage municipal finance	<ul style="list-style-type: none"> Monitoring of skills development plan through assessment conducted for Treasury staff in relation to Performance Management Agreements and 	PDP's updated and completed for all staff and submitted to Corporate Services. Skills assessment conducted on a sample basis by National Treasury service provider to determine training requirements and competency needs of Treasury staff. Skills		Treasury updated and completed PDPs for all staff, and determined training requirements and competency needs of its staff.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	PDP'S submitted.	development plan in process of being compiled in line with skills assessment and in conjunction with HR.		
	<ul style="list-style-type: none"> • IGR meetings conducted monthly with Provincial Treasury and DPLG. • Agenda, minutes and yearly programme compiled and recorded. 	1 st Quarterly report for July - September 2009 and 2 nd Quarterly for Oct –Dec 2009 completed and tabled at Section 80 meeting in Jan 2010.		The first and second quarter reports were tabled at Section 80 meeting in Jan 2010.
	<ul style="list-style-type: none"> • Twice yearly survey questionnaire released for November 2009 and May 2010 respectively. 	First customer survey released in November 2009. Results being consolidated to establish level of satisfaction and intervention to improve service.		The customer survey results are being consolidated to establish level of satisfaction and intervention to improve service.

IDP STRATEGY 5:

BUDGETING AND PLANNING MUNICIPAL FINANCES

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Budgeting and planning municipal finances</p>	<ul style="list-style-type: none"> • Planning and research phase with National and Provincial Treasury in relation with budget process to determine pro-poor tariffs on non-essential services. • Compile Medium Term Income and Expenditure Framework report in relation to DORA. 	<p>Draft budget tabled before Council 31 March 2010.</p>		<p>Draft budget was tabled before Council on 31 March 2010.</p>
	<ul style="list-style-type: none"> • Set up budget panel meetings in line with Mayoral resolution. • Compile framework on cost cutting measures to effectively use human, operational and capital resources 	<p>Budget panel meeting scheduled for 21 – 22/04/2010 in order to address the draft budget issues. 1st Report compiled and submitted in May 2010 to MANCO, PMT and MAYCO</p>		<p>The Budget panel meeting is scheduled for 21 – 22/04/2010 in order to address the draft budget issues.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	<p>efficiently.</p> <ul style="list-style-type: none"> • Compile cost centre re-alignment in relation to organization structures. 			
	<ul style="list-style-type: none"> • Submission of Treasury's SDBIP progress report. 	<p>First quarterly report completed and submitted to Section 80 Committee for approval. 2nd quarterly report completed and tabled at Section 80 committee in Jan 2010. 3rd Quarterly report to follow in April/May 2010.</p>		<p>The 2nd quarterly report was completed and tabled at Section 80 committee in Jan 2010. While the 3rd Quarterly report will follow in April/May 2010.</p>
	<ul style="list-style-type: none"> • Financial Framework Plan (MTEF) to be compiled in consultation with Provincial Treasury based on current economic statistics and guidelines (IDP 	<p>On track- Cost cutting measures as proposed compiled and only one response received from ED: CS.</p> <p>Proposed cost cutting measures will serve as a guideline for Budget Panel and as a baseline during the compilation of the</p>		<p>The proposed cost cutting measures will serve as a guideline for Budget Panel and as a baseline during the budget adjustment and</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	<p>and Annual Reports).</p> <ul style="list-style-type: none"> • Completion of Draft OPEX and CAPEX Budget before public participation process. • Completion of Final OPEX and CAPEX Budget after public participation process. 	<p>adjustment budget and draft budget.</p> <p>Progress on other outputs are on track.</p>		<p>draft budget.</p>
	<ul style="list-style-type: none"> • Completion of Mayoral Budget Speech. 	<p>Pending –</p>	<p>2 x interns dedicated to Office of the Executive Mayor for assistance.</p>	<p>The Mayoral Budget Speech in progress.</p>
	<ul style="list-style-type: none"> • Compile long term financial plan for the District. 	<p>Terms of reference approved by CFO and MM. Bid in process to be evaluated by technical committee.</p>		<p>The Terms of Reference were approved by CFO and MM. Bid in process to be evaluated by the Technical Committee.</p>

IDP STRATEGY 6 : SUPPLY CHAIN MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
<p>Supply Chain Management</p>	<ul style="list-style-type: none"> Invite suppliers to be on SDM's supplier database in November 2009 and May 2010 respectively. 	<p>Advert has been published in local and national print media and placed in the website as well as notice board.</p> <p>Suppliers have been invited to be in SDM's Supplier database. All application forms received before the closing date (17th October 2009) have been captured on the system.</p> <p>SCM has appointed a service provider to verify documents and information submitted by suppliers such as:</p> <ul style="list-style-type: none"> Tax Clearance Certificate; VAT/Income Tax numbers; Identity Documents of shareholders/Directors; Company registration documents; CIDB/Health Certificates; and 	<p>It is not advisable to re-invite the suppliers to be on SDM's database by May 2010 again. Supplier accreditation process has just been finalized and it will create instability to have new applications again.</p>	<p>3 600 providers submitted applications forms to be on SDM database. They were verified and the new supplier database will be tabled at the Bid Adjudication Committee in May 2010.</p>

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		<ul style="list-style-type: none"> Banking details. <p>After the verification process of 3 600 suppliers has been completed, a recommendation report for approval of the new supplier database will be tabled at the Bid Adjudication Committee in May 2010.</p>		
	<ul style="list-style-type: none"> Supplier database updated on a quarterly basis and applications captured on system. 	<p>The 3Rd quarterly report on the implementation of ISS system has been completed. VENUS Supplier import to ISS and elimination of any duplicates has been completed. Report to be presented to the next Finance Portfolio Committee – Sec 80.</p> <p>Database will be updated only on commodities/services that have insufficient number of suppliers.</p>		<p>The VENUS Supplier import to ISS and elimination of any duplicates has been completed, a the report to be presented to the next Finance Portfolio Committee – Sec 80.</p>
	<ul style="list-style-type: none"> Accreditation process to verify all suppliers on database. 	<p>Report on accreditation to be compiled and submitted to BAC in June 2010.</p>		<p>A report on provider accreditation still to</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	<ul style="list-style-type: none"> Submit a contract file of all tenders awarded to the Legal Department 2 days after award. 	<p>In process ongoing and on track.</p> <p>The contract files have been created for all awarded tenders with all corresponding documentation. Copies will be made and submitted to Records Management Section for filing purposes.</p> <p>Records Management is currently creating a filing space through the scanning of old RSC Levy files, this will create a space for tender documents.</p>		<p>be compiled and submitted to BAC in June 2010.</p> <p>The contract files have been created for all awarded tenders with all corresponding documentation. Copies will be made and submitted to Records Management Section for filing purposes.</p>
	<ul style="list-style-type: none"> Appointment of the service provider to integrate supplier database. 	<p>Bid advertised in local and national print media, closing date: 07 October 2009.</p> <p>The Service Provider has been appointed to investigate the possible integration of SCM</p>		<p>There is ongoing consultation process on possible integration of SCM function between the District and</p>

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		<p>function between the District and Locals.</p> <p>The consultation process between the Service Provider and SCM Managers across the district has begun.</p>		Locals.
	<ul style="list-style-type: none"> Rationalize the SDM database with Local Municipalities to eliminate duplications and updating supplier data accordingly. 	<p>The bid has to go through technical evaluation process by the district Supply Chain Managers.</p> <p>In process and ongoing</p>	Progress report is still the same as in the above output.	The SDM is currently evaluating tender on the rationalisation of its database with that of the Locals.
	<ul style="list-style-type: none"> Strategically sourcing of Supply Chain Management System to enforce and monitor procurement process. 	<p>The project is on its final stages of implementation.</p> <p>1st and 2nd Quarterly Report by I-TENDA completed and has been reported to the Section 80 Committee with project milestones.</p> <p>3rd Quarterly report based on project plan compiled and to be reported to the next Section 80</p>		3 rd Quarterly report based on project plan was compiled and will be reported to the next Section 80 Committee.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
		Committee.		
	<ul style="list-style-type: none"> Ensure effective support and coordination of bid committees. 	All Bid Committees documented and recorded on register. Process on track and ongoing.		All Bid Committees were documented and recorded on the register.
	<ul style="list-style-type: none"> Compile Supply Chain Bid Committee status quo report. 	Status quo on tenders is sent to MANCO meetings on by-weekly basis.		The Status quo on tenders is sent to MANCO meetings on a by-weekly basis.
	<ul style="list-style-type: none"> Correct archiving of Bid and related documentation. 	First quarterly report completed and tabled at Section 80 Committee for consideration.	Filing workflow has been developed and agreed upon with Records Management Section.	The filing workflow has been developed and agreed upon with Records Management Section.
	<ul style="list-style-type: none"> Effective and efficient disposal of goods/assets no longer needed. 	<p>First auction report has been approved by Section 80 Committee on redundant and scrap assets auctioned.</p> <p>2nd phase of project currently underway with Facilities and</p>		The first auction report on redundant and scrap assets auctioned was approved by

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		Asset Management Sections.		Section 80 Committee. The 2 nd phase of the project is currently underway with Facilities and Asset Management Sections.
	<ul style="list-style-type: none"> Implement a comprehensive unit risk management system to measure performance output of suppliers. 	<p>Not yet implemented</p> <p>Quality service questionnaire compiled as part of system integration.</p>	A departmental Risk Management Framework will be developed with the assistance of Internal Audit Function.	A departmental Risk Management Framework will be developed with the assistance of Internal Audit Function.
	<ul style="list-style-type: none"> Establish tender advice services/help desk to support suppliers. 	<p>The launching of Tender Advisory Centre has been postponed to Jan/Feb 2010.</p> <p>Terms of reference have been developed to furnish the 3rd floor foyer for the look and feel of Tender Advice Centre; this is done jointly with Facilities</p>		The Tender Advisory Centre will be located at the foyer on 3 rd floor of the Main Building.

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		Management Department.		
	<ul style="list-style-type: none"> Development of a procurement strategy to meet BBBEE targets in relation to Supply Chain Management policy. 	<p>Terms of References for procurement Strategy completed.</p> <p>Tender closed on 07 October 2009 and is pending evaluation and award through SCM processes.</p> <p>The District wide SCM-LED Forum will be convened in Feb 2010 to evaluate this tender.</p>	<p>The LED Manager's across the District are not helpful in this regard, intervention of the CFO and ED SPED will assist.</p>	<p>There is a lack of progress towards the development of a Procurement Strategy.</p>
	<ul style="list-style-type: none"> Implementation of an appropriate responsive programme for identified enterprises. 	<p>Not yet established</p>	<p>This programme should be a joint effort between SCM and LED departments.</p> <p>Series of meetings between these departments have been initiated to develop this programme.</p>	<p>The programme towards the establishment of a responsive service for enterprises is ongoing.</p>

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	<ul style="list-style-type: none"> Develop construction industry focused programme jointly with LED. 	<p>Adverts for construction service providers have been placed and closed on 14 September 2009.</p> <p>The CIDB compliant database of construction companies has been created for the possible future sub-contracting or main contractor opportunities.</p> <p>Series of meetings between SCM and LED departments have been initiated to develop this programme.</p>		<p>SCM and LED are in progress to develop the construction industry focused programme. The CIDB compliant database has been created.</p>
	<ul style="list-style-type: none"> Submit awards to National -/Provincial Treasury on each contract above R100,000. (Section 71 reporting). 	<p>7 Reports from July – January 2010 reports submitted to Section 80 Committee for consideration.</p>		<p>Treasury submitted 7 reports on awarded contracts above R100 000 to National and Provincial Treasury.</p>
	<ul style="list-style-type: none"> Submit awards to Council on each contract awarded 	<p>7 Reports from July – January 2010 reports submitted to Section 80 Committee for</p>		<p>Treasury submitted 7 reports on</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN	PERFORMANCE ASSESSMENT
	above R30,000.	consideration.		awarded contracts above R30 000 to the SDM Council.
	<ul style="list-style-type: none"> Submit all recorded and approved deviations to Council [SCM Regulation 36 (2)]. 	7 Reports July – January 2009 reports submitted to Section 80 Committee for consideration.		Treasury submitted 7 reports on deviations to the SDM Council.
	<ul style="list-style-type: none"> Submit information on Supply Chain Management implementation to the Executive Mayor [SCM Regulation 6 (3) (4)]. 	<p>1st and 2nd Quarterly reports consolidated for July – December 2009 submitted to Section 80 Committee for consideration.</p> <p>3rd Quarterly report will be submitted to the next Section 80 Committee meeting in May/June 2010</p>		The 3 rd Quarterly report will be submitted to the next Section 80 Committee meeting in May/June 2010
	<ul style="list-style-type: none"> Submit input to annual report on implementation of Supply Chain Management to the Executive Mayor 	This has been done and submitted as part of the Annual Financial Statements.		Treasury submitted input to annual report on SCM to the Executive Mayor.

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	[SCM Regulation 6 (2) (a) (i)].			
	<ul style="list-style-type: none"> • % Number of responses addressed through internal and external queries. 	No audit queries have yet been raised for it to be actioned.		No internal and external audit queries were raised.
	<ul style="list-style-type: none"> • All appeals or complaints received during the implementation of Supply Chain which must be addressed 	No appeal queries have yet been raised for it to be actioned.		No appeal queries were raised during the implementation of Supply Chain