



SEDIBENG DISTRICT MUNICIPALITY

4th QUARTER PROGRESS REPORT

APRIL – JUNE 2010

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4th QUARTER REPORTS BY ALL CLUSTER

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4th QUARTER REPORT FOR THE SEDIBENG DISTRICT MUNICIPALITY (SDM)

INTRODUCTION

This report is prepared to keep update on performance progress in the implementation of adopted and approved projects and programmes documented in the Service Delivery and Budget Implementation Plan (SDBIP) of the Sedibeng District Municipality. It is against this report, that the municipality will capture its progress and or lack of towards achieving its set goals for the 2009/10 financial year, thus develop an urgent intervention plan to round up on all outstanding matters.

SDM VISION

The Sedibeng District Council is an innovative, dynamic, developmental government that consistently meets and exceeds the expectations of the communities and the various Stakeholders it serves.

SDM MISSION

The creation of a local government dedicated to the provision of quality services in an effective, efficient and financially sound manner by:

- Promoting the Batho Pele principle;
- Ensuring cost effective and affordable service delivery;
- Monitoring and developing staff to ensure consistently high work output;
- Adhering to good governance and sound management practices; and
- Developing a culture of accountability and transparency.

KEY PRIORITY AREAS (KPAs)

Through an intense participation of all stakeholders and employees, Sedibeng District Municipality developed seven Key Priority Areas and Integrated Development Plan (IDP) Strategies against each KPA. Finally, specific IDP deliverables or projects were identified under each strategy and then collated into SDBIP. It is against this plan that projects are implemented, monitored and reported on quarterly basis. This whole process is intended to provide an approach towards achievement of overall SDM's objectives, broad developmental vision and mission.

1. REINVENTING OUR ECONOMY

- Strategy: support the consolidation and expansion of the metal, energy and construction sectors
- Strategy: promote and develop tourism and leisure sectors
- Strategy: promote and develop the agriculture sector
- Strategy: promote opportunities for increased inclusivity in the economy
- Strategy: ensure integrated economic development and investment through the vaal 21 initiative
- Strategy: consolidate, review and monitor the sedibeng growth and development strategy (SGDS)

2. RENEWING OUR COMMUNITIES

- Strategy: ensure integrated spatial development planning and promote good land use management
- Strategy: promote residential development and urban renewal
- Strategy: plan for effective, efficient and sustainable infrastructure for water and sanitation services, and provision of electricity

3. REVIVING A SUSTAINABLE ENVIRONMENT

- Strategy: ensure the minimisation of waste and the maximize recycling of waste

- Strategy: create a healthy environment through effective environmental health management
- Strategy: build partnerships to ensure integrated environmental awareness, planning and management
- Strategy: promote conservation of environmental resources and biodiversity

4. REINTEGRATING OUR REGION

- Strategy: plan, and provide for effective, efficient and sustainable road infrastructure
- Strategy: plan and develop accessible, safe and affordable public transport systems and facilities
- Strategy: promote efficient movement of freight
- Strategy: render an efficient and corruption free vehicle registration and licensing service
- Strategy: improve ICT connectivity in Sedibeng

5. RELEASING HUMAN POTENTIAL

- Strategy: nurture the development of people’s potential through sport, recreation, arts and culture
- Strategy: promote and develop the heritage of our region
- Strategy: promote a safe and secure environment
- Strategy: perform disaster management efficiently
- Strategy: promote HIV and aids understanding, treatment, care and support
- Strategy: promote efficient delivery of primary health care and emergency medical services strategy: promote social development of our communities
- Strategy: promote skills development and training

6. GOOD AND FINANCIAL SUSTAINABLE GOVERNANCE

- Strategy: ensure financial sustainable local government including revenue collection, management and Financial mobilisation

- Strategy: governance of municipal finance
- Strategy: building capacity to manage municipal finance
- Strategy: financial reporting
- Strategy: budgeting and planning municipal finances
- Strategy: supply chain management
- Strategy: effective management of council business
- Strategy: render effective it services
- Strategy: ensure effective, competent and motivated staff
- Strategy: develop and maintain high quality municipal facilities
- Strategy: facilitate access to relevant information and promote knowledge
- Strategy: ensure measurable performance and transparent monitoring of the municipality

7. VIBRANT DEMOCRACY

- Strategy: build high level of stakeholder relations and effective communication and branding strategy: promote high level of intergovernmental co-operation and co-ordination
- Strategy: ensure high level of corporate governance
- Strategy: ensure public participation
- Strategy: strengthening oversight and accountability

Strategy: mainstreaming of issues relating to designated groups Below is progress report against each of the above Key Priority

Areas in the 4th Quarter (April – June 2010)

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Arranging sectoral Izimbizo and dialogues in relation to the GDS and IDP with designated groups including women, youth, the elderly, people with disability, etc.</p>	<p>Conduct quarterly information and briefing sessions with stakeholders.</p>	<p>An Integrated Development Plan (IDP) Business meeting was arranged for the 05th May 2010 at the Banquet Hall in Vereeniging and was attended by over 60 business people from within the District. The meeting was addressed by the Sedibeng Executive Mayor and Sedibeng MMC responsible for LED.</p> <p>Stakeholder Consultative Meetings were held from the 23 May 2010 to 16 May 2010 with Families of the victims of the Boipatong massacre, Community, Religious and Political Organizations to prepare for the Hand-over of the tombstones to the families of the victims of the Boipatong massacre of the 17 June 1992.</p> <p>A successful Sedibeng Youth Open Day was held on the 25 June 2010 to acknowledge the role of the youth and to honour the National Youth Month. The event, held at the Constitutional Square was addressed by the Sedibeng District, Emfuleni Local and Lesedi Local Executive Mayors and Sedibeng MMCs for SRAC&H and Social Development. About 1500 young people participated in the event</p>	<ul style="list-style-type: none"> • All future IDP related meetings must involve the participation of all Offices/Departments who are involved in the IDP of the municipality. • There is a need to enforce the corporate calendar to ensure alignment of the municipal activities.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Establish an integrated stakeholder database.	Consolidate stakeholder database from various clusters into one.	A process of inviting for lists from various Offices/Clusters and our constituent Municipalities has begun	

<p>Maximise the branding on the Municipality and the Executive Mayor through various mediums, e.g. publications, newspapers, etc.</p>	<p>Arrange interview slots for profiling of the Executive Mayor and Members of the Mayoral Committee</p>	<p>The following was issued under the review period:</p> <ul style="list-style-type: none"> • <i>Press Releases:</i> April – 3 (2 x 12th , & 16 April) May - 5 (2 x 3rd , 21, & 2 x 31st May) June – 3 (3, 7 & 11 June) • <i>Newspaper Adverts:</i> April – None May – 3 (18, 19 & 26 May) June – 6 (9, 14 & 4 x 23rd June) • <i>Interviews:</i> April – 9 (1, 8, 3 x 14th April, 2 x 19th April & 2 x 21st April) May – 12 (7,12, 3 x 20th May, 2 x 21st May, 3 x 25th May, 26 & 31 May) June – 18 (2,3 8,9,11,14,15,16,17,2 x 18th , 3 x 23rd & 4 x 24th June) • <i>Live reads:</i> April – None May – 153 June- 147 	<p>There is a growing need to intensify our media relations efforts.</p>
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IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Holding public meetings and putting documents into public domain as required in terms of the Municipal Systems Act, and Municipal Finance Management Act</p>	<p>Conduct political oversight and outreach programs on government initiatives and work.</p>	<p>The Office has developed and is following a program of conducting oversight and outreach programs on the Sedibeng 100 Days of Service Delivery Program which entails the following programs:</p> <p><i>Education:</i></p> <p>Addressed a meeting on the 30th May 2010, Launch of the quality learning and teaching campaign by GDE</p> <p><i>Cultural and Sports Groups:</i></p> <p>Addressed a meeting on the 23rd May 2010 , The African Cultural Music and Dance Association Thanks Giving Ceremony.</p>	
<p>Arranging sectoral Izimbizo and dialogues in relation to the GDS and IDP with designated groups including women, youth, the elderly, people with disabilities, etc.</p>	<p>Organise and execute the State of the District (SoDA) Address</p>	<p>We have organised SoDA on the 26 May 2010 at Sicelo in Jantene and a Gala Dinner at Meyerton, Midvaal , which was attended by over 1000 people and 400 respectively.</p>	

Implement a comprehensive heritage program

- Organise a Sedibeng Youth Open Day to celebrate the youth achievements in the District.
- Organise the 18th Boipatong massacre commemoration event.

- The Sedibeng Youth Open Day was organised on the 25th June 2010 at the Constitutional Square and was attended by over 1000 young people. The Open Day was addressed by E. Mayors Mofokeng, Mshudulu and Modisakeng and MMCs Tsokolibane and Nkosi.
- A not so well attended Boipatong massacre commemoration event was organized on the 17 June 2010.

- The Municipality must strengthen its working relationship with stakeholder organisations.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Use and strengthen local websites as a form of information sharing	Improve Mayor-on-line/Mayor's Corner in the Sedibeng website.	<p>The Office accounts for 26 speeches covering amongst others:</p> <ul style="list-style-type: none"> • 2010 Political Steering Committee • Steel Sector Forum • SDM 2010 Tourism Awards • Swiss Ambassador • IDP Mainstreaming • IDP Business breakfast • Launch of national Archives week • HIV & Aids Candlelight Commemoration • Africa Day • Kgopolong Old Age Services, Family day awareness of elders • Unveiling of tombstone of MN. Nangalembe • 2010 world Cup Trophy Tour • Sedibeng District's Youth Leadership Awards • Sedibeng Soccer Tournament 	<ul style="list-style-type: none"> • We need to encourage community members to make use of the Mayor-on-line to communicate with the E. Mayor and Executive Members. • We must find a way of communicating MAYCO/Council's major decisions through a website.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Ensure integrated Economic Development and Investment through the Vaal 21 initiatives	<ul style="list-style-type: none"> Support the effective functioning of the Mayor's Investment Council. 	<ul style="list-style-type: none"> We have developed a programme of meetings of the Mayoral Investment Council and the first meeting is due on the 22 July 2010. 	<p>There is a need for the Office of the Executive Mayor to work closely with the LED Unit of the Municipality in order to achieve success in the re-establishment of the Council.</p>
	<ul style="list-style-type: none"> Appoint nominees and convene meetings of the Sedibeng Mayoral Investment Council 	<ul style="list-style-type: none"> The following persons have been identified and invited to the first meeting of the Sedibeng Investment Council : <ul style="list-style-type: none"> Mr. S. Mokoetla; Ms. Z. Manase; Mr. G. Immelman; Mr. G. Meyer; Mr. J. Sitting; and Mr. S. Katrakilis. Ms Nonkululeko Nyembezi-Heita 	

	<ul style="list-style-type: none">• Investment through the Vaal 21 Initiative	<p>A meeting was held in the Free State with The MEC for Local Government and Housing which was organized by the Gauteng provincial MEC for Housing on the Vaal 21 and a follow up meeting is planned for the near future.</p>	
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IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Liaise with the private sector to give effect to economic and capacity building opportunity by linking SMMEs and cooperatives to such programs	Coordinate the establishment and launch of the Sedibeng Development Agency (SDA), monitoring the activities going forward	Preparations for the launch of the Sedibeng Development Agency in November 2010 are well underway. The Office has been advised to move the launch from September 2010 to November 2010.	We have to redouble our efforts to solicit a response of our invitations to Presidency to accept Freedom of the District and Matron of the Sedibeng Development Agency Awards to President J. Zuma and MaKhumalo respectively.

Ensure effective functioning of the Mayoral Committee and enhance high level of political understanding amongst Committee Members and strengthening oversight and accountability

- Undertake regular meetings with various sectors based forums, e.g. Churches, Youth, Women, Persons with disabilities, business, the Elderly, Survivors and victims of massacres, CBOs, NGOs, etc.
- Enhance participation of stakeholders in the implementation of the IDP.
- Improve and sustain partnerships with various stakeholders.
- Regular deployment of Councillors to represent the Office of the Executive Mayor

We have addressed:

- The St. John's Apostolic Church, involving Political Heads and Office Bearers, 25 April
- Premier & Concerned residents of Sharpeville, 05 April
- Fourier Business Development, 07 April
- Ex Political Prisoners, 07 April & 25 May
- Former Sebokeng Town Council Employees, 28 April
- Evaton Development Forum, 09 May
- Boipatong Contractors Forum, 07 June
- The IDP Business Meeting was organised for the 5 May 2010, and was attended by over 50 local businesses.
- The following structures have been sponsored:
 - ❖ Siekokotlelo Sa Bophelo
 - ❖ KutloaneF1 Powerboat Race
 - ❖ Khulumani Support Group
 - ❖ Junior Powerboat Racing association
 - ❖ Inhlanganiso Writers Assocoation
 - ❖ Sedibeng Karate Club
 - ❖ Methodist Church
- Members of the Mayoral Committee have been deployed to represent the Executive Mayor to the following meetings:

		<ul style="list-style-type: none">❖ Provincial Home Affairs on the 01 April – HIV & AIDS Candlelight Commemoration – Launch of the Quality Learning and Teaching Campaign by the Dpt. Of Education on the 30 May – Sedibeng District’s Youth Leadership Awards on the 04 June - by MMC M. Tsokolibane;❖ 2010 PTT, 08 April, MMC S. Maphalla;❖ Archives Week in Gauteng, 17 May, MMC J. Duncan	
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<p>Identify strategic objectives/programs for IGR to take place.</p>	<p>Monthly meetings of the Political Steering Committee, including the local municipalities to track progress on service delivery projects.</p>	<p>The Projects Political Steering Committee Meetings have sat on the following under-mentioned dates to discuss the African Festival, Preparations for the 2010 world cup, FIFA Tournament and the 100 Days Service Delivery Programs;</p> <ul style="list-style-type: none"> • 06 April 2010, • 12 April 2010 • 28 April 2010 • 14 May 2010 • 28 May 2010 • 03 June 2010 	<p>Midvaal L. Municipality have missed a lot of meetings of the Project Political Steering Committee and they should be encouraged to improve on their attendance of meetings and participation in activities in the District</p>
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IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Emfuleni and Lesedi Local Municipalities participated in the meetings and activities of the Project Political Steering Committee.</p> <p>We have also been active members of the 2010 Provincial Political Task Team and we have participated in the following meetings;</p> <ul style="list-style-type: none"> • 08 April 2010; • 23 & 29 April 2010; • 13 May 2010; • 20 May 2010; • 24 and 31 June 2010; 	

CLUSTER : **PMT**

KEY PRIORITY AREA : **VIBRANT DEMOCRACY**

DIRECTORATE : **OFFICE OF THE SPEAKER**

IDP STRATEGY : **BUILD HIGH LEVEL OF STAKEHOLDER RELATIONS AND EFFECTIVE COMMUNICATION & BRANDING**

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Effective internal communications	Conduct regular Councillors briefings	Conducted regular briefing sessions with Chairpersons of Section 79 Committees as well as other councillors regarding to matters affecting them including information on 2010 FIFA World Cup	Meetings to be conducted at least quarterly
	Convene regular briefing sessions with secretaries of MMC's on Councillors' support and welfare	Convened a briefing session with five (5) secretaries of MMCs and discussed amongst other the attendance registers of Section 80 Committees, events, general administrative matters.	Contribute towards effective administration

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Implement an effective Employee Assistance Programme including an HIV/ AIDS workplace programme and support to employees and Councillors on financial planning.	Develop a Councillors Assistance Programme (Liaise with EAP office on Councillors programmes)	<ul style="list-style-type: none"> • A draft Wellness policy has been formulated that will inform the Councilors assistance programme • A bereavement policy has been reviewed and amended with an inclusion of the order of proceedings for a civic funeral and will be submitted to the Section 80 Committee 	A rapport with the in house EAP has been established in order to ensure that the systems are in sync with one another and avoid Duplication
Develop and implement Knowledge Management Strategy	Participate in Communities of Practice (CoP) Programmes	No participation in CoP	<p>Key subject of interest (programmes) and timeframes have been identified</p> <p>Liaison with key CoP stakeholders for discussion and dialogue to resume in July 2010</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Set up library services for Councillors (Resource workstation and set information systems for easy access to information)	Still not concluded	<ul style="list-style-type: none"> • Furniture for the workstation was procured • Facilities Management has had to adjust its processes to accommodate financial regulations.
	Facilitate a workshop on Cross-cutting IDP Deliverables with other departments	Established a District Wide Public Participation Coordination Forum	Ensure that the forum meets regularly
Participate in the District Learning Network to share experiences across districts	Facilitate visits to other municipalities such as: Capricorn District Municipality, Cape Winelands District Municipality, Amathole District Municipality, Motheo District Municipality, Frances Baard District Municipality, Bojanala District Municipality, Ugu District	Arranged a visit to the Cape Winelands District Municipality to focus on IDP public participation and to establish relations for knowledge sharing	<ul style="list-style-type: none"> • Arrange a follow-up visit to Cape Winelands to pursue further IDP public participation, TQM implementation as well as stakeholder support • Provision has been made in the new financial year to visit two of the listed

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Municipality, eHlanzeni District Municipality		municipalities.
	Arrange debriefing meetings as per outcome of visits facilitated	Feedback was provided on the visit to Cape Winelands District Municipality	Convene debriefing meetings with all relevant departments including Speakers Offices
	Facilitate visits by other municipalities to SDM	<ul style="list-style-type: none"> • Cape Winelands Municipality participated in the Section 79: MPAC Committee Strategic Retreat. • Capricon District Municipality has requested to visit SDM as part of its induction of the new Speaker of Council. • Facilitated visits by other municipalities to Sedibeng during the Speakers Forum in July 2010 such as OR Tambo & eThekwini Municipalities. 	<ul style="list-style-type: none"> • Plans are underway for the Speaker Forum in July 2010. • The July Speakers' Forum will include Knowledge Exchange Session with other municipalities incl.
	Participate in IGR programmes	Facilitate attendance of councillors in SALGA provincial and National Members	<ul style="list-style-type: none"> • Need for the establishment of an IGR

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Assembly	Forum <ul style="list-style-type: none"> • Develop a comprehensive approach with regard to SALGA
Coordinated strategy to build capacity of the municipality to provide quality service	Profile programmes of the Office of the Speaker	<ul style="list-style-type: none"> • Profile of Speaker has been updated and on the website • No profiling of programmes during the last quarter 	Regular updating of programme profiling
Ensure ongoing communication with our stakeholders	Conduct quarterly information and briefing sessions with stakeholders	<ul style="list-style-type: none"> • Communication on IDP, Annual Report and Budget was done and sector stakeholders made their submission. • Sector stakeholders and public participated at the Council sitting during SODA. • Mobilisation of youth sector to participate in the Open Youth Day during Youth month. 	1.To improve on sector stakeholder support system how to make a proper submissions. 2. To ensure planning of youth activities is done adequately, in time and role clarification.
Establish an integrated	Incorporate the public	An updated database was submitted to	Ensure that the

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
stakeholder database	participation database to the central database	communication directorate in order to update the central database.	interdepartmental stakeholder database facilitation committee meets regularly
Develop and implement a number of key communication vehicles to the public including Imbizos, Council Meetings, taking Council Meetings to communities, Newsletters, use of media adverts, etc.	Develop a column in the Newsletter for the Office of the Speaker	Column was developed	<ul style="list-style-type: none"> • Requiring information dissemination • Comprehensive review article to be issued during July 2010
Coordinate a District Communications (DCF) Forum	Participate in the Forum	Attended last quarter meeting of DCF	Not applicable
Enhance participation of	Undertake regular meetings with	Through IDP Public participation process	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
stakeholders in the implementation of the IDP, to achieve improved and sustained partnership with various stakeholders	various sector-based forums e.g. Churches, Youth, Women, Disabled, the aged, survivors and victims of massacres, CBO's, NGO's, etc	stakeholders and designated groups inputs in IDP has been incorporated into IDP documents.	
	Enhance participation of Councillors in the IDP's	None	It has been identified to ensure Councilors and ward committee participation in the IDP Public participation process.
Strengthening Ward Committees through providing assistance programmes	Develop quarterly ward committee reports on key issues	None	<ul style="list-style-type: none"> • Improve coordination of quarterly ward committee reports on key issues. • Convene ward committees assistance programme workshop for staff members from locals.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Building capacity of Councillors to be effective public representatives	Conduct a workshop on Councillors Pension Fund, Funeral Policy, Delegations and Councillors Support and Welfare	<ul style="list-style-type: none"> • Workshop still outstanding • Attended report back meetings on Municipal Councillors Pension Fund i.e. national and provincial 	Workshop will be convened during the first quarter of the 2010/2011 financial year
	Enroll Councillors in training programmes	Enrolled councillors for the MPAC training programme conducted by Regenesys	Source funding for training for councillors
	Facilitate workshops and seminars for the Office of the Speaker and Councillors	Convened the MPAC strategic session	Require funding
	Support & coordinate national/provincial training initiatives	Enrolled councillors in the Regenesys training for MPAC councillors coordinated by the province	Liaise more closely with national and provincial governments regarding training programmes
Holding public meetings and putting documents into public domain as	Conduct public hearings of Council's adopted policies	Only IDP, Annual Report and Budget were put in the public domain for public to make submission through sector stakeholders, at	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
required in terms of the Municipal Systems Act and Municipal Finance Management Act;		libraries for public and advertised.	
	Distribute the IDP document in the public domain	Through IDP Public participation process stakeholders and designated groups inputs in IDP has been incorporated into IDP documents.	
Ensure effective functioning of the Mayoral Committee and enhance high level of political understanding amongst committee members and strengthening oversight and accountability	Monitor the implementation of Council resolutions	<ul style="list-style-type: none"> • Certain clusters have responded in terms of implementation of council resolutions and others are in the process of making those submissions • Training on Quidity system was facilitated through Committee Section to educate clusters on how to implement council resolutions through the Quidity system 	A report on the monitoring of council resolutions will be available in the August council sitting

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Ensure effective functioning of MPAC, other Section 79 Committees as well as Section 80 Committees	Facilitate capacity building programmes for oversight committees	MPAC Committee members are currently participating in the Monitoring and Evaluation training programme conducted by Regenesys and coordinated by the province	In the new financial year other committees will be taken on board.
Facilitate development of appropriate policies and mechanisms to enhance participation of the designated groups; and	Participate in mainstreaming committee	<ul style="list-style-type: none"> • Designated group focus issues were mainstreamed in the department program after being built into IDP and later in SDBIP for new financial year. • Mainstreaming committee has not yet being convened by the relevant department. 	Ensure communication to the relevant department to fast-track the process of convening mainstreaming committee in the next quarter to promote rights and empowerment of designated groups.

CLUSTER : **PMT**
KEY PRIORITY AREA : **VIBRANT DEMOCRACY**
DIRECTORATE : **OFFICE OF THE CHIEF WHIP**
IDP STRATEGY : **BUILD HIGH LEVEL OF STAKEHOLDER RELATIONS AND EFFECTIVE COMMUNICATION & BRANDING**

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Effective Secretarial Service to Councillors and related committees and meetings.	Coordinate regular Caucus Meetings	<ul style="list-style-type: none"> ▪ ANC Councillors Caucus was well coordinated on the 26 May 2010 ▪ The necessary arrangements were made for the sitting of the DA Joint Caucus Meeting held on 12 April 2010. 	None
	Coordinate Whippery Meetings	Whippery meetings were well coordinated on the following dates <ul style="list-style-type: none"> ▪ 22 April 2010 ▪ 19 May 2010 ▪ 04 June 2010 	None

	Coordinate Multi Party Whippery Meetings	Multi Party Meetings were not coordinated during the period under review	Meetings dates agreed upon by the Multi Party Forum for 2010/2011
	Coordinate Chief Whips Forum Meetings	<p>Chief Whips Forum meetings were successfully coordinated according to schedule of meetings and they were held on the following dates</p> <ul style="list-style-type: none"> ▪ 20 April 2010 ▪ 17 May 2010 ▪ 04 June 2010 	In 2010/2011 Financial year Chief Whips Forum meetings will be convened quarterly.

<p>Ensure effective functioning of the Mayoral Committee and enhance high level of political understanding amongst committee members and strengthening oversight and accountability</p>	<p>Coordinate Study Groups Meetings</p>	<ul style="list-style-type: none"> ▪ Public safety, Health and Social Development had one meeting in April 2010 ▪ Corporate Services – June 2010 ▪ Transport & Infrastructure – May & June 2010 ▪ Environment Management – May & June 2010 ▪ Development & Planning and Housing – April & June 2010 ▪ SRAC – no meeting during the period under review ▪ Finance – no meeting during the period under review 	<p>None</p>
	<p>Assessing attendance of ANC Councillors to Council Committee Meetings including events that have been organised by other spheres of government</p>	<ul style="list-style-type: none"> ▪ SMS were sent to Councillors informing them of issues that need their attention. 	<p>None</p>

	<p>Coordinate ANC Councillors District Wide Caucus Lekgotla</p>	<ul style="list-style-type: none"> ▪ ANC Councillors District Wide Lekgotla was successfully coordinated as per ANC Caucus Makgotla process plan on the 19th – 21st May 2010 at Mount Grace Hotel in Magaliesburg. • The necessary arrangements were made for the DA Councillors District Wide Councillors Caucus Lekgotla on 21 May 2010 at Barney Yard guest lodge, Vereeniging. 	<p>None</p>
	<p>Coordinate benchmarking visits with other Municipalities in South Africa</p>	<p>Benchmarking visits were not coordinated during the period under review</p>	<p>Researcher appointed on contractual basis to facilitate benchmarking visits</p>
	<p>Conduct research on behalf of Study Groups members</p>	<p>Research was not done during the period under review</p>	<p>Researcher appointed on contractual basis to conduct research</p>

<p>Building the capacity of Councillors to be effective public representatives</p>	<p>Coordinate capacity building and training workshops for ANC Councillors</p>	<p>Councillors training workshops were not coordinated during the period under review due to a series of activities that required Councillors participation on the dates for Councillors Training Workshops</p>	<p>Programme for 2010 Financial year agreed upon by the Chief Whips Forum and to be circulated to all ANC Councillors.</p>
<p>Ensure effective, competent and motivated staff</p>	<p>Ensuring team building interventions as well ongoing review of organisation and structure to align with changes in the strategy as well as harmonized labour relations</p>	<p>Strategic session for staff was organised on the 27 – 28 May 2010 at Maccuvlei Training Academy.</p>	<p>None</p>

CLUSTER : OFFICE OF THE MUNICIPAL MANAGER

KEY PRIORITY AREA : VIBRANT DEMOCRACY

DIRECTORATE : INTERGOVERNMENTAL RELATIONS

IDP STRATEGY 1 : PROMOTE HIGH LEVEL OF INTERGOVERNMENTAL COOPERATION AND COORDINATION

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE
Ensure effective and efficient functioning of all IGR structures as contained in the Sedibeng IGR Framework.	12 Joint MM's 4 Joint Mayors' Forum 4 Joint Mayoral Committees	Joint Municipal Managers Forum meeting sat on 07 April 2010 and 02 June 2010. Joint Mayors Forum was held on 12 -14 May 2010, preceding the Joint Mayoral Committee meeting.	
Ensure high level interaction and information sharing with other spheres of government, municipalities and local government associations, e.g. Vaal 21 Concept.	4 Broad Inter-sectoral meeting to align IDPs and Budget to National and Provincial priorities.	No Broad Inter-sectoral meeting held to align IDPs and Budget to National and Provincial priorities.	Broad Inter-sectoral meeting is scheduled for August 2010.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE
Provide administrative support for Vaal 21 Initiative	Integrated development Plans and successful cooperation between SDM and neighbouring municipalities.	SDM and its Local Municipalities cooperate in the implementation of identified projects (Precincts Development).	The Vaal 21 cooperation between the Sedibeng and neighbouring municipalities to be resuscitated in the 2010/11
Coordinate and facilitate International exchange programme to achieve our strategic objective.	A draft International Strategy for approval by Council.	The Strategy to be developed by the Speaker's Office.	IGR Unit to ensure development of the International Strategy.
Promote Inter-municipal learning and recreational programmes (e.g. District Learning Networks) and be responsible for hosting of 2009 SALGA O.R. Tambo Games	Resuscitation of the SDM Social Club to ensure that all trips undertaken contribute to learning of the best practices and well being of employees.	The Social Club is rendered inactive due to lack of activities.	
	Well coordinated and value-add District	The coordination of the OR Tambo Games have been assigned to SRAC &H	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE
	Learning Networks	for 2010/11 year.	
	SDM participating teams should be ready to successful participation at the games.	The SDM teams participated in all sporting codes that were played during the 2009/10 O.R. Tambo games.	
	All preparation for hosting of O.R. Games be finalized prior the games.	SDM hosted the successful 2009/10 O.R. Tambo games. For the first time the Provincial department of SRAC participated in the games. SRAC&H is busy with 2010/11 preparations.	

IDP STRATEGY 2 : ENSURE HIGH LEVEL OF CORPORATE GOVERNANCE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS ACHIEVED	CORRECTIVE MEASURE
Ensure effective and efficient functioning of	All Internal Audits will be conducted according to	The annual plan will be tabled before the Committee on 22 July 2010. Internal auditors will then conduct all their	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS ACHIEVED	CORRECTIVE MEASURE
internal Audit Function.	an Annual Audit Plan.	audits in line with the approved plan.	
	Appoint Audit Committee and Chairperson as per legislative requirements.	The appointed Audit Committee and its Chairperson continued its operations as per mandate and legislation.	
	Convene Audit Committee meeting in terms of the Annual plan	The proposed Annual plan will be tabled before the Audit Committee on 22 July 2010. Henceforth, all meetings will be convened as per annual plan.	
Implement Risk Management Frame in SDM	Review and implement Enterprise Risk Management Framework and Policy.	The Framework will be reviewed in the first quarter of 2010-11, that is after the new risk official is appointed to deal with such issues in the Office of the MM.	
Implement Anti-fraud and Corruption Plan including establishment of hotline	Reduction fraud and corruption activities.	Relevant foundation is set in consultation with COGTA and other local municipalities, and calendar plan has been developed to be tabled before the Audit Committee and other relevant bodies within SDM..	
	Appoint an external independent service	The process to appoint a service provider has not started. Recruitment processes	The incumbent will commence all processes including the

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS ACHIEVED	CORRECTIVE MEASURE
	provider for the management of fraud and corruption hotline.	to appoint a full time official in the vacancy are ongoing. A fulltime person is expected to start on 01 August 2010.	appointment of an external provider on fraud and corruption hotline.
Improved management of Disclosure of Interests by Council employees	Continuous monitoring of disclosure of interests by Council Officials.	A number of councillors who have disclosed has increased in this quarter, from 21 to , while general staff number of disclosures improved from 12 to 14.	All members of staff and councillors should complete disclosure forms, that is to disclose any interests or not.
Implement Organisational Performance Management System	Establish adequate mechanism for monitoring and review of performance management system.	A Draft Performance Management System Policy will be tabled before the Mayoral Committee on 20 July 2010, and before the Audit Committee on 22 July 2010 for consideration.	
	Operationalisation of the IDPs and Budget.	The IDP and Budget were aligned, presented before Mayoral Committees, then adopted by Council on 31 March 2010. The Budget was then set to be approved in the next Council set to take place on 28 May 2010.	
	Effective quarterly reporting and monitoring	Monitoring mechanisms were incorporated in the Draft Performance	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS ACHIEVED	CORRECTIVE MEASURE
	mechanisms.	Management Policy to be tabled before Council on 24 July 2010.	
	Ensure that complete, accurate and valid progress reports are submitted and sent to the relevant reporting authorities.	All reports in MMs office are validated and evaluated for accuracy before sent to authorities. Most authorities responsible for submitting reports to the Office of the Municipal Manager, still submit their reports after the agreed upon dates.	Clusters are still encouraged through e-mails and telephones, and in meetings and workshops, to submit reports on time.
	Approved Annual Report.	In terms of Section 129 of MFMA, Act 56 of 2003, and Section 21A of Systems Act, Act 32 of 2000, a notice was released, in April 2010, to the General public inviting them to access, peruse and make input to the annual report placed on the SDM Website and at all libraries. As per Council resolutions, MM's Office sent approved copies of the report to Auditor General, Provincial Treasury, National Treasury and GDLG.	

CLUSTER : COMMUNITY SERVICES

KPA : RELEASING HUMAN POTENTIAL

DIRECTORATE : DISASTER MANAGEMENT

IDP STRATEGY : PERFORM DISASTER MANAGEMENT EFFICIENTLY

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Review the district wide integrated Disaster Management Plan.	Review the district wide Disaster Management Plan	The district wide Disaster Management Plan has been reviewed.	Measures have been put in place to ensure inclusion of the National Key Points Disaster Management plans and the local municipality plans in to the broader district-wide Disaster Management Plan.
	Review and update the (Midvaal, Emfuleni and Lesedi) Disaster Management Plans	The Emfuleni Local Municipality Disaster Management Plan is still in process. Lesedi and Midvaal local municipalities' Disaster Management plans have been reviewed.	Due to the World cup plennaries, Emfuleni, with the support and assistance of the Disaster Management department focused on putting all contingency plans in place for the world cup. Meetings for the completion of their Disaster Management Plan are therefore scheduled from August.
Comply with the Disaster Management	Implement legislative requirement as per the Act.	90% Monthly reports, incident (statistics) reports have been submitted to the Provincial	The reporting format for both national and provincial should be standardized in order for

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Legislation		<p>Disaster Management Centre as per the legislative requirements.</p> <p>Reports adopted by Council:</p> <p>Declaration of a disaster</p> <p>Establishment of the IDMC structure</p> <p>Early warning systems and stakeholder communication measures and procedures have been updated (through the ESS system).</p>	reporting to be effective.
	Organize the Sedibeng Disaster Management Indaba	A successful Indaba has been held on the 26 th of July 2009	Regular workshops are needed to create more awareness and commitment to all stakeholders in particular Councilors.
	Number of Disaster Management Forum meetings held	The forum sitting for the quarter in question did not sit due to commitment of members to the world cup plennaries. The Emergency Services Forum sat for the quarter in preparation for the world cup.	The next broader forum sitting is envisaged to sit after the world cup, where there will be full representation.
	Run the river safety program	For the quarter, a contingency plan has been drawn up to deal with any eventualities that may emanate during the world cup	The established team needs to be continuously monitoring and patrolling along the river at all

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>The programme was effectively implemented during the festivities of Dec 2009, as no major casualties were reported.</p> <p>SDM, through capacity building, has ensured training of a team in Water diving in order to be able to handle any eventuality that may emanate.</p>	times.
	Conduct feasibility study for the establishment of the centre	A feasibility report compiled	Budget for the establishment of the included in the IDP / Budget 2010/2011
	Run public education and awareness campaigns/programs	<p>Two public awareness programmes were held during the quarter in conjunction with the department of Education as part of the 2010 Holiday Programme. The focus of the programmes was on fire safety and promotion of the 10177 emergency number.</p> <p>Other activities coordinated by the department that were run by the Public Information and Education Relation officials from the local municipalities include the following:</p> <p>First Aid</p> <p>Fire Safety Awareness, LNTB (Lurn Not To</p>	There is a dire need for establishment of PIER unit at the district level to effectively roll-out awareness programmes. Currently these activities are done as a collective with locals and budget provision for material is from SDM and it is very limited. Measures are being taken to request provincial assistance in this regard.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Burn), Stop Drop and Roll.	
	Draw up emergency plans for all known mass events	15 emergency plans drawn for the period	Event organizers need to arrange plenary meetings so that emergency plans are drawn up on time and sufficient and appropriate arrangements be made.
	Ensure provision of emergency relief	The following relief items were distributed to destitute families due to ravaging fires: Blankets, food parcels, tents	The involvement of Social Development on issues related to relief will be more emphasized. Currently storage facilities are a concern for the department. Negotiations have been undertaken with facilities in this regard.
Implement the Centralized Communication Centre services	Handle all calls within 5 rings	92 % of the calls were handled within timeframes. There was a slight increase of incoming calls since the start of the world cup	Since the reversion of the Emergency Centre, there has been a need for more personnel since the number of consoles have been increased and the increase in the incoming calls. A proposal will therefore be

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
			discussed with the department concerned.
	Ensure 3 minutes call taking period	90% of the received calls were handled within stipulated time frame.	The electrical calls that were previously coming into the emergency centre are now taken by the traffic centre, hence an increase in the percentage of calls handled within stipulated time frames.
	Ensure manning of the 5 operational consoles per shift	There was 85% of manning of consoles for the quarter to ensure effective running of the emergency communication centre especially during the 2010 FIFA world cup	There is a dire need for personnel in the emergency communication centre as calling in of people for overtime put a burden on the overtime budget. A proposal will therefore be discussed with the department concerned.
	Enhance the personnel skills through training	Seven emergency communication personnel were trained in running of Public Information and Education Relations	Ensure usage of acquired skills after training to improve service
Monitor the delivery of specialized fire fighting services in	Train local fire fighting officials as per their needs	4 Lesedi officials were trained in Rope rescue course and other 4 in trained in Hazmat course	Severe cuts on training budget retard the training of personnel. Serious consultation with the

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
accordance with the MOA		3 personnel trained in advanced Diving course 3 local PIER officials trained in running of Public Information and Education Relations	finance department will have to be taken up.
	Procure firefighting equipment as per the locals' needs	Fire hoses were procured for the locals	Ensure data availability from locals regarding stock of needed equipment
	Review the fire services MOA	The district is awaiting signed MOA from the local municipalities since the MOA has been reviewed.	Official correspondence has been sent to the locals pertaining to the finalization of the MOA
	Ensure effective process of reimbursement on specialized fire fighting claims received	No claims were submitted for the quarter	This reflects a decrease in specialized fires incidents. More claims are expected from July due to winter/dry season
Ensure the implementation of calendar events and other identified projects	Advise on plenary meetings for the 2010 world cup	32 meetings were held to update the 2010 emergency plans and to ensure readiness of the region for the world cup	Sedibeng District Municipality Events Committee needs to ensure that plenary meetings are held timeously and that all stakeholders are present. The department will therefore consult with the chairperson committee.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Draw up emergency plans for public viewing area for the 2010 world cup	The district wide Disaster Management Plan for 2010 was completed, presented to the regional Safety and Security task team and to the provincial one also.	It is of importance to receive and attend every meeting on 2010 FIFA world cup in the region so as to stay informed and to provide the necessary inputs on DM progress in avoidance of eminent disasters.
	Implement the International Disaster Risk awareness week activities	Engagements with the PDMC are underway (2 meetings already held) in preparation for the 2010 ISDR campaign, which will take place in October. For the quarter in question there was however only one meeting held due to the 2010 world cup engagements. The identified theme for the 2010 ISDR week is Urban Risk Reduction: Building resilient cities, addressing urban Disaster Risk. The theme has been adopted under the auspices of the ISDR and is being spearheaded by the National Disaster Management Centre.	There is a dire need for permanent Public Information and Education Relations officials at the district level to effectively focus on awareness programmes. A proposal will therefore be discussed with the department concerned.
	Run the International Fire Safety awareness week activities	The Gauteng Fire Safety winter awareness week was scheduled for May and the local PIER group in conjunction with Sedibeng conducted awareness programmes	There is a dire need for permanent Public Information and Education Relations officials at the district level to effectively focus on awareness programmes. A proposal will therefore be

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
			discussed with the department concerned.
	Run the pre winter Fire safety awareness week.	Two public awareness programmes were held during the quarter in conjunction with the department of Education as part of the 2010 Holiday Programme. The core of the programmes was on fire safety and promotion of the 10177 emergency numbers.	<p>There is a dire need for permanent Public Information and Education Relations officials at the district level to effectively focus on awareness programmes.</p> <p>A proposal will therefore be discussed with the department concerned.</p>

DIRECTORATE : EMS

IDP STRATEGY : PROMOTE EFFICIENT DELIVERY OF EMERGENCY MEDICAL SERVICES

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Improve response times in EMS	Maintain and monitor response times	80% of confirmed Priority 1 incidents reached within 15 minutes in Urban Areas	Motivational measures to improve work attendance i.e. sick leave, light duty annual leave, training and other absenteeism.. Ageing fleet need to be addressed by GPG. Eight replacements (New Ambulances) were received end November 2009.
	Maintain and monitor response times	81% of confirmed Priority 1 incidents reached within 40 minutes in Rural Areas	

Improve quality of care by EMS personnel.	Maintain operational status in accordance with MOA	20 emergency medical vehicles on average operational per shift	
	Maintain operational status in accordance with MOA	1 advanced life support primary response vehicles on average operational per shift	
	Conduct Basic Life Support Refresher Training	2 Basic Life Support Refresher training courses conducted	
IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Conduct Basic Life Support Refresher Training	11 Personnel trained	
	Conduct Driver Evaluations and guidance	2 Driver Evaluation guidance courses conducted.	
	Conduct Driver Evaluations and guidance	11 Personnel trained.	
	Organise Basic Life Support for Health Care Providers course	2 BLSHCP courses arranged	
		16 Personnel trained.	
Implement public education	Empower community members on basic first aid treatment	11 Courses conducted to empower communities in basic first aid.	

programmes	(Buddy Aid)	1747 Community members trained in basic first aid.	
	Conduct public education on EMS	278 Community members reached.	
	Conduct public education on EMS	14 Schools reached	
Improve EMS services in rural and outlying areas.	Dedicate Emergency Medical Vehicles to be operational at satellite venues	2 EMS Vehicles on average dedicated per shift at identified satellite venues.	

DIRECTORATE : AIDS DIRECTORATE

IDP STRATEGY : PROMOTE HIV&AIDS UNDERSTANDING, TREATMENT, CARE AND SUPPORT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Support the implementation of internal (municipalities) and external (businesses) workplace programmes	Facilitate the review of local municipalities workplace policies	11 Government departments have workplace policies and programmes. 14 Clinical staff members and 2 HIV&AIDS coordinators trained by Department of Health on PMTCT and TB & HIV clinical management 8 for days. PEP starter packs support to 3 local clinics Expenditure: R 1 035.12	Planning an IDC summit to address underlying issues.
	Facilitate Emfuleni local municipality	Specifications for impact assessment sent to Human Resources and evaluated, the	Consult Senior management.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	employees' HIV&AIDS impact assessment	study has not been conducted.	
	Facilitate municipalities' HIV&AIDS mainstreaming	One HIV&AIDS Coordinator attended the monitoring & evaluation training at Pretoria University to enhance mainstreaming.	Conduct regular mainstreaming workshops
	Support businesses in the development of the workplace policies	<p>19 private companies have policies and programmes, with 5 companies providing ARVs.</p> <p>Assisted Sedibeng breweries in starting HCT programme and educational campaign.</p> <p>Midvaal held workplace candlelight memorial for 61 employees and purchase of event and workplace HIV&AIDS awareness materials Expenditure: R 25 469.20</p>	Strengthen and identify more companies for HCT, to reach 50 000 employees in the region
	Support businesses in the training of Peer Educators	Trained 191 Peer Educators, especially within government departments	Encourage for the effective use of Peer Educators
	Support the implementation of HIV& AIDS Calendar events	Departments and sectors actively participate in calendar events, with more than 80% of employees reached	Encourage HCT, distribution of iec material & support groups
	Provide male and female condoms	315 600 male condoms and 300 female condoms distributed.	Increase the number of condoms distributed through Condom Information logistics

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Monitor the implementation of the SDM AIDS Strategy (2007-2011)	Hold Interdepartmental (Govt. Dpt.) meetings	<p>IDC members actively participated in the launch of Lesedi AIDS Council on 19 May 2010 and 162 members attended.</p> <p>The District IDC meeting held in May and 6 government departments and 2 institutions of Higher learning were represented, whereby two presented their reports.</p>	<p>management BY 50%.</p> <p>Through the AIDS Council instill a sense of urgency to managers to get feedback from their Coordinators.</p>
	Support local municipalities' inter sectoral forum	<p>Two Local Municipalities hosted their Intersectoral meetings in May and June, with good sectors' participation.</p> <p>Expenditure: R 500.00</p>	Encourage joint planning, execution of projects, monitoring and evaluation
	Conduct stakeholders' workshops to determine beneficiaries of the strategy	Held AIDS Council and one stakeholders' workshop.	Conduct such workshops at least biannually
	Support stakeholders implementing the strategy through workshops and training	<p>Conducted a seminar for 54 Traditional Healers at Lesedi, revived Lesedi 's Faith Based Organization with 28 members participating, discussion of the strategy with NGO's forum as well as Education & training Unit. 45 stakeholders attended report presentation workshop at Lesedi.</p> <p>Expenditure: R10 700</p>	Continuous support of the stakeholders.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Provide Information, Education and communication materials and condoms to sports recreation, arts and culture, commercial sex workers, tourism sector/departments and	Over 117 888 IEC material distributed and 150 000 condoms and 100 femidoms distributed.	Increase the distribution of relevant HIV&AIDS materials
Facilitate the functioning of the AIDS councils (district and locals)	Facilitate the District AIDS Council meetings	The next District AIDS Council meeting is scheduled for September.	Due to the World cup it was agreed that the June meeting be rescheduled for September.
	Facilitate the development of the District AIDS Council project plan	The District's project plan was approved and is implemented.	Strengthen result orientated projects.
	Implement the AIDS Council mandates	Facilitate a meeting with relevant Departments with regard to NGO funding.	Meeting with Health & Social Development with regard to NGO funding
	Support the local municipalities AIDS Councils	Emfuleni's AIDS Council is functional, Lesedi launched its AIDS Council in May and 162 members participated and Midvaal need has renamed its structure and needs to launch theirs.	Midvaal to launch its AIDS Council.
Coordinate the implementation of HIV&AIDS ward based programme	Facilitate the appointment of ward-coordinators	To date appointed 34 ward-coordinators, based on high risk and geographic setting and they are effectively implementing Ward based activities and projects in their	Local municipalities to budget for the appointment of the Ward coordinators.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>respective areas.</p> <p>The Ward Coordinators reached 1275 households, on HCT mobilization and education on HIV, TB, Sexual abuse and teenage pregnancy.</p> <p>Appointment of Ward coordinators for the remaining Wards will be on hold until funds are available</p> <p>Trained 25 Khomanani field workers on HIV&AIDS and other communicable diseases.</p> <p>16 people i.e. AIDS Directorate, SAPS and SDM Health Dep. held meeting (in Vereeniging. with initiation schools committee members for review of by-laws document.</p> <p>71 people (community leaders, Health Department officials. SAPS reps and traditional healers) participated in initiation schools and circumcision public meeting at Sebokeng.</p> <p>18 HIV& TB performances by drama group Soul Fix.</p> <p>Bophelo/ Impilo fieldworkers' identification materials.</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>9 HIV&AIDS Lesedi LM held 3 monthly meetings on HCT.</p> <p>Over 16 HCT campaigns held by Seekers tower and 1 686 people tested for HIV.</p> <p><u>HAST report</u></p> <p>24 032 VCT self referrals</p> <p>8 500 medical referrals</p> <p>7 704 STI visits</p> <p>556 TB& HIV confirmed patients</p> <p>23 408 registered ART patients</p> <p>992 TOP performed</p> <p>Expenditure: R 22 245.00</p>	
	Support the ward-structures' audit	Not done as yet as we still have to finalise the processes with the ward councillors	Finalise the process by the end of 1st quarter.
	Support door-door campaigns	<p>Quarterly door to door campaign conducted, reached:</p> <p>1275 households , 5 344 People, 104+Orphans, 1282 Adult females, 779 Adult males, 449 Youth males, 966 Youth females, 828 children, 860 Referrals ,76 People with Disability and IEC Materials: 9 600+105 000,pamphlets, 195 600 male</p>	Review recruitment strategy of volunteers to avoid people coming in for money and not adding the value to the programme

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>condoms & 300 female condoms</p> <p>178 000 male condoms distributed in High Transmission Areas by CBOs.</p> <p>The process is repeated around the 4 quarters to strengthen HIV&AIDS insight, awareness and attitude change.</p>	
	Support local poverty alleviation projects	<p>Bophelo / Impilo Project: 37 volunteers are conducting weekly 5 day door to door activities at Boiketlong informal settlement, Sebokeng Hostel and Kwa-Masiza.</p> <p>Expenditure: R10 000</p>	
		<p>Khomanani: National Department of Health funded programme conducting periodic 2 weekly door to door campaigns at Bophelong (Emfuleni LM) and Sicelo(Midvaal LM) and have reached 20 000 people.</p> <p>Training on HIV, project management and related skills was conducted for 25 field workers in May.</p> <p>Expenditure: R 153 160.00</p>	Urgent meeting needed with the Provincial Khomanani to discuss the way forward of the project.
		Project win: Snowballing project which identifies, educate and support households on issues of HIV&AIDS. Ongoing activities	Need to review its relevance as we do not get detailed reports.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		at Khayelitsha.	
	Support indigent burials	59 indigent households assisted with burials. 34 orphans and other vulnerable children assisted with blankets and meals at Shalimar Primary school in Lesedi. Expenditure: R 136 333.00	N/A
	Support designated groups and other stakeholders programmes	The youth conducted HCT campaign in May and reached 56 people.	N/A
	Support CBOs funding	33 Community-Based Organisations has empowered more than 50% of community members. 7 CBO's funded and stipend for ward coordinators and volunteers outsourced to 2 Local CBO's Expenditure: R464 500.00	We need to ensure geographic spread of NGOs to increase coverage and add value for the money
	Support targeted interventions/projects	Men as Champions (MAC) conducted a men's health event in June and +_ 160 men were reached and 60 went for HCT	Strengthen this forum for effective reduction in women, children and substance abuse and cascade it to the rest of the region.
		Kago ya Bana: Ongoing activities to improve lives of vulnerable children in	Engage Hollard foundation

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Midvaal and no report.	regarding reports
Support the collaboration of HIV/TB programmes	Support TB/HIV projects	HIV/TB collaboration training conducted in June, reaching 16 professionals. TB/ HIV baseline assessment & feedback by University Research Corporate (URC) benefited 11 Local clinics and one TB focal point Hospital	Encourage joint planning, execution and monitoring and evaluation of HIV/TB programme
	Facilitate the implementation of TB control programme	TB/HIV service delivery is now done under one roof at Health facilities.	Ensure effective treatment of both dual infections
Ensure the implementation of calendar events and other identified projects	Host District strategic calendar events i.e. Candlelight and World AIDS Day	Local candle light event held at Lesedi and the District one held in May and reached 1 203 community members with 66 going for HCT. Expenditure: (Health & Social Development =R 64 000.00 , Sedibeng District =R 45.974.00 & Local Municipalities = R24 495.00 Total: 148 999.00	Continue to host events, through at strategic and targeted areas.
	Support local municipalities and other stakeholders implementation of the calendar events		

Total number of condoms distributed is 493 600 male condoms and 300 female condoms

HCT campaigns reached 1 686 people

Total number of IEC material distributed = 120 888

DIRECTORATE : COMMUNITY SAFETY

IDP STRATEGY : PROMOTE A SAFE AND SECURE ENVIRONMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Support Victim Empowerment centres	Identify training needs and provide skills development programs to the volunteers in trauma and counseling.	Victim Empowerment Centre was officially launched at De Deur Police Station on the 12 June 2010.	
	Support and co-ordinate awareness events for vulnerable groups (Women, children, elderly)	<p>An awareness program on rape and domestic violence was held in partnership with Evaton SAPS on the 8 May 2010 at Zone 7 Stadium.</p> <p>A program has been developed with the Office of the Speaker and Social Development in preparation for the 16 Days of Activism to be held at Siculo Stadium.</p>	
	Monitor the level of services rendered by the RVEC at Sharpeville.	<p>Province has signed the MOU and it has been send to the MM for signature to formalize the partnership.</p> <p>Referrals registered at the RVEC:</p> <ul style="list-style-type: none"> • <u>April</u> 	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p><i>Adults = 59</i> <i>Children = 29</i></p> <ul style="list-style-type: none"> • <u>May</u> <i>Adults = 46</i> <i>Children = 24</i> • <u>June</u> <i>Adults = 19</i> <i>Children = 14</i> 	
Empower community volunteers on community safety	Train and develop 600 community patrollers & ex-combatants to improve community safety and security within the region	<p>All the 100 members who were trained have been successfully utilized at the PVAs for policing, security and crime prevention purposes.</p> <p>About 4 135 Community Patrollers have been registered within the region.</p>	Volunteerism to be sustained and be utilized effectively in crime prevention beyond 2010 World Cup.
Coordinate effective partnerships to ensure safer communities	Conduct training & induction workshops to support the development and sustainability of Community Safety Forums, Youth Crime Prevention Desks, Community Policing Forums and Street Committees within the district	CPF workshop held at Meyerton on the 14 May 2010 to induct newly elected sector members.	<p>Workshop to be held in Vereeniging for the induction of CPF Executive Committee before the end of September 2010.</p> <p>A Youth Desk to be revived</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>12 Youth Crime Prevention Desks are operational within the region, with the exception of Sharpeville which has collapsed.</p>	<p>in Sharpeville. A Regional Youth Crime Prevention Desk will be launched in August 2010.</p>
	<p>Hold regular Community Safety Forum meetings to address safety and security challenges</p>	<p>Three CSF meetings held:</p> <ul style="list-style-type: none"> • Community Safety Broader Forum meeting held on the 2 April 2010 at Vaal Technorama. • 2010 Safety & Security Meeting on the 16 April 2010 at Vaal Technorama. • Community Safety Broader Forum meeting on the 11 May 2010 at SDM Mayors Chamber. 	
	<p>Establishment of the Regional Office of the CPF Board</p>	<p>Two CPF Cluster Committees elected for both Sebokeng and Vereeniging.</p> <p>To date meetings were held as follows:</p> <ul style="list-style-type: none"> • Vereeniging (4 meetings – 	<p>Regional CPF Executive Committee is yet to be elected. Regional Committee will be elected from the two Clusters.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>18 Mar, 22 Apr, 20 May & 24 Jun 2010)</p> <ul style="list-style-type: none"> • Sebokeng (No meetings held) 	
Implement the SDM Community Safety strategy.	<p><u>Pillar 2: Environmental Design</u></p> <p>Identify and address areas vulnerable to criminality through stakeholders participation</p>	<p>A Student Safety Audit was conducted in Bedworthpark on the 2 June 2010 in partnership with SAPS, Vereeniging CPF and Gauteng Dept. of Community Safety.</p>	<p>A Report will be submitted to Section 80 Committee for information purposes.</p>
	<p><u>Pillar 3: Public Education</u></p> <p>Develop and sustain crime prevention programs that will promote moral fibre and social responsibility within the communities</p>	<p>Awareness programs targeting domestic violence and moral fibre conducted at the following areas:</p> <p>Evaton (15 & 16 May 2010)</p> <ul style="list-style-type: none"> • Palm Springs Hall <p>Ratanda (22 May 2010)</p> <ul style="list-style-type: none"> • Multi-Purpose Centre <p>Bophelong (29 & 30 May 2010)</p> <ul style="list-style-type: none"> • Ext. 15 • Ext. 18 	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<ul style="list-style-type: none"> • Joko Tea Small Holdings <p>Vereeniging (23 May 2010)</p> <ul style="list-style-type: none"> • Goeihoek Community Centre 	
	<p>Conduct schools safety awareness programs at both primary and secondary schools within the region.</p>	<p>Schools Safety & Security Holiday program was launched on the 28 May 2010 at Bophelong, Boipatong, Sharpeville and Evaton.</p> <p>International Day Against Drugs was launched at Thuthukani Primary School in Sebokeng on the 26 June 2010.</p>	<p>Awareness programs to be also conducted at sub-urban schools with focus being on substance abuse which has been identified as rife at these schools.</p>
	<p><u>Pillar 4: Law Enforcement</u></p> <p>Increase visibility through joint operations and utilization of community patrollers in crime prevention</p>	<p>Regular Joint Roadblock Operations held by SAPS, Traffic Services and Community Patrollers.</p>	<p>Joint Operations to be aligned with SAPS and Traffic program</p>
	<p>Promote road safety programs to reduce the risk of accidents on our roads</p>	<p>No dedicated programs were held.</p>	<p>More focus should be exerted on Road Safety education.</p>
	<p><u>Pillar 5: Social Crime Prevention</u></p> <p>Develop an integrated SCP</p>	<p>Programs are implemented in accordance with the Social Crime Prevention Action Plan 2010 in</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	<p>implementation Plan to address and reduce crimes generated by socio-economic factors</p>	<p>partnership with relevant stakeholders.</p> <p>A Cycling Tour Awareness Programs was held during the period: 20 – 22 May 2010 in partnership with Department of Correctional Services. The objective of the programs was to utilize the ex. convicts to convey anti-crime message to the communities. Gen. Smuts Secondary (Vereeniging), Sizanani Secondary and Sebokeng Technical Schools were visited during the tour.</p> <p>Rural Safety Committee was established at Goeihoek under Vereeniging SAPS policing precinct on the 16 May 2010.</p> <p>Rural Safety meetings were held as follows:</p> <ul style="list-style-type: none"> • Library Hall at Meyerton on the 9 May 2010 • Vanderbijlpark SAPS on the 	<p>Rural Safety Strategy to be developed at district level to enable better coordination and policing at remote and rural areas within the region.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>27 May 2010</p> <p>A Sector Crime Forum was established at Shalimar Ridge (Heidelberg) on the 26 May 2010.</p>	
<p>Expand the CCTV surveillance system within the district.</p>	<p><u>1. Proposed Phase 1</u></p> <p>Conversion of the current Optic Fibre Network to Wireless Transmission in Evaton and Sebokeng.</p> <p>Establish a link and integration with the CCTV System in Lesedi and Midvaal.</p>	<p>Council (<i>Council 47-2010-03-31</i>) has approved the migration of aerial optic fibre from the Fresh Produce Market to Vereeniging CBD.</p> <p>CCTV Cameras have been installed at the following Licensing Centres.</p> <ul style="list-style-type: none"> • Vereeniging = 32 • Vanderbijlpark = 39 <p>Trenching and paving has been completed in Boitshepiville.</p> <p>Trenching has started in Vanderbijlpark to run the optic fibre through the underground</p>	<p>Messrs. Securelink was approached to extend the scope of the contract to render this exercise.</p> <p>Heidelberg and Meyerton Licensing Service Centres will be done in the new financial year (2010/11), and should be completed before December 2010.</p> <p>Local contractor was sub-contracted by the main contractor to assist with trenching and paving.</p> <p>The cameras will police the perimeter to detect possible criminal activities taking</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>sleeves.</p> <p>A new UPS (Uninterrupted Power Supply) for back-up power has been installed at the CCTV Surveillance Centre.</p> <p>Three cameras have been installed around the premises of the Fresh Produce Market to enhance security measures.</p>	<p>place over the fence, as previously reported.</p>
<p>Implement the 2010 safety and security programme</p>	<p>Develop safety and security plans for public viewing areas for the 2010 FIFA World Cup</p>	<p>All trained Community Patrollers and members of Ex. Combatants were deployed at all the identified Public Viewing Areas for policing and security purposes.</p> <p>A 2010 Safety and Security Task Team was established to coordinate related activities at the PVAs and Training Base Camps. Prior to the kick-off of the World Cup meetings were held on a weekly basis on Fridays, and during the World Cup period meetings were held on a daily basis in the mornings.</p>	<p>A camera that was installed at George Thabe Stadium for training base camp has been retained and will not be removed from the stadium</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Four CCTV Cameras were installed at the Primary PVAs and Training Base Camps to enhance security measures at these areas. Monitoring of these cameras was done at the JOC, at Vaal Technorama by members of the Community Patrollers.</p> <p>A 150Kva Emergency Generator has been installed at the JOC for back-up power during the World Cup activities.</p>	<p>as initially planned.</p> <p>After the World Cup the Generator will be moved to the CCTV Surveillance Centre where it was initially destined.</p>
Ensure the implementation of calendar events and other identified projects	Develop an integrated implementation plan that outlines programs addressing crime and road safety challenges.	Programs are implemented in accordance with the Social Crime Prevention Action Plan 2010.	

DIRECTORATE : HEALTH AND SOCIAL DEVELOPMENT

IDP STRATEGY : PROMOTE EFFICIENT DELIVERY OF HEALTH AND SOCIAL DEVELOPMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Monitor the District Health System	Facilitate the District Health Technical team activities/meetings	<p>2 District Health Technical Committee meetings held.</p> <p>District Health plan 2010/2011 completed.</p> <p>PHC SLA finalized .</p>	<p>Finalise SLA to be signed</p> <p>Need for approval of funding proposal by Province.</p>
		<p>Measles and Polio Campaign conducted throughout the District- 93% of target children between the ages of six months and 15years reached.</p>	<p>Campaign to be continued to reach 100% coverage of the target group</p>
		<p>HCT campaign started in April 2010, and to date 7 301 people have been screened.</p>	<p>Campaign will continue within health facilities.</p> <p>Surveillance of outbreaks and</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Frontline health care workers and community risk group such as * Pregnant Women and</p> <p>Children under 15 years with HIV/AIDS have been vaccinated against HINI; to date 11206 people have been vaccinated</p>	incidences will continue.
		<p>Testing (HCT) campaign started in April 2010 and 7301 people have been screened.</p>	Campaign will continue within health facilities.
	Facilitate the District Health Council activities(meetings, workshops	<p>TB cure rate has improved from 74% to 77%</p>	Develop improvement plan to improve on cure rate
		<p>A total of 143 people were screened for Blood pressure and Blood glucose during the State of the District Address; and 31 were tested fo HCT.</p>	Continued support to DHC

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		District Health Coubcil functioning; one meeting held. Provincializtion discussions have resurfaced through the Provincial Health Council meetings, although no formal report was received by Municipalities.	
		New additional ARV sites operating at Bophelong, Boipatong an Boitumelo clinics .	To increase the accessibility of ARV to the communities
		Oversight visits to clinics, ECD, Drop in centre and Old age centre done in Lesedi	Continued support to health facilities and centres.
Develop a comprehensive Social Development Strategy for designated groups	Facilitate the Institutionalization of Gender within the Municipality	Gender Strategy and Policy adopted and submitted to Local Municipalitis for adoption and implememtation.	Facilitate implementation of Strategy and policy.
		Tehncial Committe on Gender with local municipalities functioning Mainstreaming workshop held.	Facilitating mainstreaming of Gender issues
		Process to measure the municipality performance on Gender issues has	Workshop to train and create awareness on Gender will

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		commenced; In the process of collecting data through administration of questionnaire.	unfold
		Awareness workshop on Human trafficking was conducted for NGOs	Awareness campaigns on Human trafficking to continue.
	Coordinate the effective implementation of Bana Pele programme. (CHILDREN)	<p>Multisectoral forum established and facilitating programs and campaigns for children.</p> <p>A campaigns on Birth Certificates conducted</p>	
		Centre for OVC (orphans and vulnerable children, ECD and Elderly Operational in Lesedi LM.	Support project on ECD & Elderly Centre in Emfuleni which is still at initial stage.
		<p>Supported implementation of School Holiday programme</p> <p>Facilitated and supported Child trafficking awareness wokshop</p>	Continouos awareness campaingns
	Promote the wellbeing of the elderly to restore their dignity. (ELDERLY)	District forums established and functioning	
		Two forum meetings held to prepare	Preparations for Elder persons

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		for Elderly people games to be held in August 2010 in promotion of Healthy Lifestyle	games
		62 patients on Kgatelopele programme visited and supported with medication in this quarter.	Kgatelopele programme will be ongoing until reviewed.
	Facilitate empowerment programmes for People with Disabilities to restore their dignity (PEOPLE WITH DIASABILITY)	<p>Workshop wiith Disability forum held to develop Plan of Action</p> <p>Policy on People with Disabilities adopted.</p> <p>Facilitated Mainstreaming Workshop which was inclusive of PWD issues.</p> <p>Worked with Rainbow wheels for marketing and promotion during FIFA World Cup</p> <p>A master copy on People With</p>	<p>Mainstreaming of Disability issues</p> <p>Facilitate access to information for PWD.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Disability Policy translated into braille	
Implement the ex-combatants programme	Facilitate capacity building programmes for ex-combatants	Strategic Workshop held to review Plan of Action. Plan of Action review	Continue implementation of the Plan of Action.
		20 Ex-Combatants were trained on Security and participated in the World Cup Safety Programme.	
		Home visits done to 13 households of Ex-Combatants who are sick and needy. 15 Excombatants families assisted with indigent burials within 09/10 financial year.	Needy households list submitted to Department of Social Development for supply of food parcels.
	Finalise the development of Ex-combatants policy.	Ex-Combatants Policy developed	Liaise with National and Province DMV (Defence Military and Veterans to align policy
Coordinate the Youth Advisory Centre Services programmes	Develop a comprehensive strategy for youth development	80 Fieldworkers trained by NYDA on Research and Communication Skills.	
		Data Collection on Youth Survey has commenced through out the district in sampled areas	Collation and analysis of data together with VUT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Draft Youth Development Strategy in progress will be finalised upon availability of Youth Survey results.	Completion of Youth Development Strategy
		2 Meetings held with Youth Forum to finalise 2010 and Youth Month Programmes	Youth forum to be sustained until the Re-Establishment of Regional South African Youth Council (SAYC) Conference
Coordinate the Youth Advisory Centre Services programmes	Develop a comprehensive strategy for youth development	<p>04 Youth Mobilization Programmes namely,</p> <ul style="list-style-type: none"> • 2010 Nationalism Campaign • 2010 Sports Tournament (NYDA) • 2010 Door to Door Campaign, and • 2010 Cleaning Campaign (Evaton North Stadium) <p>were implemented in the areas of Midvaal, Lesedi and Emfuleni to promote the 2010 World Cup</p>	Promotion and motivation on National Patriotism
		Cleaning Campaign of Evaton North Stadium conducted and 42 SA Flags distributed	Part of FIFA World Cup Campaign which will be carried forward as legacy.
		Held a succesful Inaugural Youth	This will be a yearly event to

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Leadership Award in June.	motivate youth organisations
		Youth Leadership Camp involving 58 youth leaders from various organizations was held in June.	Increase a number of Participation from Local Youth Formation
	Facilitate the implementation of Youth products and Services in the YAC's	6437 Young people have been assisted through the YACs on various products provided in the centres this quarter.	Sustainability of the Youth Centres.
		130 young people trained on basic computer skills and internet use.	Accreditation for Basic Computer Training through NYDA and Impact analysis
		3483 young people assisted on CV writing and Job hunting skills	Impact analysis
	Develop Service Level Agreement with UYF/ NYDA	Service Level Agreement signed with NYDA for 2009/10	Sustainability of Youth Advisory Centres
Administer the Sedibeng External Bursary Fund	Review External Bursary Policy	Bursary Policy Reviewed	Reviewed Policy to be adopted.
	Implement and monitor the bursary administration process	Payments for 81 students who qualified for bursary awards were done	Review of Application form in Process for the next plans to have award ceremony.
Implement the SDM	Review the SDM Donation Policy	Donation Policy reviewed	To be submitted for approval

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Donation Policy		Eleven (11) donations applications were received in this quarter and 5 people/organisations were awarded donations. Two (2) were recommended, awaiting required documents.	2 recommended applications to be processed in the new financial year.

DIRECTORATE : SPORT, RECREATION, ARTS, CULTURE AND HERITAGE

IDP STRATEGY : NURTURE THE DEVELOPMENT OF PEOPLE’S POTENTIAL THROUGH SPORT, RECREATION, ARTS AND CULTURE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Support the District’s Sport’s Council’s programmes</p>	<p>Coordinate the Multi-coded Sports Development Programme (Mass participation Programme)</p>	<p>Hosted School Holiday Programme in partnership with Province at the Saul Tsotetsi Sports Hub, with special programmes at dedicated Hubs throughout the region. 32 Primary Schools participated in a 5-a-side one day tournament. Each school adopted a country that participated in this year’s World Cup and was given a full soccer kit in that country’s colours.</p> <p>The program included a 5 Days Countdown Football spectacle where our Councilors and soccer legends participated.</p> <p>Promoted Football Friday project at Saul Tsotetsi Sports Hub in partnership with Province, graced by the MEC – SRAC</p> <p>Hosted Four Nations Football Tournament as a build up activity towards the World Cup. National Under 20 teams from Swaziland,</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Lesotho and Botswana competed against South Africa, who won the Tournament Mayoral Cup.</p>	
<p>Coordinate the 2010 FIFA World Cup Strategy</p>	<p>Coordinate the 2010 FIFA World Cup Strategy</p>	<p>Successfully hosted the Swiss and Ivory Coast Teams including the timeous handover of the training stadia to the LOC.</p> <p>Established a Joint Operation Centre “Battle Room” which accommodated the 11 Task Teams responsible for the coordination of the entire World Cup event including the screening of all live televised games at all our primary and secondary PVA’s.</p> <p>Successfully hosted the FIFA World Cup Trophy Tour at VUT which was graced by the Premier and the MEC for SACR.</p> <p>Successfully hosted the African Festival Programme including the National SABC Live Broadcast at the Saul Tsotetsi PVA site where Ivory Coast, Ghana, Cameroon and Nigerian Nationals enticed the</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>crowds with their tasty traditional dishes.</p> <p>SDM was commended by COGTA for the excellent presentation of their 2010 World Cup Readiness Report during their inspection visit.</p> <p>The detailed 2010 Progress Report will be presented to MAYCO for approval.</p>	
<p>Implement a programme to support artists and crafters, including and the establishment of the school of the Art</p>	<p>Develop and implement the Arts to the People” strategy</p>	<p>Draft turnaround strategy for the theatres finalized. Sec80/MAYCO approval.</p>	
		<p>Hosted the following productions:</p> <p>South African Cultural Exhibition (developmental programme) – 10 April 2010</p> <p>Puisano Jazz Festival (developmental programme in partnership with Province) – 18 April 2010</p>	<p>Intensify marketing of programs and Community Mobilisation programmes to assist our up and coming artists.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Africa Day Celebration (developmental and professional programme) – 25 May 2010</p> <p>Gospel Festival(Professional programme) – 09 & 16 May 2010</p>	
		<p>Provincial Carnival (Sedibeng has won best choreography and best club) – 05 & 06 June 2010</p> <p>Drama Festival (Developmental programme) – 12 June 2010</p> <p>Gateway Transnet Truck Programme brought by Provincial Government from 03 – 09 May 2010. Arts and Culture Department in Sedibeng assisted the Province to identify the dance groups and the DJs that performed on the truck. They were paid by Province and the truck went to Boipatong, Bophelong, Ratanda, Devon, Sharpville, Evaton, Rustevaal, Roshnee and Sebokeng. The community was taught about the South African Code of Nation, National Anthem and to do the Diski Dance</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Adopt a Tavern – It was an initiative done in partnership with the SPED Cluster and it happened on the 5, 12, 19, and 26 June and continues on the 06 & 07 July 2010. The purpose of this programme was encouraging the tavern owners to play live music and encourage our community including the visitors not to watch soccer at home. Sedibeng Arts and Culture Department together with Sedibeng Jazz Foundation identified our Local Jazz Bands and send one different band to each tavern. The programme was regarded as a success and each band participated was paid.</p> <p>A Provincial Gateway Truck (Gig Rig) mobilised communities to participate in all our PVA's: 22nd June: Constitutional Square 29th June: Saul Tsotetsi The PVA's had to be expanded due to overcrowding, especially at Saul Tsotetsi resulting in a stampede; however no major incidents were reported.</p>	<p>Due to the Community unrests in Sharpeville, delays were experienced.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>The renovations are still in process at Sharpeville Regional Craft Hub. It is envisaged that the Craft Hub will be officially opened in September 2010.</p> <p>Supported Department of Correctional Services from 20 – 22 April 2010 on Substance abuse and crime awareness campaign</p> <p>Supported SATI on the Provincial Mapantsula Festival on the 02 May 2010</p>	
<p>Establish a Craft Hub at the old Sharpeville Police Station</p>	<p>Establish the regional craft hub</p>	<p>Delays experienced following Service Delivery protests by Sharpeville community.</p> <p>Renovations delayed.</p> <p>1st phase completed.</p> <p>2nd Phase to be finalized by August, official opening by September 2010. Contractor on site, work in progress.</p> <p>The renovations are still in process at Sharpeville Craft Hub up until end August 2010.</p> <p>40 Crafters are trained by Dept of Labour on entrepreneurship,</p>	<p>Delays experienced following service delivery protests by Sharpeville community.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		including various craftworks.	
<p>Develop a Comprehensive Heritage Programme</p>	<p>Implement a programme for identified commemorative days (i.e. Human Rights, Heritage etc)</p>	<p>The responsibilities of the Heritage Department include the preservation, maintenance and upgrade of Sites of Historical Significance. The Department of Heritage was therefore involved in the 100 Days Mayoral Project for the erection of tombstones for the victims of the Boipatong Massacre who are buried at the Vuka Cemetery in Sharpeville. The following progress was achieved:</p> <p>Meetings were held with the South African Resources Agency (SAHRA) to gather information and request assistance with the erection of the tombstones.</p> <p>Information gathered informed SDM that the tombstones should be of a general design which was supplied to us by SAHRA.</p> <p>SAHRA assisted in the registration and other administrative issues regarding the erection of tombstones for the victims of the Boipatong</p>	<p>Some of the victims were not buried in the Vuka Cemetery therefore research will have to be done & families have to be contacted to get the information regarding the burial of these victims and tombstones will have to be erected.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Massacre.</p> <p>Meetings were held with the families of the victims, key stakeholders, MMC's and Emfuleni Ward Clr's</p> <p>Family members were also included in the construction and in the unveiling and handover ceremony (17 June)</p>	
		<p>Meetings were attended at the Japie Greyling Laerskool in Midvaal to discuss the upgrade of the Henley Bus Disaster Monument.</p> <p>A Site visit for the purpose of recording the needed maintenance and upgrade were attended</p> <p>In conjunction with the Department of Education, families of the victims, KYKnet (who filmed a programme on the disaster) and other stakeholders funding should be sourced for the maintenance and upgrade of the monument</p>	<p>Funding for maintenance of the monument critical. (not included in 10/11 Financial Year)</p>
		<p>Funding was received in 2005 for the maintenance and upgrade of the Cenotaph commemorating the first</p>	<p>Facilities Department to request for assistance in this</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>mining disaster of Vereeniging in 1905 from a family member of one of the mine engineers who passed away during the disaster.</p> <p>Site visits revealed that the Heritage Site is in a good state of repair and therefore the funds will be sought in next financial year.</p>	regard
		A report regarding the restoration and management of the Heritage Sites within the Constitutional Square and other areas within Sedibeng Region will be sent to MAYCO approval.	Need Council decision and funding in 11/12 Financial Year.
		A study tour was undertaken to the James Hall Museum of Transport to discuss the possibility of them assisting with the establishment of the Heidelberg Museum exhibitions and to gather information regarding the collection policy and turn-around strategy.	
		A study tour was undertaken to the Museum Afrika to discuss the possibility of them assisting with the establishment of the Heidelberg	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Museum exhibitions and to gather information regarding the collection policy and turn-around strategy	
		Meetings were attended at the AG Visser Museum in Heidelberg. A new lease was signed with members of public. They requested the assistance of the Heritage Department in setting up new exhibitions as well as assistance with museum objects. A temporary exhibition was done at the AG Visser Museum.	
		New Educational Programmes were developed for a Heritage project in conjunction with the DoE. Holiday Programmes are being presented to the learners of Sedibeng by the Heritage staff. The Educational Programmes focused on the National and Local Symbols, National Anthem and Diski Dance	
		The NHC (National Heritage Council) requested the support of the SDM in the National Liberation Heritage Route Programme- The African	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Footprint.</p> <p>Planning in this regard is underway</p>	
		<p>Funding was provisionally approved from the NHC (R 220 000.00) the Liberation Heritage Struggle Route – The African Footprint</p> <p>Freedom Park Heritage Site is committed to add the names of individuals who participated in South Africa’s Liberation Struggle that is from the Sedibeng Region. Researchers have been employed by Freedom park and these researchers are using the Sedibeng Heritage Archives for this purpose</p>	<p>Planning meetings will be held with the NHC and all relevant stakeholders shortly.</p>
		<p>Meetings and Site Visits participating in the Sharpeville Precinct Development Project.</p> <p>Contractor for upgrade of the Sharpeville Exhibition Centre on site.</p>	
<p>Support the geographical name</p>	<p>Support geographical name change projects in locals.</p>	<p>Reports received from the Local Municipalities regarding the process</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
change process		and progress on the GNC. No projects identified in this quarter.	
Develop the Turn - around strategies for the Museums and theatres in the district	Conduct consultative meetings with relevant stakeholders within and outside the region	The Draft Strategy finalized. For approval by Sec 80 and Council.	Awaiting National and Provincial Commitments.
Implement a programme for identified commemorative days (i.e Human Rights and Heritage)	Host the Heritage and the Human Rights commemorative days	Participated in the Commemoration of the Boipatong Massacre where the erected tombstones were unveiled and handed over to the families. Heritage Department assisted with the Traditional / Cultural Ceremony.	

CLUSTER : STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

DIRECTORATE : DEVELOPMENT PLANNING (LUMS)

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Ensure the ongoing and updating implementation of a Spatial Development Framework for the Region in such a way that it guides and directs long-term development and inform Master Plans for services;</p>	<p>Conduct annual review of the district-wide SDF(as and when the annual review of the IDP is undertaken)</p> <p>Facilitate the Local Spatial Development Frameworks;</p>	<p>Finalised District-wide SDF and submitted approved SDF to Province for Provincial MEC comments.</p> <p>Local Spatial Development Frameworks consolidated into the district-wide SDF.</p>	<p>Develop a review process with the IDP office to include a study on Rural Development into the SDF for 2010/11.</p>
	<p>Integrated Local Spatial Development Frameworks spatial data into the district wide Geographic Information Systems (GIS)</p>	<ul style="list-style-type: none"> ▪ GIS function to be performed in-house at each Local Municipality with assistance from the District. ▪ Training sessions will be provided as per request of each local municipality. ▪ Each local municipality will be provided with a Desktop ArcGIS program to start capturing GIS data before end June 2010. 	<p>Develop a program for Wireless connectivity to include GIS and related projects.</p> <p>Wireless connectivity will assist in the development of GIS hotspots.</p>

<p>Ensure that the urban edge proposals are accepted by GPG and included in future land use planning;</p>	<p>Work in partnership with the local municipalities to review areas of growth for delineation of the regional urban edge</p>	<ul style="list-style-type: none"> ▪ Additional areas have been identified by respective LMs and they are included in the Urban Edge delineation process ▪ Provincial proposal submitted on the 25 January 2010. ▪ Workshop with GDARD has been held on the 12 of February 2010. ▪ Report for Section 80 and Mayoral committee has been prepared to serve in March 2010. ▪ Meetings between Province and District together with Local Municipalities were held. 	<p>Identify more areas within the Urban Edge of the District to coincide with the Local and Provincial Urban Edge.</p>
<p>Develop and manage a Geographical Information System for the SDM which can be integrated to and be supportive of Emfuleni, Midvaal and Lesedi Local Municipalities;</p>	<p>Consolidate and integrate local municipalities' Geographic Information Systems (GIS) to promote good land use and the implementation of land use management</p>	<ul style="list-style-type: none"> ▪ GIS system crashed and is still with the service provider for repairs. 	<p>Install Desktop ArcGIS program to convert Oracle Data to include shapefile data.</p>

<p>Engage with all stakeholders on Land use management in conjunction with locals;</p>	<p>Develop and Support implementation of Land Use Management policies and guidelines to assist local municipalities in the development of Land Use Management Systems (including on how to use public land to leverage or influence private land use and considering purchasing land ourselves for the implementation of new housing approaches)</p>	<ul style="list-style-type: none"> ▪ Completed all township developments as per the GDT and local tribunals. ▪ Further Tribunal engagement meetings to come in 2010/11. ▪ Commented on the latest Township Establishment applications and sent to both Local Municipalities and Applicants. 	
<p>Support local municipalities to implement consolidated Town Planning Scheme</p>	<p>Ensure compliance to the land use legislative frameworks within and applicable to the locals and the district</p>	<p>All Local Municipalities completed the Draft LUMS respectively.</p> <p>Awaiting Provincial LUMS regulations and guidelines to be enacted.</p>	<p>Engage Provincial LUMS department to finalize the regulations and guidelines as well as put pressure for the Provincial LUMS to be enacted as a matter of urgency.</p>
<p>Align deliverables to new Planning Act (GDPA) and ensure compliance; and</p>	<p>Submit comments of the municipalities to the MEC for Development and Planning</p>	<ul style="list-style-type: none"> ▪ Completed all township developments as per the GDT and local tribunals as well as the land use forums, ▪ Ensured compliance to the GDPA by all the land development applications. 	<p>Further Tribunal engagement meetings to come in 2010/11.</p>
<p>Change Urban Edge process in line with continuous motivation, assessment and review method</p>	<p>Work in partnership with the local municipalities to review areas of growth for delineation of the regional urban edge</p>	<ul style="list-style-type: none"> ▪ Additional areas have been identified by respective LMs and they are included in the Urban Edge delineation process. 	<p>Coordinate the process with the Local Municipalities and include the SDF review process as an activity in the process.</p>

HOUSING

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Complete the review of Municipal Housing Development Plan in conjunction with the Gauteng Local Government and Housing Department</p>	<p>Facilitate and coordinate workshops on the implementation of the MHDP and related programs.</p>	<p>No progress due to Provincial cash flow challenges which is to improve this financial year</p>	<p>Constant meetings to be held with Province's service provider</p>
<p>Facilitate and support housing projects in ERP</p>	<p>Coordinate and facilitate the Technical steering committee meetings</p>	<p>Progress</p> <p>Coordinated forums in the ERP for monitoring and evaluating processes.</p> <p>Established Political Steering Committee and stakeholder forum</p> <p>Engagement of other role players including Sector Departments</p>	<p>Council has rescinded its report on the DBSA funding loan application and resolved on funding. The paving of 5 roads in Evaton. for implementation process has started</p> <p>Constant meeting with stakeholders for updated information</p> <p>IGR processes to be improved in general</p>
<p>Coordinate monitoring progress in terms of Infrastructure</p>			
<p>Coordinate implementation of Heritage development in ERP</p>			
<p>Facilitate coordination of LED in ERP</p>			

Implement shack down campaign programme in partnership with Emfuleni Local Municipality in Sebokeng Unit 12 (Kanana)	Identify planned and existing Housing projects and monitor progress thereof in relation to monitoring and evaluation.	Progress, SDM has resolve on this matter and procurement process for the campaign is underway.	The Local Municipalities are to submit similar reports on Shack down to their respective Local
Coordinate and monitor the progress of formalization of project 56	Identify planned and existing Housing projects and monitor progress thereof in relation to monitoring and evaluation.	No progress, due to Provincial cash flow challenge which is to improve this financial year 2010/11	Provincial government should pay contractors on time to avoid protest in the name of lack of service delivery. Proper coordinated plan (IGR) among the stakeholders is imperative.
Develop coordinating and monitoring systems			
Facilitate the transfer of projects to Local Municipalities	Investigate, verify beneficiary information and resolve disputes (in there are any) per the Housing related policies.	Transfer five housing projects from SDM to Local Municipalities	SDM to finalize the signing of MoUs with LMs on the Transfers of projects back to them.

DEVELOPMENT PLANNING (SPECIAL PROJECTS)

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Work in partnership with the local municipalities to implement a number of precinct or residential development projects including;</p>	<p>Identify precincts and residential development projects implemented to promote urban renewal including tasks/actions below:</p>	<ul style="list-style-type: none"> • Limited Progress • Collaboration at both political and administrative level is done through the PTSC and PPSC. At the PTSC level official from all locals meet at a technical level and Councillors of all Municipality at the meet at the Political level. • In this quarter (2nd) 3 PTSC meeting were held (29th April, 27 May and 24 June. The first two were meetings did not have adequate representations from both the Professional teams and locals. The last meeting managed to deal with issues of concern such as delays in Bid Evaluation meetings sitting and issues relating to the EPWP training. • Only 1 (one) PPSC meeting was held (02 June) and there was adequate representation from all spheres. The meeting cannot be hailed as a success because the political wing (councillors) raised concerns around the progress made by consultants on precinct. The meeting resolved that PPSC 	<ul style="list-style-type: none"> • Non availability of senior officials (E.D's) in the PTSC is of great concern • Prioritization of the PPSC in circumstances where MMCs and Senior managers receive invitations to urgent events clashing with PPSC • Budget: the meeting has no cost to cancel except for usage of offices' operational budget that is available.

		<p>meetings will only be held to report progress. The next PPSC meeting was scheduled for July but due to the 2010 world cup and the councillor's recess, it was rescheduled for August 2010.</p>	
<p>A Civic precinct in the CBD of Vereeniging:</p> <p>Conduct Civic precinct Information, education and awareness (IEA)</p>	<ul style="list-style-type: none"> • Civic Precinct (government and CBD precinct): Create Fan Parks for 2010 FIFA world cup and facilitate attraction of potential inventors and/or PPP for government precinct in the CBD of Vereeniging order to start construction around the Civic precinct <p>Revised and complete a business plan for site G open space behind Mayor's Parlour in alignment to the existing building proposing changes from a planned mix use site plan to only council chamber and offices /government precinct</p> <ul style="list-style-type: none"> • Limited Progress Workshops and business forum 	<ul style="list-style-type: none"> • Progress • Urban Genesis in the process of revising the business plan. • New developments are observed in engagement of/in obtaining funding from National treasury's PPP unit. • Few interested developers are expressing themselves to SDM. • Revised Design and Business Case for site G (i.e. at government precinct and Mayor's parlour) drafted for presentation to PTSC and PPSC as per resolution of PPSC in 1st December 2009. • More awareness needed for potential investors and SDM citizens as well. • Addressing of the so called concerned residents. 	<ul style="list-style-type: none"> • Facilitate creation of PPP and investors' attraction through investor's conference; call for expression of interest; business plan for investor attraction and conduct workshops as well as put out Expression of Interest advert in 4nd quarter to crowd in investment into the CBD as part of Market street beautification and civic precinct beautification. • Budget: by using advertising budget allocation and calling expression of interest, but no budget by SDM • Finalize urban design for civic. • Budget: Yes, the action is part of the consultants' Terms of Reference (TOR)/SLA • . Conduct Civic precinct

	meetings held.	<ul style="list-style-type: none"> Budget: none 	Information, education and awareness (IEA)
Water Front precinct along the Vaal River	<p>Waterfront Precinct:</p> <p>Coordinate appointment of contractor and construction commencement for construction of a precinct viewing site along the Vaal River in Dickson Park. 2010 quick win for waterfront</p>	<ul style="list-style-type: none"> Progress Frame work review done for the overall precinct but only a part is in progress i.e. Dickenson Park, On Dickenson park project progresses is well. The erecting of the Fence has been completed. The main contractor has been appointed. <p>All the necessary documentations such as the contract and the guarantees have been submitted to the relevant authority on the 22 June 2010.</p> <ul style="list-style-type: none"> The Community Liaison Officer was appointed on the first week on first week of June 2010. Weekly meeting 	<ul style="list-style-type: none"> Facilitate creation of PPP and investors' attraction through investor's conference; call for expression of interest; business plan for investor attraction and conduct workshops as well as put out Expression of Interest advert in 4nd quarter to crowd in investment. Budget of advertisement. Only budget of advertisement can be available for this project. Finalize Dickson park viewing site. Budget: funded by MIG received through ELM.

		which were affected from the 15 June 2010.	
	Conduct Information, education and awareness (IEA	<ul style="list-style-type: none"> • Limited Progress • Workshops and business forum meetings held. 	<ul style="list-style-type: none"> • More awareness needed for potential investors & SDM citizens as well by addressing of concerned residents. Budget: none
Heritage Precinct at Sharpeville : Revamping Sharpeville Hall	<ul style="list-style-type: none"> • Coordinate integration of work done by Sharpeville Hall professional team and Precinct professional team • Coordinate ward political leadership engagement in establishment of project steering committee and appointment of CLO as well as section of trainees for construction labour. • Facilitate appointment of training service provider and list of trainees. 	<ul style="list-style-type: none"> • Progress • A weekly steering community meeting which consist of the 4 (fourth) ward councillors, CLO, SDM, ELM and the contractors are still in place and progresses well. Community issues are raised and resolved at the steering committee level. • The tender evaluation document was completed and presented to the client (SDM by SJN) on the 21 May 2010. • The Bid Evaluation Committee meeting scheduled for the 11, 15, June 2010 could not sit due to a meeting not forming a quorum. A quorum was formed on the 24 June 2010 but could not take a decision due to some technical errors. A final BEC meeting took place on the 01 July 2010 (1st quarter of 2010/2011). 	<ul style="list-style-type: none"> • Approval of the drawings by ELM • Approval of the application by SARHA • Implementation of EPWP training i.e. appoint training service provider • Finalize list of trainees. • Meeting with all trainees took place on the 21 June 2010.

		<ul style="list-style-type: none"> • The Bid Adjudication meeting is due to take place before end July 2010. • On EPWP, 40 Trainees have been recruited. Quota representations for the trainees are as follows: 40% women and 30% will be the youth. • A service provider / Sedibeng Training collage has been identified and in the process of being appointed. • All processes must be finalized before the 01 August 2010. 	
	<ul style="list-style-type: none"> • Coordinate integration of work done by Sharpeville Hall professional team and Precinct professional team • Coordinate ward political leadership engagement in establishment of project steering committee and appointment of CLO as well as section of trainees for construction labour. • Facilitate appointment of training service provider and list of trainees. 	<ul style="list-style-type: none"> • Progress • Coordinate communication between SDM and Gauteng department of Infrastructure (GDID-former DPTRW) funding the Hall. Regularly meetings of project team and GDID held. • Designs are complete and applications made to ELM for approval. • Guidelines and organogram for community steering committees Completed • Progress in selecting trainees and • Projects Committee established according to EPWP guidelines. 	<ul style="list-style-type: none"> • Approval of the drawings by ELM • Approval of the application by SARHA • Implementation of EPWP training i.e. appoint training service provider • Finalize list of trainees.

<p>Heritage precincts and Urban renewal of Boipatong</p>	<p>Coordinate linkage of Heritage precincts at Boipatong to precinct development plans and budget.</p>	<ul style="list-style-type: none"> • Limited Progress • Boipatong precinct drawings are in the process of being finalised when approved by ELM. • The Bid Adjudication Process for a contractor is complete and was done through the provincial government. • Verification by SDM of information on stakeholder; veterans and community consultation was done with veterans only so far. 	<ul style="list-style-type: none"> • Research and write progress report and confirm GDID and Gautrain funding; role of SDM and signing of MOU. • Report on stakeholder participation.
<p>Facilitate the Top 20 Townships Programme especially with regards to spatial planning, infrastructure development and housing;</p>	<p>Complete target by including all 5 PTP townships in precinct planning responding to KPI of completing all residential development.</p>	<p>Limited Progress:</p> <ul style="list-style-type: none"> • Two, 20PTP meeting held and no new information received on progress. 	<ul style="list-style-type: none"> • Audit of 20PTP projects • No budget currently but can be done internally. • Need to include these townships on any potential investment attraction..
<p>A local development plan for the area in the surrounds of the Fresh Produce Market;</p>	<p>Establish continuity according to status quo of a local development plan for the area in the around the Fresh Produce Market.</p> <p>Facilitate integration with facilities department in reporting status quo of the local development plan before the overall project phases are run.</p>	<ul style="list-style-type: none"> • No progress • No local development plan completion happened within this period. <ul style="list-style-type: none"> ◦ Inadequate progress made in establishing continuity within this period under review. • None completion of task due to and financial delays. • Progress in integration, as facilities directorate is member of PTSC and PPSC. • Projects' further phases of 	<ul style="list-style-type: none"> • No budget • Remove from SDBIB or wait for budget adjustment

		development and facility operation are ongoing as managed by facilities department.	
A local development plan for the Doornkuil area in Walkerville.	Coordinate latest information for needs on readiness in establishing local development plan for the Doornkuil area in Walkerville.	<ul style="list-style-type: none"> • No progress • Within this period/quarter, project is still on hold 	<ul style="list-style-type: none"> • No budget • Remove from SDBIB or wait for budget adjustment

DEVELOPMENT PLANNING-NDPG PROJECTS

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Work in partnership with the local municipalities to implement a number of precinct or residential development projects</p>	<p>Sharpeville Precinct:</p> <p>Conduct Information, education and awareness (IEA).</p> <p>100 % Quick wins (Cemetery and heritage, upgrading & construction of Constitution Walk.</p>	<ul style="list-style-type: none"> • Cemetery: Contractor was appointed. Site was handed over to the contractor on the 22 April 2010. 5th site meeting held on 26 June 2010 Safety office was appointed. 100% site establishment Earthworks 20%. Excavations for Foundation 20%. New and existing roads 30% Program and Cash flow were submitted. • Heritage Centre: Contractor was appointed. Site establishment is in progress Constructions drawings are done Construction programme was received. 	<p>To meet with the National Treasury to pursued them to quickly approve the project plan of the Constitution Walk</p>

LED

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Develop a spatial sector strategy to grow the steel, metal and related industries in the region which is aligned to Asgisa and the Apex priority related to industrial policy.</p> <p>(Link it with Vaal 21)</p> <p>Develop a study on the binding constraints on economic, social and environmental analysis of SDM in partnership with the Presidency (NSDP).</p>	<p>Steel Sector Strategy submitted to Council</p> <p>Develop terms of reference for metal sector strategy.</p> <p>Submission of Binding Constraints Study to Council</p>	<p>Service Provider appointed and they presented a strategy delivery schedule to SDM and Steel Forum on the 29th October 2009.</p> <p>Nothing done on Metal Sector. An informed decision must be made to integrate metal sector with steel related programmes.</p> <p>The service provider to submit final draft of the binding constraints study by the 15th January 2010.</p> <p>Binding Constraints Study officially known as Sedibeng Territorial Review was finalised and submitted to council.</p>	<p>There must be continuous engagement with GEDA.</p> <p>The engagement done with stakeholders within the industry shows that there is no need to separate steel from metal.</p> <p>Ensure that locals also adopt the study.</p>
<p>Establish and provide support to other sectors and business forums.</p>	<p>Support and foster linkages with existing forums.</p>	<p>A structured plan in place to consolidate a strategic support for Consulting Engineers and Contractors Forums.</p>	<p>The construction summit is a measure and initiative that will strengthen the future support and strategic</p>

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
			partnership with the sector.
Establish a steel industry forum to ensure partnership in the growth of this sector	<p>Establish Steel Forum.</p> <p>Number of visits to existing industries bi-monthly</p>	<p>Steel Forum launched and nomination process in progress.</p> <p>The process is underway but due to world cup reality all stakeholders will be contacted soon and Steel Forum would be set up.</p>	Develop a structured programme that will strengthen and consolidate partnership programme for the sector.
Standardise district wide incentive policy in line with incentive policies of local municipalities to attract and retain industries.	Appoint a Service Provider to consolidate, finalise and integrate current draft district incentive policy	Consultation was done with locals. Stakeholders meeting for public comments also planned by end of February 2010.	Initiate a final public consultation process with the public and update the policy in line with any new piece of legislation.
<p>Explore the feasibility of the establishment of an Industrial Development Zone (IDZ) and logistical hub.</p> <p>Coordinate and enhance communication with relevant government departments and agencies.</p>	<p>Complete the Binding Constraints Study.</p> <p>Coordinate and enhance communication with relevant government departments and agencies.</p>	<p>The final draft of the study to be submitted by the 15th January 2010.</p> <p>The final report of the study now termed Sedibeng Territorial Review Report was finalised and tabled to section 80 committee meeting and now ready for mayoral and council for approval.</p> <p>Launch and coordination of agricultural projects done with GDARD and DARD.</p>	<p>The Sedibeng Territorial Review Report must be made use of and the DTI to be drawn in to look at all available incentives to make an IDZ a success.</p> <p>IGR Forum meeting with GDARD be maintained and encouraged.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	Coordinate and facilitate strategies and plans with stakeholders	Communication with DED and GEDA maintained well on strategic projects and programmes.	More emphasis and capacity on implementation needs to be improved drastically and sustained.
Facilitate and Coordinate investment opportunities for SDM. Revive the Mayoral Investment Council	Set up an agency. Do at least annual investment visits and missions. Revive the Mayoral Investment Council.	No progress. Report processed and approved by the council.	Coordinate the establishment of the Development Agency. Unveil the Mayoral Investment Council members by September 2010.
Facilitate and identify suitable land for agricultural development in partnership with relevant stakeholders	Coordinate through SDM personnel with Locals and GDARD access to land and agricultural development.	SDM/District Screening Committee still facilitating the access to suitable land for potential farmers.	SDM needs to put more efforts on auditing and upgrading the level of performance on transferred farms and land for agricultural development. Organise more technical assistance towards agricultural development in the district.
Implement the Agricultural Summit outcomes and align them to the SDM Agricultural Policy.	Develop a programme and plan to implement summit resolutions	A stakeholders meeting with NAFU and other groups established a steering committee to work on summit resolutions. The Sedibeng Agricultural Summit	Finalise the review process by formally giving out notices to all stakeholders on the intention to update the resolutions in line with new developments on provincial

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Resolutions have been circulated to NAFU and other role-players for reviewal.	and national departments.
<p>Continue support to our local municipalities' agricultural projects; and private farms/community projects.</p> <p>Facilitate the establishment of an all inclusive Sedibeng Representatives Farmer's Forum.</p> <p>Support the process of land restitution, LRAD and promotion of BBBEE amongst emerging farmers</p> <p>Coordinate and facilitate the optimum contribution of agriculture activities to LED through</p> <p>Shorter market chain Easy access to market and product information Good and reliable infrastructure.</p>	<p>Capacitation of agricultural projects in our locals.</p> <p>Organise and coordinate meetings with different agricultural formations.</p> <p>Provide after care service post farm settlements programmes provided by SDM.</p> <p>Regular workshops and visitations.</p> <p>Record and number of farmers linked to the market.</p> <p>Coordinate and facilitate training for emerging farmers and mobilisation of resources.</p> <p>Number of farmers trained and resources acquired.</p>	<p>Budget for technical support approved towards locals.</p> <p>SDM and NAFU are currently in a process of meeting AGRISA.</p> <p>Support provided through referrals, outsourced technical support and visits.</p> <p>GDARD and SDM still are working together in recording a number of activities relating to workshops, visits and trainings.</p> <p>Farmers are continuously advised on relevant training institutions and programmes offered by the GDARD, AGRISETA, Department of Agriculture and Forestry.</p>	<p>Due to huge budget cut in the department SDM must facilitates and coordinate funding for locals to strengthen and empower current ongoing agricultural projects.</p> <p>Even though NAFU has its own unique challenges which are obstacles to achieve this deliverable SDM must assist on organisational capacity programme for NAFU.</p> <p>Approach government agencies like GEP and SETAS to seriously package all inclusive trainings to empower farmers to sustain and retain available markets.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Update the SMME database for SDM.	Internal personnel to coordinate sessions for opportunities.	Sessions done for SMME'S opportunities but in an uncoordinated manner. SDM has identified focused organisations in training and marketing namely.	Identify the relevant role players within the broad SMME Sector and develop a comprehensive stakeholder session to enhance certainty of the sector.
Facilitate for the establishment of a United Sedibeng Business Forum	SDM LED and mayor's office personnel to visit the business sector.	Consultations done with various business establishments. No tangible progress.	Organise the meeting of all chambers and other business role players outside bigger formations.
Ensure that the SDM supply chain policies, procedures and practices facilitate procurement to SMMEs, Cooperatives, Designated Groups and BBBEE compliant organisations.	LED & Finance Department to develop improved supply chain policies.	Sedibeng Procurement Strategy is being looked at and aligning it to revised PPPFA and BBBEE will be ensured. Invitations for inputs have been informally solicited from SMME'S, Cooperatives, Designated Groups	Revive the LED/Supply Chain Forum of locals and the district to integrate procurement strategies, programmes, policies and central database to increase inclusivity.
Facilitate and coordinate the funding for cooperatives and other small business formations	Liaise with relevant agencies and funders.	The stakeholders Steering Committee established by SDM is developing a considerate programme to facilitate funding for cooperatives and SMME'S.	The Cooperative Conference to be held on the 29-30 July 2010 will also add to ensuring that a strategic funding approach is developed and sustained.

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Hold Annual Business Week Programme	Arrange and Organise the Business Week	Plans in progress	Consolidate the report on Vaal 21 initiatives and other major projects and package them is the major theme of the revised Business Week Initiative.
Develop a framework together with the Local Municipalities, on the involvement of local businesses (especially SMME's and the informal sector) during the 2010 World Cup Event	Internally coordinate the district wide framework for SMME'S and informal sector.	The Informal Traders' Strategy for the district is completed and will be of great help for the alignment and development of informal traders and SMME'S.	Promote opportunities during world cup and explore world cup legacy programmes.
Develop Second Generation GDS in line with IDP and align with the Vaal 21 initiative	Coordinate the Second Generation (GDS)	The process of reviewing the Provincial GDS with emphasis to economic development is being inputted to by SDM even though on high priority areas.	Set up a dedicated committee of LED units and other department throughout the district to comprehensively align projects and programmes to conclude the 5 year IDP programme.
Consolidate, review and monitor the SGDS	Monitor progress of SGDS	<p>Flagship Projects and Precincts Projects are partly building up to the second generation of SGDS.</p> <p>The reviewal process of the Gauteng Provincial Growth and Development Strategy which started in August 2009 will inform the reviewing process of</p>	Investigate possibilities of increasing capacity to monitor SGDS and report to council on progress.

IDP DELIVERABLE OR PROJECT	KEY TASK ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		the SGDS aimed to be hosted around April 2011.	
<p>Market and promote the SGDS with stakeholders, communities and investors locally, nationally and globally;</p> <p>Establishing an appropriate forum and programmes to conduct a skills profile for the region, and the development of a plan to ensure a better match between skills demand and supply; and</p> <p>Monitor and periodically review progress on the implementation of the SGDS.</p>	<p>Coordinate and monitor marketing programmes for SGDS.</p>	<p>No progress</p>	<p>Investigate possibilities of increasing capacity to monitor SGDS and report to council on progress.</p>

TOURISM

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS ACHIEVED	CORRECTIVE MEASURE & IS BUDGET STILL AVAILABLE
Implement tourism and directional signage including identified tourism routes	Initiate collective participation by product owners and locals	Working through RTO. All stakeholders requested, through Tourism Associations, to submit inputs on tourism routes & signage. 1 st Phase signage being erected	Done
	Develop new tourism routes aligned with Heritage sites, Tourism attractions and tourism products Develop Birding Route in partnership with SA Birding and GTA	GTA secured funds for phase 1 of birding route project implementation. Confirmation letter received. R300 000.00 budgeted by GTA to assist with project GTA to procure service providers for project.	Meeting with GTA regarding the funding of project. Issue has been rectified as R300 000 has been secured by GTA
Implement the Tourism Institutional Framework by GTA	Steering committee established and regular steering committee meetings with local municipalities	Steering Committee meeting regularly for preparations for Indaba Steering Committee meetings held for RTO process (2 meetings re legal opinion)	Done On track
	Appoint Service provider to establish legal entity	Done Meeting with interim RTO to introduce the draft legal opinion on the establishment of a legal entity Presentation on draft legal opinion to	Done

Promote business tourism in the area		interim RTO & officials Presentation on draft legal opinion at MM's forum Presentation on draft legal opinion at Section 80 Comments received on draft legal opinion in writing from Lesedi LTO Section 80 report served, report submitted for MAYCO Final Legal Opinion done Awaiting Council Resolution to formalize interim RTO	
	Establish Tourism Task Team to include other departments for effective tourism management in the region	Done	Done
	Identify relevant plans and strategies of GTA and state tourism organs <ul style="list-style-type: none"> ▪ Coordinate communication with government tourism ▪ Coordinate and facilitate plans with stakeholders Facilitate the BDF with TEP for Tourism Business	Adopt a Tavern workshop held with SDM and GTA – RASA to adopt taverns, 150 attendees 2 x Meeting @ GTA. Adopt a Tavern in partnership GTA & RASA. 5 Taverns identified for training and quick win fixes. 5 more identified for live jazz music entertainment – SRAC &GEP	Done

		partnership.	
Grow water related tourism products together with private sector and other spheres of government	Conduct study on the status quo of water related tourism products	Draft research document	Done
	Develop water related tourism products <ul style="list-style-type: none"> ▪ Birding routes ▪ Fishing ▪ Water Sports ▪ Others 	46 Tourism packages identified, included outdoor & adventure activities, township tours, wine route, river cruisers, spa packages, children's activities, 2010 activities	Done
	Establish working committee with SRAC and relevant departments	Monthly Tourism progress reports submitted to SRAC (2010 State of readiness) 1 meeting with SRAC re heritage tourism. Relevant info forwarded.	Done
Implement tourism and accommodation plan in partnership with private sector	Ensure compliance requirements Conduct awareness workshops with Stakeholders and emerging tourism partners in partnership with TEP and GEP Conduct meetings with MATCH and relevant agencies	2 Assessments visits to accommodation for legal compliance 117 Homestays on database; workshop held for 150 people on homestays for 2010. 6 private agencies invited for presentation. SAPS & Environmental Health invited. Held Successfully	Done

	<p>Grading of establishment</p> <p>Regular interaction and reports from Grading Council</p> <p>Interaction and visits to tourism accommodation establishments</p> <p>Link with 2010 Marketing Strategy</p>	<p>Done</p> <p>64 Graded establishments</p> <p>88 non-Graded establishments awaiting to be graded through the Grading Council</p> <p>Visits to Heidelbergkloof Guesthouse, Lords Signature Hotel, Thornbirds Conference Centre</p>	
	<p>Facilitate specific tourism training:</p> <ul style="list-style-type: none"> • Tour Operating • Tour Guiding • Foreign Languages 	<p>50 volunteers shortlisted</p> <p>Shortlisted volunteers trained over 3 days</p> <p>Database of 50 trained volunteers with banking details, garment sizes sent to GTA.</p> <p>1 Meeting @GTA – Contracts for volunteers</p> <p>2 Meetings with volunteers – signing contracts.</p> <p>Volunteers allocated to 21 attraction sites across the region.</p> <p>Uniform issued.</p> <p>3x Monitoring Visits.</p> <p>1 Site Verification with GTA Rep.</p>	<p>Done</p>

		Daily attendance registers of volunteers submitted – stipend 26 July 2010	
	Develop uniform policy for district wide land use for rezoning on grading of establishments	Awaiting for province to formalize the act of the integrated town planning scheme which will form part of rezoning regulations	Awaiting for province to formalize the act of the integrated town planning scheme which will form part of rezoning regulations
Implement a tourism marketing plan linked to the Vaal 21 initiative and brand	Conclude the audit of tourism products	On target 46 Packages 64 Graded establishments 88 non-graded establishments 10 accommodation facilities sold or closed 38 establishments with conference facilities	Done
	Produce generic tourism brochure	500 brochures distributed at Durban Indaba. 120 @ home-stay workshop 20 @ 2010 Media Launch 1000 brochures distributed and promotional material distributed - volunteer programme 350 Brouchure at the Mayoral Youth Open Day 100 Stonehaven on Vaal viewing site 30 Meise Nkaiseng Attorneys	Done

		TOTAL Brochures distributed: 2060	
	<p>Participate in Tourism Exhibitions:</p> <p>Soccerex</p> <p>Durban Indaba</p> <p>Others (Rand Show, Good Food and Wine, etc)</p>	<p>INDABA</p> <p>Delegation for SDM consisted of Tourism Staff, Acting ED: SPED, Communications, MMC: LED & Tourism, MMC: SRAC & MM. ELM, LLM & MLM responsible for their own delegations. Executive Mayor of ELM attended.</p> <p>7 Winners from Tourism Awards sponsored to form part of Indaba delegation.</p> <p>Wine tasting event held at the stand, sponsored by Le Pommier Wine Estate, on behalf of Riviera-on-Vaal. Eats sponsored by Riverside Hotel.</p> <p>T-shirts & weekend getaway prizes sponsored by Riverside Hotel</p> <p>287 Registered visitors to the Sedibeng Stand</p> <p>Vaal 21 uniforms & corporate gifts procured for Indaba. 90% of brochures & gifts given to visitors to the stand.</p> <p>“Discover the Vaal” the theme for exhibition.</p> <p>Indaba report served in section 80,</p>	Done

		<p>submitted for MAYCO</p> <p>Youth Tourism Exhibition at Constitution Square for Youth Month (June 2010)</p> <p>Exhibited at Wine Show held at Emerald Casino (May 2010)</p> <p>Exhibited at Rand Show (April 2010)</p>	
	<p>Tourism advertisements in publications:</p> <p>Go Gauteng</p> <p>Vaal Meander</p>	<p>Advert in Vaal 21 Business & Tourism Guide</p>	<p>Done</p>
	<p>Submission of tourism info on SDM website and link to other appropriate websites</p>	<p>Tourism packages of establishments and stakeholders on website– linked to stakeholders websites</p> <p>Article on Tourism Awards on Website</p> <p>Article on Indaba on Website</p> <p>Article on Tourism Volunteers on Website</p>	<p>Done</p>
	<p>Produce and distribute corporate gifts to market and promote Vaal 21</p>	<p>Vaal 21 uniforms & corporate gifts secured for Indaba & Tourism Awards</p>	<p>Done</p>
	<p>Develop and distribute tourism information leaflets</p>	<p>Tourism Awards leaflet & media pack developed & distributed for the media at the Tourism Awards</p>	<p>Done</p>

	Tourism Youth Expo	<p>256 on database for tourism volunteers</p> <p>Ad-hoc Tourism information sharing stats estimated to 40</p> <p>Youth Exhibition at Constitution Square for Youth Month</p>	
	Participate in Sedibeng Mayoral Awards	<p>45 Entries received in 8 categories</p> <p>20 Finalist identified according to Awards criteria</p> <p>8 Winners</p> <p>GTA, TEP, ELM, SDM & Private sector responsible for adjudication</p> <p>5 meetings held for tourism awards</p> <p>Dry run held</p> <p>250 RSVP's received</p> <p>Attendance of Cllr's of SDM and Locals, officials, finalists, other gov departments, stakeholders</p> <p>6 prizes received for luck draw at the event</p> <p>Tourism Awards held on 20 April 2010 at Riverside Hotel</p> <p>Riverside Hotel & MV Communications assisted with event</p>	Done

		<p>and sponsored certain criteria</p> <p>Regular meetings held with Tourism, MV Communications, Communications Department and Office of the Mayor to ensure protocol and all other needs met.</p> <p>Additional sponsorships from Sedgars, Meise Nkaiseng Attorneys, Riviera Hotel, Bee Wise Decor, Emerald Resorts & Casino, Barnyard Theatre</p> <p>Successful event</p> <p>Report served in Section 80, submitted for MAYCO</p>	
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KNOWLEDGE MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
<p>Develop knowledge management strategy</p>	<p>Submit Knowledge Management Strategy to Council for approval</p>	<p>Knowledge Management Strategy developed more than two years ago and tabling to Council delayed administratively and politically again in the fourth quarter (April-June)</p>	<p>Further intervention by the political leadership and the MM is needed to release any blockages and delays to the tabling and adoption of the KM strategy.</p>
		<p>All planned KM strategy workshops convened and held, though poorly attended by the Emfuleni LM.</p>	<p>Section 80 Councillors, political and top management KM Strategy training workshop is set tentatively for the 11th August 2010 at Maccauvlei and the MMC, Chief Whip and the MM are engaged through relevant channels to ensure that this workshop is attended to finalize the process to the adoption of the KM strategy.</p>
		<p>MMC: LED, KM, EC, IDP and Tourism and AED: ED requested a series of workshops for the Section 80 members to be trained on the strategy, and workshops arranged in April and May for this purpose were not attended by any politicians.</p>	
<p>Participate in District Learning Network to share experiences across districts</p>	<p>Convene the District Learning Networks for knowledge exchange and knowledge tourism for the District</p>	<p>Communities of Practice (COP) meetings convened regularly and well attended within the district though ELM and some internal KM brokers don't attend as expected.</p>	<p>The AED: SPED, Cluster EDs and the MM's intervention is needed to ensure that KM brokers identified per Cluster and Emfuleni Local</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		<p>Knowledge conferences, workshops and Knowledge Reference Group workshops attended within and outside the district, provided best learning experiences, thus enriching knowledge exchange, sharing and knowledge tourism. The Knowledge Archives and Records Management conference attended in May 18th- 20th in Port Elizabeth.</p> <p>Ex-combatants, union members, HEIs, FETs, community members, internal staff and LM representatives are attending these meetings regularly and benefit a lot from these exchanges.</p> <p>The Expect Locator programme fosters expertise knowledge sharing by Specialists and adds a lot of value to knowledge creation, gathering and storing. The Open Space Technology after every presentation allows for reflection and peer review.</p> <p>Regular reporting is done on knowledge sharing activities.</p>	<p>Municipality identifies a constant KM broker attend COP meetings regularly.</p> <p>None</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		SALGA and SACN learning networks and parastatals and organizations such as the e.g. IDT, DBSA, IBM, pursued for the District's competitive edge.	Support by top management and political leadership needed for the value adding of this initiative.
Enter into MOU with Vaal University of Technology (VUT) and North West University (NWU) around development of skills for the SDM	Formalize the relation with institutions of higher learning and FETs to focus our skills need for our competitive advantage	Further engagements undertaken with HEIs and FETs to concretize the verbal understanding and agreement in line with the requests made by them, prior to finalizing the signing of the MOU. Yet to enter into written MOU with both local HEI for skills development.	The AED: SPED and Director: KM and perhaps relevant MMC need to visit the institutions to finalize the process and ensure buy-in. The Director KM's secondment to the WC TT delayed above, but this will be pursued in the new financial year.
Use and strengthen local websites as a form of information sharing	Participate in the editing and update of the website and publications	The KM Director's participation in this deliverable is around facilitating usage of websites as a form of knowledge sharing by staff. The editing and update function is done by External communication.	None

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		<p>Eight members across the SDM are connected to the Electronic Local Government Compliance Manual as a form of knowledge sharing as from the 1st of June 2010.</p> <p>The Local Government Resource Network training has been requested to provide training for all managers and Directors who never had the requisite training through DBSA Vulindlela Academy.</p> <p>The responsibility to update and edit the SDM website and publications and their archiving lies with the External Communications, who appointed the service provider and also post the publications on the web since a decision was made that this function does not lie with the KM Directorate.</p>	<p>None.</p> <p>This deliverable to be amended or repealed and replaced as agreed upon by the MMC: LED, KM, etc. at the Glenburn Cluster SPED strategic retreat last year in June 2009.</p>
<p>Facilitate the establishment of a Skills Forum</p>	<p>Engage with all stakeholders to establish a Skills Forum</p>	<p>The newly constituted Task team, (as the previous TT did not produce results, thus was dissolved) led by COP member from Dept of Labour doing very well and is impressive.</p>	<p>The envisaged launch of the Skills Forum did not happen due to secondment of the Task Team to the WC and availability of budget. An</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		<p>The team produced a discussion document presented COP meeting for adoption. The Team ready to launch the Skills Forum by May-June 2010.</p>	<p>integrated approach with other lead departments such as HR, LED, NDPG unit are being pursued to ensure that the Skills forum is launched in the new financial year.</p>
<p>Research migration study in Sedibeng</p>	<p>Undertake research and survey on the patterns of migration in the District.</p>	<p>The service providers to undertake the research, not willing to reduce the cost for the research to be done.</p>	<p>Proposed that the research be done in phases into the next financial year and be given to third year students at the VUT Cooperative Continuing Education department, with whom an agreement is reached.</p>

COMMUNICATIONS

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
<p>Periodically publicise information about Sedibeng District Municipality and its activities.</p>	<p>Provide video, photographic and journalistic coverage of municipal events.</p>	<p>-Billboard Campaign was researched and concluded -7 Day notices and TOR were developed -Appointment to 2010 Task Team -2010 Media Launch Event -2010 Campaign Designs -2010 Media coordination -2010 Events at Public Viewing Areas were covered.</p> <p>- Adverts / Brochure / Posters and Invitations were developed for Municipal Events. <i>Photographic Coverage:</i> All municipal events were covered and photos have been stored on SDM server. <i>Video Coverage:</i> Selected municipal events were covered and raw footage as well as edited footage is in storage. <i>Journalistic Coverage:</i> Stories of important events were written</p>	<p>No corrective measures</p>
	<p>Place the information collected on the SDM Website</p>	<p>Updates to Website: News : 15 x Articles and Events Tenders : 54 posted Vacancies : 2 posted</p>	<p>No corrective measures</p>

		Other : 16 general updates Speeches : 14 posted	
	Supply information collected for archiving	All video Material was copied and served to KM Dept. Photographic material will follow.	None required
	SDM Newsletter	A decision was taken that the SDM newsletter will now appear in local newspapers to cut cost of inserts option. <i>The directorate was for several months short staffed because of the unavailability/ abscondment of one media relations personnel and this to no newsletter being produced in this quarter.</i>	The newsletter will be carried through to the new financial year
	Professionally design promotional material and adverts for the SDM	88 design requests were completed for various SDM departments. Including: Brochures / Posters / Invitations / Programmes / Booklets / Leaflets / Branding / Letter Heads / Business Cards / Adverts	None required
	Control the use of SDM corporate brands	A draft CI Manual have been completed and is ready for Section 80 presentation (this process has been added to as a deliverable in the next financial year) All SDM departments have been getting specifications for branding and other material from communications department.	None required
100% management and maintenance of Sedibeng	Integrate the use on the SDM Website for all clusters and	Achieved The new SDM Website now includes	None required

District Municipality website.	departments.	the latest info on all clusters and departments and departments now inform us of any changes which are effected immediately.	
	Achieve 100% control of SDM Website	Achieved The Communications Department Now controls the Website 100%	None required
	Upload information such as News / Tenders / Vacancies and other web content to SDM Website	Updates to Website: News : 15 x Articles and Events Tenders : 54 posted Vacancies : 2 posted Other : 16 general updates Speeches : 14 posted April Stats: Hits – 381132 Visits - 10412 May Stats: Hits – 369961 Visits - 10685 June Stats: Hits – 311033 Visits - 9342	None required
	Expanding and implementation on the available African Festival concept document and embark onto the consultative process with internal and externally	African festival concept was approved but given to the SRAC & H department for implementation. The necessary Communication's support was then given	None
	Development of the race course concept document and embark onto the consultative process with internal and external	Race Course concept document was developed, meetings were attended with possible stakeholders, namely Phumelela,	Will be looked at in future when the budget allows
	Conceptualization and implementation of the Sedibeng	Mayoral Awards concept document was developed, however the concept	None

	Mayoral Awards and embark onto the consultative process with internal and external	was given to the Mayor's office to implement and take forward.	
	Facilitate corporate signage & hoisting of national and corporate flags at municipal Buildings and also brand transport hubs for 2010	A survey was conducted on all municipal building, poles were erected where the necessity arose, and SA flags as well as our corporate flags were hoisted even at base camps of the hosted teams for 2010.	Few buildings still need to have flags.
	Communication of the Corporate Identity Manual through Internal workshops	Manual still needs to be adopted before it can be communicated	Development of the corporate identity manual lies with another unit, after the adoption work can be done on the communications thereof
Profiling of the District in the most strategic ways	Facilitate the hosting of key national/provincial events according to the celebrated calendar in line with the Internally organized events by the district in line with the IDP 2009/10	All key national events were celebrated in the region. National government hosted the 50 th anniversary of the Sharpeville massacre and province hosted more events in the region	None
	Displaying and Publicizing of corporate branding in all events participated by the district.	All municipal events were branded subject to the events unit making the necessary department and inquiring of their planned events. April <ul style="list-style-type: none"> • 01st (Rand show) • 10th (Cultural exhibition) • 16th (Steel Forum) • 18th (Puisano Jazz festival) • 20th (Tourism Awards) • 28th (Adopt a tavern programme) 	None

		<p><u>May</u></p> <ul style="list-style-type: none"> • 3rd -10th (Transnet Truck Tour) • 5th (Business Information Week) • 8th -11th (Tourism Indaba) • 9th & 16th (Gospel Festival) • 15th (Soccer cinema) • 17th -21st (National Archive week) • 21st (Media Launch) • 22nd (Handing over of stadiums) • 25th (Africa day celebrations) • 26th (State of the district address and Gala dinner) • 28th (Home stay programme workshop) • 29th (Lesedi fly the flag day) 	
		<p><u>June</u></p> <ul style="list-style-type: none"> • 3rd (Coca Cola Trophy Tour) • 5th (Soccer Tournament) • 6th Aaron Mokoena Prayer Ceremony • 7th – 12th Transnet Truck • 11th (Opening ceremony) • 9th (Vuvuzela Moment) • 12th (Drama Festival) • 13th (Shivava cultural development) • 16th - 17th Boipatong 	

		<p>Massacre</p> <ul style="list-style-type: none"> • 22nd (African Festival) • 25th (Sedibeng Youth Open Day) 	
	Update and facilitate production of branding material according to participated events, a branding audit will be conducted, appropriate and relevant branding will be recommended when needed	Branding audit was conducted, a tender to buy new branding materials and promotional material was issued and the products received. Key events like the Human rights month, the FIFA world cup ceremony were procured specialized branding.	None
Participation on initiated events planning processes	Attend plannery meetings and participate in the task allocated for the said events, events Officers will be allocated departments that they will continue to support.	<p>All events plannery meeting that the unit is invited to is attended, advice is given.</p> <p><u>April</u></p> <ol style="list-style-type: none"> 1. 2010 Build up programmes plenary meetings 2. SODA plenary meetings 3. 2010 Protocol meetings 4. Africa Day plenary meetings <p><u>May</u></p> <ol style="list-style-type: none"> 5. 2010 Build up programmes plenary meetings 6. SODA plenary meetings 7. 2010 Protocol meetings (Battle room) 8. Africa Day plenary meetings 9. Coca Cola Trophy Tour Plenary meeting 10. Aaron Mokoena prayer 	None

		<p>ceremony plenary meetings</p> <p><u>June</u></p> <ol style="list-style-type: none"> 1. Plenary meeting with the department of arts & culture in Sedibeng 2. Battle Room 3. Youth Open Day plenary meetings 	
Stakeholder Relations			
Coordinate the broader District Communicators Forum (DCF)	<p>Facilitate monthly meetings</p> <p>Attend an inter-sectoral forum consisting of government departments, parastatals and CDWs</p>	<p>The District Communications Forum has successfully met on the set dates of:</p> <p>13 April 2010 11 May 2010 06 June 2010</p>	None, on track
Maintenance of an updated stakeholder database.	<p>Define the requirements of the database</p> <p>Placing an advert inviting various stakeholders to submit their data</p> <p>Engage local municipalities requesting their stakeholder data</p>	<p>The requirements were defined</p> <p>An advertisement was placed in the local papers and the response was not pleasing</p> <p>In the DCF meeting members are</p>	<p>The involvement of the senior managers is required where they will assist in fast tracking the process of submissions, and personal visits to departments collecting such data has to happen</p> <p>A follow up will be made for possibilities of another invitation for submission</p> <p>Requests were done and submissions are done but in</p>

	<p>Facilitate the process of centralizing the stakeholder data base.</p> <p>Develop a Sedibeng Stakeholder Database booklet</p> <p>Update and maintain the Bulk SMS service</p> <p>Notify other departments about the software</p>	<p>requested to submit their stakeholder database so as to update and compare.</p> <p>Verification process has not commenced because of the slow response from various departments.</p> <p>Still in the process of collecting data</p> <p>The software is still functional in the Speakers office. In the Communication Department the soft ware is loaded but not functional because of the link from IT to the system.</p> <p>A notice was never sent because of the experienced challenges</p>	<p>an unacceptable pace</p> <p>An intense focus will be given to this deliverable in the new financial year</p> <p>The development of a booklet will commence as soon as the acceptable data is received</p> <p>The IT is still sorting out the problem.</p> <p>Further and persuasive engagements will be done in the new financial</p>
<p>Revise communications strategy to ensure appropriate integration between internal and external communication, marketing and branding</p>	<p>A service provider was appointed to develop a 2010 communication strategy</p> <p>Development of a Stakeholder Relations Strategy</p>	<p>The implementation of the strategy was carried out well by the Municipality</p> <p>The strategy was not developed</p>	<p>None</p> <p>The strategy will be prioritized in the new financial year</p>
<p>Maximize the branding on the municipality and the Executive Mayor through various mediums e.g. publications</p>	<p>Conduct an audit of attended exhibitions and further recommend other</p>	<p>2 Internal exhibitions were attended where in various government department were invited to exhibit</p>	<p>For a better response from government departments, invitations need to be sent two weeks prior the event so at to</p>

<p>,newspapers etc</p>	<p>Attend and coordinate various relevant exhibitions both internal and external</p> <p>Identify and coordinate publications in which different departments will place relevant adverts and budget for such</p>	<p>their services.</p> <ul style="list-style-type: none"> • SODA • Open Youth Day <p>SIMEKA TWS identified the publications that SDM participated in namely Beyond Publishing</p> <p>Leadership Magazine</p> <p>Departments are still to identify the publications that they think are relevant to them but Communications is still to advise</p>	<p>do proper planning and get a better response.</p> <p>None</p> <p>The departments will settle for planned publications as identified by SIMEKA even for the next financial year</p>
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CLUSTER : TREASURY

KPA : GOOD AND SUSTAINABLE FINANCIAL GOVERNANCE

DIRECTORATE : FINANCIAL MANAGEMENT, BUDGETS AND SUPPLY CHAIN MANAGEMENT UNITS

IDP STRATEGY 3 : BUILDING CAPACITY TO MANAGE MUNICIPAL FINANCE

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
1. Revenue collection, management and financial mobilization	<ul style="list-style-type: none"> % Correction of fixed asset register and rental agreements with Locals. 	95 % of work in progress completed. 11 of 12 sect 80 reports compiled and presented to MAYCO and Council.	
		IT claims for July to June 2010 processed. Final claim from Emfuleni relating to rates and taxes for 2008/09 also paid.	
		Final sign off of SLA's from Emfuleni, Lesedi and Midvaal completed. Rental agreement in place and paid till June 2010 for all Locals.	
		Informal Asset Officer identification report compiled as nominations received from Clusters. MM's approval	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		obtained.	
	<ul style="list-style-type: none"> % Collection and completeness of revenue. 	<p>75% work in progress.</p> <p>Currently monitoring cash receivables on a monthly basis with identified areas. 1st Quarterly report for July to Sep compiled and submitted to Section 80 in Jan 2010. 2nd report compiled and submitted to Section 80 in Feb 2010. 3rd report compiled and submitted to Section 80 in May 2010.</p>	
		11 reports for July to May 2010 completed.	
	<ul style="list-style-type: none"> Explore alternative revenue generating and funding model for Council. 	Report on revenue generating options as per National Treasury requirement completed and reported to Council.	
		Proposed report completed as part of capital intensive approach on structure.	CFO to liaise with MANCO on options.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	<ul style="list-style-type: none"> % Institutionalization of revenue enhancement management strategy. 	<p>11 reports for July to May 2010 compiled and reported to Section 80 Committee meeting.</p> <p>Sundry Debtors report completed and approved by Council 2nd phase report on RSC wind down process submitted to Section 80 in Feb 2010 and final approval on debtors write offs obtained from Council in May 2010.</p>	
2. Governance of municipal finance	<ul style="list-style-type: none"> % MFMA compliance. 	<p>11 Reports for July to May 2010 completed for reporting to MAYCO and Council.</p>	
	<ul style="list-style-type: none"> % Analysis on the institutionalization of improved policies in relation to best practice. 	<p>Report completed and submitted to Section 80 Committee of Finance and approved by MANCO.</p>	
	<ul style="list-style-type: none"> % Completion and implementation of financial internal control procedure manual. 	<p>Service provider appointed and project on track. Workshops with various Clusters to be conducted in August 2010</p>	
	<ul style="list-style-type: none"> % Implementation of financial support module 	<p>Draft SLA submitted to Legal Services to conclude support</p>	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		module with service menu.	
3. Financial reporting	<ul style="list-style-type: none"> • % Clean Audit Programme achieved. 	Unqualified audit opinion received from AG. Action plan compiled based on management letter received and submitted to Audit Committee meeting 30 April 2010	
	<ul style="list-style-type: none"> • Ensure appropriate IT Systems to support Financial Management in place including maximum inter-operability with Locals. 	Report on IT upgrade completed by CFO and Task Team at IGR level for implementation at District and Locals.	Joint Mayoral Committee to consider report once proposals for financial systems processes has been finalized as discussed at MM's forum.
	<ul style="list-style-type: none"> • Ensure successful review of GRAP implementation. 	Financial Statements completed and signed off by CFO and MM.	
4. Building capacity to manage municipal finance	<ul style="list-style-type: none"> • Institutionalization of appropriate training and mentoring for all staff including financial staff in line with competency framework to develop and manage municipal finance. 	PDP's updated and completed for all staff and submitted to Corporate Services. Skills assessment conducted on a sample basis by National Treasury service provider to determine training requirements and competency needs of Treasury staff. Skills	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		development plan in process of being compiled in line with skills assessment and in conjunction with HR.	
	<ul style="list-style-type: none"> Number of successful CFO IGR Forum interventions conducted with Locals, Provincial Treasury and DPLG 	1 st Quarterly report for July - September 2009 and 2 nd Quarterly for Oct –Dec 2009 completed and tabled at Section 80 meeting in Jan 2010. 3 rd Quarterly report for Jan – March 2010 submitted to Section 80.	
	<ul style="list-style-type: none"> % Improvement on internal customer satisfactory survey conducted. 	First customer survey released in November 2009. Results being consolidated to establish level of satisfaction and intervention to improve service.	
5. Budgeting and planning municipal finances	<ul style="list-style-type: none"> % review of existing tariffs while mindful of the need to keep tariffs affordable to the poor. 	Draft budget tabled before Council 31 March 2010.	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	<ul style="list-style-type: none"> % Effective budget management and monitoring through the coordination of a Budget Panel in aligning IDP priorities to SDBIP deliverables on budgeting process. 	<p>Budget panel meeting scheduled for 21 – 22/04/2010 in order to address the draft budget issues. 1st Report compiled and submitted in May 2010 to MANCO, PMT and MAYCO</p>	
		<p>First quarterly report completed and submitted to Section 80 Committee for approval. 2nd quarterly report completed and tabled at Section 80 committee in Jan 2010. 3rd Quarterly report completed and tabled at Section 80.</p>	
		<p>Cost cutting measures as proposed compiled and only one response received from ED: CS.</p> <p>Proposed cost cutting measures will serve as a guideline for Budget Panel and as a baseline during the compilation of the adjustment budget and draft budget.</p> <p>Final OPEX and CAPEX budgets</p>	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		approved by Council after public participation processes executed.	
		Assisted Office of the Executive Mayor in order to accurately report on financial implications aligned to the budget .	
	<ul style="list-style-type: none"> Develop a medium to long term expenditure framework strategy in alignment with National, Provincial and Municipal priorities (GDS and IDP). 	Terms of reference approved by CFO and MM. Bid evaluated by technical committee and awaited approval from bid Evaluation and Adjudication committees.	
6. Supply Chain Management	<ul style="list-style-type: none"> % Effective management of contracts and supplier database. 	<p>Advert has been published in local and national print media and placed in the website as well as notice board.</p> <p>Suppliers have been invited to be in SDM's Supplier database. All application forms received before the closing date (17th October</p>	<p>It is not advisable to re-invite the suppliers to be on SDM's database by May 2010 again. Supplier accreditation process has just been finalized and it will create instability to have new applications again.</p> <p>Applications of suppliers received</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>2009) have been captured on the system.</p> <p>SCM has appointed a service provider to verify documents and information submitted.</p> <p>by suppliers such as:</p> <ul style="list-style-type: none"> • Tax Clearance Certificate; • VAT/Income Tax numbers; • Identity Documents of shareholders/Directors; • Company registration documents; • CIDB/Health Certificates; and • Banking details. <p>After the verification process of 3 600 suppliers has been completed, a recommendation report for approval of the new supplier database will be tabled at the Bid Adjudication Committee in July 2010.</p>	<p>after the closing date will be captured by July 2010.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>The 3Rd quarterly report on the implementation of ISS system has been completed. VENUS Supplier import to ISS and elimination of any duplicates has been completed. Report to be presented to the next Finance Portfolio Committee – Sec 80.</p> <p>Database will be updated only on commodities/services that have insufficient number of suppliers.</p>	<p>Applications of suppliers received after the closing date will be captured by July 2010.</p>
		<p>Report on accreditation to be compiled and submitted to BAC in July 2010.</p>	
		<p>In process ongoing and on track.</p> <p>The contract files have been created for all awarded tenders with all corresponding documentation. Copies will be made and submitted to Records Management Section for filing purposes.</p>	<p>Target achieved.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		Records Management is currently creating a filing space through the scanning of old RSC Levy files; this will create a space for tender documents.	
	<ul style="list-style-type: none"> • %Integration of SDM supplier database with locals for the purposes of retention of suppliers to benefit on BEE contracts through the procurement process of JV's, Cooperatives and PPP's 	<p>Bid advertised in local and national print media, closing date: 07 October 2009.</p> <p>The Service Provider has been appointed to investigate the possible integration of SCM function between the District and Locals.</p> <p>The consultation process between the Service Provider and SCM Managers across the district has begun.</p>	<p>Target achieved.</p> <p>The implementation report will be presented in the next CFO's IGR Forum.</p>
	<ul style="list-style-type: none"> • 		Progress report is still the same as in the above output.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
	<ul style="list-style-type: none"> % Improvement in the efficiency of internal procurement processes and systems to measure performance of the procurement function and supplier performance. 		Target Achieved.
		<p>An annual schedule of all Bid Committee meetings has been approved and circulated to all the members.</p> <p>All Bid Committees documented and recorded on register. Process on track and ongoing.</p>	Target Achieved.
		<p>Status quo report on tenders is sent to MANCO meetings on by-weekly basis.</p>	Target Achieved.
		<p>First quarterly report completed and tabled at Section 80 Committee for consideration.</p>	Filling workflow has been developed and agreed upon with Records Management Section.

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>First auction report has been approved by Section 80 Committee on redundant and scrap assets auctioned.</p> <p>2nd phase of project currently underway with Facilities and Asset Management Sections.</p>	Target Achieved.
		<p>Not yet implemented</p> <p>Quality service questionnaire compiled as part of system integration.</p>	<p>A departmental Risk Management Framework will be developed with the assistance of Internal Audit Function.</p> <p>Office of Municipal Manager is responsible for Internal Audit Function and this deliverable was supposed to be in their business plan.</p>
	<ul style="list-style-type: none"> • % Skills development to support local SMME's/HDI's and local businesses to bid for government tenders. 	<p>The launching of Tender Advisory Centre will be held in July 2010.</p> <p>Currently SCM is the process of developing the concept document for the launch in conjunction with Communications Department.</p>	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>Terms of References for procurement Strategy completed.</p> <p>Tender closed on 07 October 2009 and is pending evaluation and award through SCM processes.</p>	<p>Bid Adjudication Report will be presented at the next MANCO meeting. We are awaiting the outcome of that meeting.</p>
		<p>Ten key commodities have been identified as per National Treasury/Department of Economic Development's guidelines. These commodities will be the focus of any developmental programme that SCM/LED will implement.</p> <p>Panel of SMME's service providers for (Building repairs and maintenance, Plumbing and Electrical), will be created in this regard.</p>	<p>This programme should be a joint effort between SCM and LED departments.</p> <p>Series of meetings between these departments have been initiated to develop this programme.</p>
		<p>Adverts for construction service providers have been placed and closed on 14 September 2009.</p> <p>The CIDB compliant database of construction companies has been</p>	<p>Target Achieved.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		<p>created for the possible future sub-contracting or main contractor opportunities.</p> <p>30% of all construction procurement within SDM is sub-contracted to these service providers.</p>	
	<ul style="list-style-type: none"> • % Performance management system measurement to monitor the implementation of the SCM policy and procedures. 	<p>5 reports from July – November 2009 reports submitted to Section 80 Committee for consideration.</p>	<p>Target Achieved.</p>
		<p>5 Reports from July – November 2009 reports submitted to Section 80 Committee for consideration.</p>	<p>Target Achieved.</p>
		<p>5 Reports July – November 2009 reports submitted to Section 80 Committee for consideration.</p>	<p>Target Achieved.</p>
		<p>1st and 2nd Quarterly reports consolidated for July – October 2009 submitted to Section 80 Committee for consideration.</p> <p>3rd and 4th Quarterly report will</p>	<p>Target Achieved.</p>

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK)	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
		be submitted to the next Section 80	
		This has been done and submitted as part of the Annual Financial Statements.	The target should have been July 2010 and this report will be part of the annual report.
		All audit queries have been actioned.	Target Achieved.
		All appeals that have been received have been responded to.	Target Achieved.

CLUSTER : CORPORATE SERVICES
KEY PRIORITY AREA: GOOD AND FINANCIAL SUSTAINABLE GOVERNANCE
DIRECTORATE : LEGAL AND SUPPORT SERVICES
IDP STRATEGY : EFFECTIVE MANAGEMENT OF COUNCIL BUSINESS

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN
Effective secretarial services to Council, Mayoral and related committee meetings.	Prepare and deliver quality agenda timeously (24 hours before meeting)	<u>Mayco</u> – 19/05/10; 25/05/10; 26/05/10; and 28/05/10. <u>Council</u> - 26/05/10; and 28/05/10. <u>Audit</u> - 20/05/10 <u>MPAC</u> - 12/05/10;	Although we did well generally, there is still a great need For: 1. Meeting of deadlines for submission of reports; 2. Closer scrutiny of reports before submission; and 3. Training on report writing for some.

		27-28/05/10 <u>Gender</u> - 09/06/10 <u>Petition</u> 14/05/10.	
	Migrate from Corel to Microsoft Office	2/3 of all the files since Year 2000 to dated had successfully migrated from Corel to Windows Word 2007	Target not met because of delays in supply chain process.
Reviewing and monitoring effective records management systems (paper – based & electronic)	Capture and assign resolutions	Resolutions for 169 issued on 01/04/10, and 172 issued on 04/06/10 MAYCO minutes have been scanned and assigned.	Assigned resolutions often not opened or responded to on the system. Another effort to be made to get training for MANCO on the system.
	Apply for disposal of records to	Still pending.	To make further follow ups with

	National Archives		National Archives.
	Scan & image all closed files (Treasury & HR)	<p>Service provider, Messrs. Metrofile (Pty)Ltd was appointed on 28/04/10 and the project is near completion and payment certificate was received from service provider on 28/06/10 and paid accordingly.</p> <p>Target not met as a result of delays in supply chain process.</p>	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKEN
	<p>Implement the Records Management Strategy</p>	<p>Two (2) records clerks and One (1) Driver attended the Records Management course being a legal requirement on 03-07/05/2010</p> <p>The Sedibeng Archives & Records Management Forum Strategic Workshop was successfully held on 15-16 April 2010.</p> <p>The National Archives Week official launch in partnership with Gauteng Provincial Archives successfully held at</p>	<p>ED Corporate Services and ED Community Services to address challenges encountered.</p>

		<p>Lesedi Local Municipality. The District funded T-Shirts</p> <p>(80) for the District and locals's records management personnel to an amount of</p> <p>R26 026.00</p> <p>51 end-users from all Clusters had been trained on the newly updated Quidity software.</p> <p>The training for the MANCO members could not take place due to a tight schedule of the members in this regard.</p> <p>Draft of the Records strategy for 2010/2011 produced.</p> <p>Takeover of Teknorama archives</p>	
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		still not done.	
<p>Effective legal support and Contract management to ensure legislative and legal compliance by all parts of Council;</p>	<p>Keep proper record of all contracts</p>	<p>The review of the contracts policy was approved by Council on 25 May 2010.</p> <p>Proposed dates for meetings with individual clusters given and awaiting MANCO`s response.</p> <p>37 contracts were worked on during the second quarter.</p> <p>10% of these have been filed at Records into the policy.</p> <p>Two are with the MM for signature and a</p>	

		number of them are being finalized.	
Effective & efficient General legal & support	Update Council's manual for the Promotion of Access to Information Act	Manual placed on Website.	
Effective internal communications	Facilitate the installation of a Cost saving component to switchboard	Procurement process started but may have to start again as service providers quoted differently.	A clearer advert detailing the required service has to be sent out.
	Develop an internal telecommunication policy	Policy adopted by Council on 26 May.	
	Produce and distribute newsletter	Newsletter for May duly published. Issue for June not published because of secondment of relevant official	

		until mid-July.	
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HUMAN RESOURCES

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Ensure a healthy and safe working environment	Facilitate the approval of the SHEQ policy	Awaiting Council approval	N/A
	Facilitate the implementation of the SHEQ policy plan	Depend on Council approval	
Ensure team building interventions as well as ongoing review of 2 organization and structure to align with changes in strategy as well as harmonized labour relations	Develop Human Resources standard operating procedures	Submission withheld due to department structural changes	Submission to Section 80 of 5/6 August 2010
	Implement Human Resources standard operating procedures	Deferred to 1 st quarter 2010/2011	
	Submit identified draft policies to Council for approval	Equity and Incapacity Policies approved by Council in the first quarter	None

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/ UNDERTAKEN
Accelerate programmes of Batho Pele to ensure service delivery	Develop a Batho Pele strategy	Strategy served at Section 80	None
	Implement a Batho Pele strategy	Depend on the approval of Batho Pele Strategy by Council	
Continuous implementation of performance management and development system for all employees to enhance productivity and deal	Conduct a review the performance management policy	Policy review process at an advanced stage	Fast track the review process
	Conduct a review the performance management & development system		

<p>constructively</p> <p>with poor performance</p>	<p>Implement the reviewed policy and system</p>	<p>Awaiting finalization of review processes</p>	
<p>Skilling and building</p> <p>The capacity of officials</p> <p>and councillors through</p> <p>ensuring that employee</p> <p>and councillors has a</p> <p>personal development</p> <p>plan cascaded up into</p>	<p>Conduct an organisation – wide skills audit</p>	<p>2007/2008 Skills audit report received from DLG in 2010 and is obsolete</p>	<p>PDP's are appropriate tools to be utilized.</p>

<p>a</p> <p>workplace skills plan. Particular attention need to be given to women and young people in council in line</p>	<p>Facilitate the development of a consolidated PDP in line with the workplace skills plan</p>	<p>Training interventions conducted:</p> <p>Basic life health care, (13/05/10) Basic life Support, (03/06/10) Close Protection Course(04/06/10), Management Development Course (21/04/10), Disciplinary Enquiry Course (May to June/10) and AAT Course (03/10 till current).</p>	<p>None</p>
<p>IDP DELIVERABLE OR PROJECT</p>	<p>KEY ACTION OR TASK</p>	<p>PROGRESS REPORT</p>	<p>Corrective measures required/undertaken</p>

Implement an effective Employee Assistance Programme (EAP) including HIV and AIDS workplace programme and support to employees and councillors on financial planning	Facilitate the implementation of an approved HIV and AIDS workplace programme	Launched the National Condom / STI awareness week. Condom distribution undertaken (Feb 2010 Ongoing)	None
	Facilitate workshops on financial planning	Four Training interventions conducted 10/05/10 12/05/10 17/05/10 19/05/10	None
Implement our employment equity plan to ensure the adequate representation of previously disadvantaged people, women, young people and people with disabilities at all levels of our staff	Facilitate the implementation of identified employment equity targets	Equity policy and plan approved by Council in the first quarter	None

UTILITIES MANAGEMENT

IDP DELIVERABLE OR PROJECT	BASELINE	PROGRESS	CORRECTIVE MEASURES
<p>Develop a long term plan</p> <p>Model for efficient management and maintenance of our facilities including possibilities of partnership to partner with private sector</p>	<p>Various options are still under investigation</p>	<p>Process at tender stage awaiting responses from service providers.</p> <p>Appointment of service provider to be finalized by end August 2010</p>	<p>No corrective measures needed the project is on schedule</p>
	<ul style="list-style-type: none"> • Turnaround Strategy for Vereeniging Fresh Produce Market approved by Council 	<p>Project has resumed after it was stopped by political directive and consultants are ready to present the new project plan with a framework that will assist to fast track this project.</p> <p>Presentation ready for Section 80 workshop to be held in early August</p>	<p>New framework to fast track the project is finalized and will be presented at the workshop</p>

		2010	
	<ul style="list-style-type: none"> • Turnaround Strategy for Airports: Vereeniging & Heidelberg approved by Council 	<p>Report is ready for presentation to</p> <p>The workshop for the section 80 Committee in mid August 2010</p>	<p>No corrective measures needed the project is on schedule</p>
	<ul style="list-style-type: none"> • No baseline 	<p>Tender process for appointment of a service provider is at an advance stage. Appointment of a service provider to be finalized by end August 2010</p>	<p>No corrective measures needed the project is on schedule</p>

FACILITIES MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
Ensure reasonable accommodation for people for people with disabilities	Undertake an audit to determine municipal facilities friendliness to and implications for People with disabilities	Specifications finalised and approved by the Bid Specification Committee. We await advert	An audit to be undertaken in the 2010 /2011 financial year.
	Design strategy and plan to facilitate access and accommodate people with disabilities on municipal facilities	Action plan will be rolled for implementation during the financial year 2010/2011	
Accessible attractive and safe facilities for clients at our service points including vehicle registration and	Hold workshops to capacitate staff and councilors about OHS Act	OHS policy approved by Section 80 for implementation	Training will be coordinated by HR form part of

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
licensing centres, public safety facilities, museum and youth advise centres		Training will be coordinated by HR form part of Workplace skills plan for 2010/2011	Workplace skills plan for 2010/2011
	Monitor compliance of the Health and Safety Act (OHS) to municipality facilities	Inspections conducted by OHS Coordinator	
	Design policy, strategies and standardized procedures for building maintenance Procure services of Plumbers, Electricians,	Project 60% completed. Specifications finalised.	Final draft of Standard operation procedure completed, ready for Manco considerations Panel of providers

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
	<p>Quality Surveyor conditioners and refrigeration</p> <p>on two (2) year contracts , including all Air</p>	<p>Administrative compliance report concluded and technical Evaluation report is being finalised for Bid Adjudication Committee.</p>	<p>will be appointed in 2010/2011 financial year. Bid evaluation committee to seat before end July 2010.</p>
	<p>Design Service Level Agreements for the Service Providers</p>	<p>Service Level Agreement produced. .</p>	
	<p>Compile schedules and models for maintenance of council buildings and sites</p>	<p>Project is linked to the outcome of the Audit and study referred to,</p>	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
		in the first row above.	
	Implement a computerized maintenance management services	ToRs finalized and approved for BSC. Advert to be placed in July 2010.	Project to fast tracked in 2010/2011 financial year due date March 2011
	Design and implement an integrated Office refurbishment plan	Programme designed and is being implemented	
	Conduct workshops to capacitate internal stakeholders to prepare their maintenance budgets and to adjudication maintenance	Treasury department has finalized the training manual and training will be rolledout in the financial year 2010/2011	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
	Produce a report on the database of all facilities capital projects	Project is linked to the outcome of The Audit referred to above.	
	Conduct an audit of maintenance capital projects in Facilities and undertake appropriate interventions	Project is linked to the outcome of the Audit and study referred to	
	Design and implement Facilities maintenance Capital projects programme	Project is linked to the outcome of The Audit and study referred to, in the first Row above.	
	Compile procurement schedule to ensure maintenance capital projects are undertaken to achieve set goals, priorities and	Project is linked to the outcome of The Audit and study referred to, in the first row above.	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
	timeframes.		
	Produce & implement programme to align maintenance of capital projects with expenditure objectives	Project is linked to the outcome of the Audit and study referred to, in the first row above.	
	Undertake an audit of facilities assets and inventory	Project is linked to the outcome of the Audit and study referred to, in the first row above..	
	Design, implement and maintain programme to manage facilities inventory	Project is linked to the outcome of the Audit and study referred to, in the first row above.	
	Finalize the security tender	Tender awarded and will be effected in 01 Aug 2010. SLA finalized	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
		with the provider	
	Produce and implement security, cleansing and hygiene manual and procedure	A working session with all General Workers on 8-9 June 2010 to establish operating procedure to keep Council facilities clean and will be	None
	Develop programme to keep municipal facilities clean and hygienic kitchen and toilets	effected in 01 Aug 2010.	
	Design and implement programme to revamp the municipality	Joint programme developed with Exec Mayor Office and approved and implemented 35 %	None

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
		programme implemented, will continue in 2010/2011 financial year	
	Produce status quo report on the functionality of the municipal buildings, sites and maintain a database of service ability of buildings	Project is linked to the outcome of the Audit and study referred to, in the first row above.	
	Compile guidelines, standards and programme for allocating office space	Terms of reference to appoint a project Manager approved. Awaiting BSC meeting.	None

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
	Conduct an internal clients survey on all facilities, services provision and effect the findings	Report on results of the survey not finalized and outcome to be rolled out in the 2010/2011 financial year	None
Develop long term plan and model for effective the management and maintenance of facilities (including at how to partner with private sector)	Produce and implement a programme for a Public Private Partnership model implement a long term effective management and maintenance of municipal facilities	Terms of reference to appoint a project manager approved and await BSC meeting.	None
	Undertake consultative initiative with private sector to create possible partnership.	Subject to appointment of the P.M. referred to above.	None
Effective Fleet Management			None

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
to ensure that safe vehicle available to staff and councilors	Undertake research for best practice and do a cost benefit analysis on fleet management	Specifications to appoint P.M approved by BSC.	
	Procure an integrated Fleet management system		
	Undertake study on appropriate models for outsourcing and implementing a fleet maintenance system		
	Undertake capacity building initiatives to support staff manage service level agreements effectively	Skills gaps identified and training will Be form part of Workplace skills plan in 2010/2011 financial year.	None
		An internal preliminary report produced	

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED /UNDERTAKENS
	Manage the performance of all the fleet operations, including capacity of fleet management	Internal system designed to manage performance of fleet implemented, including relevant trip authorization forms. Implemented as phase 2 of the project.	None
	Design and implement programme to track non-compliance with council fleet management policy policies	Manual system tracking compliance implemented Automated system to be procured in 2010/2011 financial year	None

INFORMATION MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
<p>Enhance the current network to link remote offices, libraries, clinics and youth advice centres to the wide area network (WAN)</p>	<p>Maintain WAN, LAN and Server connectivity uptime and performance</p>	<p>93% uptime</p> <p>Some downtime occurred on the Langerand site due to cable theft – something that was out of our control.</p> <p>The status quo remains – down time occurred due to power failures which are out of our control.</p> <p>The environment is working optimally.</p> <p>Down time experienced at MSDC building, radio's replaced and link now optimal.</p> <p>Venus server crashed on 10 May 2010. Server down due to disk failure. Server operational on 17 May 2010 for financial transactions.</p> <p>Payday (Pay Office) restored on</p>	<p>Outcome achieved and exceeded by 13%</p>

		<p>19 May 2010.</p> <p>Replacement server ordered on order 1020234, delivery due Jul 2010.</p> <p>The rest of the environment is functioning optimal.</p>	
<p>Manage and enhance the Sedibeng wide Area Network (WAN) and Local Area Network (LAN)</p>	<p>Relocate communication equipment to alternative site of Langrand</p>	<p>Awaiting adjudication of WAN Tender (8/2/15-2009)</p> <p>Tender adjudicated on 26/10/2009</p> <p>Awaiting sign-off on contract by MM's office</p> <p>Bid awarded, BCX accepted appointment,</p> <p>Legal approved</p> <p>SLA, in process of signing the SLA with BCX</p> <p>MM signed contract, effective date 15/01/2010.</p> <p>Contract with BCX in place, 22 links on maintenance.</p> <p>Review of existing equipment in process.</p> <p>The WAN is functioning optimally.</p>	<p>Site established at Meyerton Water Tower.</p> <p>High mast erected and secure environment for equipment established.</p>

		<p>Spare radio links were acquired to ensure minimum down time of the WAN.</p> <p>New communication tower erected at Meyerton Water</p> <p>Tower, site commissioned and operational.</p>	
	<p>Link and install infrastructure in identified off-site nodal points to allow communication through WAN links</p> <p>Identify 8 sites (Theatres; Civic Centre Buildings; Cicelo Library,;</p> <p>Roshnee Library; Rust-ter-Vaal library; RTV payment point; Zone 13 Library;</p> <p>Boipatong Library</p>	<p>Awaiting adjudication of WAN Tender (8/2/15-2009)</p> <p>Tender adjudicated on 26/10/2009</p> <p>Awaiting sign-off on contract by MM's office</p> <p>See previous point. Work to commence in Jan 2010</p> <p>Contract effective 15/01/2010.</p> <p>Meeting scheduled with CCTV contractor for 28/01/10 to</p> <p>Align expansion work with our WAN</p> <p>Contract with BCX in place, 22 links on maintenance</p> <p>Current links stable and functioning optimally.</p>	<p>Current links stable and functioning optimally.</p>

		Meyerton Water Tower site operational.	
		<p>Awaiting adjudication of WAN Tender (8/2/2/15-2009)</p> <p>Tender adjudicated on 26/10/2009</p> <p>Awaiting sign-off on contract by MM's office</p> <p>See previous point. Work to commence in Jan 2010</p> <p>Heidelberg Licensing linked and completed.</p> <p>Other sites in progress. Three sites identified to link under new contract:</p> <p>Lesedi VTS, Lesedi Museum, Sharpeville Police station.</p> <p>Installation of Lesedi links and Sharpeville links in process.</p> <p>Upgrade of following links in process:</p> <p>(1) Ver Civic to Fire</p> <p>(2) Ver Fire to Technorama</p> <p>(3) Technorama to Ver Licensing</p> <p>Link upgrade and redundancy</p>	13 links completed.

		<p>installation to ensure uptime</p> <p>Orders issued for all required links.</p> <p>Awaiting installation of links</p> <p>(Jul 2010), delays due to customs clearance problems on suppliers side.</p> <p>Links completed:</p> <p>3R substation to Langerant, Vesco to Ver</p> <p>Fire, Civic)Emf) to Ver</p> <p>Fire, 88KW substation (fibre), Emf Civic to Boipatong Community</p> <p>Hall, Ver Civic to Andasta Building, Ver Civic to Market Ave Clinic.</p> <p>MTN Fire to Water Tower, Water Tower to</p> <p>Sicelo Library, MTN Fire to Engineering (Scada System Link)</p> <p>Lesedi VTS to Ver Civic, Lesedi Museum to</p> <p>Ver Civic, Ver Civic to Sharpeville Police station.</p>	
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IDP DELIVERABLE OR PROJECT	KEY ACTION OR TASK	PROGRESS REPORT	CORRECTIVE MEASURES
<p>Develop a Business Continuity Plan (BCP)</p>	<p>Develop a Venus system business continuity plan</p>	<p>Basic DRP in place and functioning.</p> <p>Awaiting procurement of e-Venus system</p> <p>Status quo remains</p> <p>Report on option review submitted to ED:CS.</p> <p>Quotations for the replacement of Venus servers received from BCX. Order 10202034 issued to BXC for three new Venus Servers.</p> <p>One to be deployed in Sedibeng, one in Midvaal and the third to be used as DRP server for the District.</p>	<p>Orders for DRP servers issued and awaiting delivery by appointed vendor.</p>
	<p>Develop Novell system business continuity plan</p>	<p>Basic DRP in place and functioning.</p> <p>In process, awaiting procurement of e-Venus</p> <p>Status quo remains.</p>	<p>Order for DRP servers issued and awaiting delivery by appointed vendor.</p>

		<p>Awaiting server cost from SITA to allow for expanded DRP program.</p> <p>Two new servers on order from local supplier to replace the data servers of Sedibeng and Midvaal. Existing servers will be moved to the DRP pool and used as backup devices for the District. Delivery due July 2010.</p>	
<p>Roll-out specialized software enhancements and working with different internal department to provide them with IT Solutions to meet their respective IDP demands</p>	<p>Conduct upgrade on Venus Server</p>	<p>Awaiting procurement of e-Venus system</p> <p>Status quo remains</p> <p>Specification and cost quotation received from BCX.</p> <p>Awaiting delivery on order 1020234 from Vendor BCX.</p>	<p>Awaiting delivery on order issued.</p>
	<p>Roll-out electronic Helpdesk system to Emfuleni and Midvaal Local Municipality</p>	<p>Training of Help Desk staff (Emfuleni) to commence in Sept 09 Server's procured</p>	<p>Completed</p>

		<p>Installation of software commenced</p> <p>Server installed in Midvaal LM. System setup in progress.</p> <p>Server installed in Emfuleni LM.</p> <p>Installations completed in both local municipalities.</p> <p>Training of staff in progress.</p> <p>Server installation and software roll-out.</p> <p>Site specific parameters in process.</p> <p>Formal training to commence on 9 March 10.</p> <p>Installation complete. Staff trained.</p> <p>Systems roll-out complete.</p>	
<p>Continuous investigation and implementation of the latest information technology in line with international trends and standards</p>	<p>Train staff members on Novell, WAN and Linux/Unix Databases</p>	<p>Training of staff members to commence in</p> <p>Sept 09</p> <p>Network Administrator to attend courses on</p> <p>30 Nov – 2 Dec 09, 7 – 11 Dec 09</p> <p>Asst Manager's course postponed to Jan</p> <p>2010</p>	<p>Completed</p>

		<p>One staff member currently on training. Training to continue for other staff in 2010.</p> <p>Staus quo remains.</p> <p>Two staff members trained.</p> <p>Technicians trained on newly rolled-out Novell Identity Manager</p> <p>Staff in Emfuleni and Midvaal trained fully on GroupLink Help Desk System</p> <p>A total of 8 staff members trained on application software.</p>	
	Procure and install time management system hardware	<p>Drafting of tender document in process</p> <p>Request for HR's requirements posted to the Acting Director HR on 6 March 09</p> <p>with no comment and resubmitted to the Dir: HR on 9 Dec 09 for requirement specification.</p> <p>Status quo remains.</p>	Awaiting feedback from Human Resources Department.
Review of relationship with Locals to ensure	Conclude the MOA with Locals	Item to be discussed at Corp Services IGR meeting	Status quo remains

interoperability and connectivity but for each to manage their own IT assets and systems		Status quo remains.	
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CLUSTER : TRANSPORT, INFRASTRUCTURE & ENVIRONMENT

DIRECTORATE: TRANSPORT & INFRASTRUCTURE PLANNING

IDP STRATEGY: PLAN AND DEVELOP ACCESSIBLE, SAFE AND AFFORDABLE PUBLIC TRANSPORT SYSTEMS AND FACILITIES.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
Develop Sedibeng ITP which guides how we manage public transport, airports, freight and waterways.	Develop a District ITP (Integrated Transport Plan) document	The ITP is completed and will be submitted to Council for approval.	None.
Ensure the development of the transport planning methodology through good inter-governmental relations.	Minimum of one Transport IGR meeting convened per quarter.	Special IGR meeting was convened on May 2010. The focus was on input to 2010 Transport operational plans.	None
Work with PRASA (Passenger Rail Agency of South Africa) for the upgrading of rail infrastructure in the region	Engagement with PRASA on rail matters in the region.	PRASA undertook a feasibility study on the upgrading of Vereeniging and Residensia Stations. The Kwaggastroom Station is currently being upgraded.	Pursue PRASA to upgrade these two stations and in future involve the SDM at early stages particularly when upgrading stations. Obtain the copy of the feasibility study report for reporting to Council.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
<p>Develop and implement a 2010 transport plan to ensure that visitors and sport spectators can move around our region and to matches easily and safely.</p>	<p>Operation Transport Plan that meets transport requirements of visitors and local fans.</p>	<p>The accommodation and transport requirement of various establishments has been quantified. The train was used as preferred mode of transport for the duration of the World Cup. The train from Vereeniging was free of charge to all games played in Gauteng. There was little or no transport required at Public Viewing Areas especially because the National Team failed to qualify for the next stage (last 16). The SDM provided President Park as transport hub but was not utilized.</p>	<p>The SDM will remain mobilized in case that supply of transport is required by accommodation establishments because most have organized transport for their guests.</p>
<p>Identification of key inter-modal facilities for upgrading and development as precincts/economic hubs including bus stops, Taxido Junction, Bophelong Rank and Mpumelelo.</p>	<p>Upgrading of Vereeniging Taxido Junction and Bophelong public transport facilities</p>	<p>Bophelong Public Transport facility will be funded by the Province and they are at the stage of compiling the tender document after consultation with various stakeholders including municipalities. There are various options explored in developing the rank. With regard to the Taxido Junction, we will be going out on tender in the new financial year for the appointment of the design and tender consultant.</p>	<p>The upgrading of the Taxido Junction should resolve immediate issues related to maintenance and upgrading. It should at the same time consider increasing capacity of the rank to accommodate all the vehicles. The Bophelong has the challenge of involving local contractors in its upgrading. The province will be using their criteria which is province wide than regional.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
Develop and implement a feasible and appropriate freight facility including in possible partnership with the North West University (UNW) and its partners.	Conduct a study on the development of a freight facility in the region by linking up with the Sedibeng LED strategies	The NWU presented its progress report on Vaal Logistic Hub. The report was presented to the Section 80 and Gauteng Freight Forum. The ITP report requires the SDM to develop a study and take into account Vaal Logistic Hub initiatives and the Holding bay for trucks and Meyerton Industrial Hub.	We will continue to engage at the level of Gauteng for Vaal Logistic Hub as the long term horizon plan for freight challenges in Gauteng. We will conduct a study taking comments from the ITP on freight facility and movement in the region.

IDP STRATEGY : Plan and provide for effective, efficient and sustainable road infrastructure

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
Before 2011 have master plan/comprehensive plans in place to ensure delivery of new bulk road infrastructure.	Develop master/comprehensive plans for road infrastructure.	All local municipalities have appointed service providers to develop local master plans. The province is currently developing provincial master plan which focuses on major roads in the region. All above processes are earmarked to be finished by the end of June 2010. The district will then consolidate all plans into regional road master plans.	The development of various plans should be integral, this means a lot of consultation among various organizations should take place before final plans by each in institution.
Ensure regional coordination and liaison in respect of road	Minimum of one Roads Management IGR meeting convened per quarter.	The IGR meeting failed to materialize for this quarter.	The meeting will be convened after the FIFA World Cup as it was cited as a challenge by most road

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
master planning through inter-governmental relation forums			authorities because they had to respond in short notice to meetings.
Work with provincial government and the local municipalities to ensure that outdated signs are removed, new signs are installed and tourism signage is installed and maintained for 2010 FIFA World Cup.	Removal of outdated signs and put new road and tourism signage.	The provincial and local municipalities have given a permission to work on their roads. The contractor for the tourism signs has been appointed and the signs are currently being erected throughout the region. The tender for the appointment of the Contractor for the Road Siganage in ELM has been advertised and will be closing in July 2010. The tender document for the appointment of the Contractor for the Road Siganage in Midvaal is complete and will be advertised in the new financial year.	The Road Sign Project has been divided into sub-projects - one per LM. The motivation being to lower the financial capacity requirements so that local contractors can competently bid as well, and further the Cluster was requested to spread the funding requirements into multi years.
Facilitation and coordination of the township roads upgrading strategy to make significant inroads into the upgrading of township roads to include street	Upgrading of the following roads. • Completion of 5 Top 20 Roads: Tea-Tea, Dlamini, Hantsi, Sekwati, Thorometsane.	Top 20 Roads: The roads are complete and ready for hand over to ELM with the exception of Tea-Tea where quality issues are still being investigated – the road is however usable the problem is its strength to stand the test of time. Mathanzima Street: The road is	Tea-Tea Street: An independent Engineer has been appointed to investigate the quality of the project. Mathanzima Street: An independent Engineer has been appointed to investigate the quality

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
lighting and sidewalks.	<ul style="list-style-type: none"> • Upgrading of Mathanzima road. • Evaton pedestrian sidewalk. • Upgrading of Madiba street. • Bonatla street. • The SANRAL Pedestrian Safety road project. 	<p>complete and in use but its quality is being investigated.</p> <p>Evaton Paving: The tender for the appointment of the contractors has been advertised and closed in May 2010. It is anticipated to appoint the contractors soon into the new financial year.</p> <p>Madiba Street: The LLM Roads Department indicated a need of R1.8m for the project. Our assessment, done by the Road Master Plan consultant appointed by the LLM, indicates a figure of R5.0m that includes stormwater. We will advertise for the design and tender consultant soon into the new financial year.</p> <p>Bonatla Street: The advert for the contractor will be made soon into the new financial year.</p> <p>SANRAL Project: The tender document for the appointment of the design and tender consultant has long been completed but SANRAL is no longer showing an interest into partnering with</p>	<p>of the project.</p> <p>Evaton Project: The project has been divided into 8 sub-projects - one tender per street. The motivation being to lower the financial capacity requirements so that local contractors can competently bid as well and, as a consequence, more work opportunities will be becoming available for local labour – a positive factor towards meeting the EPWP objectives.</p> <p>SANRAL Project: Emails have been written to SANRAL but to date no response has been received.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		the SDM in the project.	

IDP STRATEGY : Plan for effective, efficient and sustainable infrastructure for water and sanitation services, and provision of electricity

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
Facilitate the speedy implementation of the Sedibeng Regional Sewer Scheme to build a major new regional sewage plant that will serve the demand for sewer purification in the region, and to feed treated waste water into the Vaal River system	Participate in the Technical and Political Steering Committees as the Technical Administrative Support to the SDM MM's Office.	<p>The last SRSS Project Steering Committee meeting occurred on the 07 June 2010.</p> <p>The project status as reported is:</p> <ol style="list-style-type: none"> 1. The concerned owners group have now accepted the chosen site for the Sewer Treatment Plant. 2. GDARD approved the EIA with the conditions that specialised studies need to be undertaken regarding waste water treatment (different technical options), sludge management, and emergency management plan. 3. The Geotech study will be finished soon. 	<p>To investigate the sites to be affected by the project and what are the possibilities of re-routing through the state owned land.</p> <p>The Political Steering Committee that was scheduled for 09 June 2010 has been postponed tentatively for the end of July 2010.</p> <p>Details of the VUT training requirements to be established, e.g. training discipline?</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
		<p>4. Most of the sites (land) to be affected by the project are state owned with the exception of 4 that are privately owned. There are some properties which have servitudes / mineral rights / contracts registered against.</p> <p>5. Funding requirements of the project phases are:</p> <ul style="list-style-type: none"> a. P1: R0.5m – Potential Source: DWEA. b. P2: R1bn – Potential Source: Rand Water. c. P3: R2bn – Potential Source: PPP. <p>6. VUT is looking for training opportunities for its students.</p>	
<p>Ensure regional coordination and liaison in respect of basic services through inter-governmental relation forum.</p>	<p>Minimum of one Basic Services IGR meeting convened per quarter.</p>	<p>IGR meeting was held in February 2010 and focus was on sharing information related to challenges in provision of electricity to RDP household and water demand management and conservation.</p>	<p>Develop interest of institutions to attend IGR meetings regularly</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS REPORT	CORRECTIVE MEASURE REQUIRED/UNDERTAKEN
Support the development of an approach to REDS and reinvestment in electricity networks.	Participate in the LMs Electricity Forums and the REDS Forums as the representative of Sedibeng DM.	Report was submitted to Section 80 to brief the Council about the progress in establishment of the REDS and the position of SALGA.	SALGA will be taking common approach on behalf of municipalities.

DIRECTORATE : ENVIRONMENT

IDP KEY PRIORITY AREA : REVIVING A SUSTAINABLE ENVIRONMENT

IDP STRATEGY : ENSURE THE MINIMIZATION OF WASTE AND MAXIMIZE THE RECYCLING OF WASTE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Update our Integrated Waste Management Plan (IWMP) and develop a Waste Information System (WIS)	Develop an Integrated Waste Management Plan	Engagement with LMs on the district plan (IWMP /WIS) formulation process is ongoing. The Waste IGR will need to be established.	Engagement with LM on the district plan (IWMP /WIS) formulation process. Establish waste IGR.
Ensure the rolling out of community campaigns such as waste management to improve our quality of life	Develop a community awareness program on waste.	The Clean Up Campaign was conducted as part of the world environment day celebrations. Clean and Green Campaign launch for the District scheduled for March 2010. Ongoing programmes that are integrated with the Provincial and National Environmental Events in the region.	Engage the Province , LM's and Community on Clean and Green campaign scheduled for March 2010
Facilitate tyre recycling and reuse activities in the Sedibeng Region	Facilitation programme for the recycling of tyres in the Sedibeng Region.	The IDP deliverable needs to be reviewed in consideration of our indirect role (coordination) to the function, as well as the incomplete legislative environment.	Review the deliverable, to target a less strenuous environmental stream for recycling purpose.
Pilot Environmentally sustainable measures in	Facilitate landfill and transfer station	No Progress. Landfill management not part of the district competency.	Engage with ELM and MLM to jointly explore the possibilities to establish a

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
respect of landfill site management	permitting in the Sedibeng Region in consultation with LMs.		bigger (regional) waste disposal site.
Ensure the development and implementation of a waste recycling strategy	Develop an Industrial Waste Exchange (IWEX) Program	The IWEX project was delayed. The suitable service provider was finally appointed after a number of advertisements.	

IDP STRATEGY : CREATE HEALTHY ENVIRONMENT THROUGH EFFECTIVE ENVIRONMENTAL HEALTH MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Ensure the delivery of an effective and sustainable Municipal Health Services (MHS)	Develop Service Level Agreements for Municipal Health Services for Local Municipalities	All 2009/10 Service Level Agreements for Municipal Health Services for Local Municipalities in the Sedibeng region have been completed and signed by the respective Municipal Managers.	The current model of the SLA for MHS was developed and concluded in 2004 between SDM and the LMs. It now requires a review (for improvement) not only because of its age but also because of the need to consider the additional role of Air Quality Management Authority the SDM needs to fulfill. The project "The development of the MHS Strategy" is precisely for the abovementioned review and consideration.
Ensure compliance to and effective implementation of the Service Level Agreement (SLA) through good intergovernmental relations	Develop a Monitoring and Evaluation tool and compliance schedule for Municipal Health Services	The MHS Compliance Schedule has been developed. The Monitoring and Evaluation tool is under development.	The ToR for the Monitoring and Evaluation tool has been finalized and is ready for advertisement, The challenge is that the Cluster has exhausted its Consultancy Services budget and will wait for the new financial year.
Ensure the rolling out of community campaigns such as Clean Fires to improve our air quality.	Develop SDM Clean Fires Program (Basa Njengo Magogo)	Basa Njengo Magogo pilot demonstration was conducted in Sedibeng (Sebokeng) in 2007. This was followed in 2008 by a survey in the region on whether the methodology	Engage CEF for funding and develop a coherent roll out/implementation plan of the Clean fire Campaign.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
		is employed by the communities or not. A second BnM Campaign was rolled out in Lesedi in May 2010.	
Ensure the development and adoption of MHS bylaws	Develop MHS bylaws for the Sedibeng Region.	The ToR to develop MHS Bylaws has been finalized and submitted through the procurement process. Bylaw formulation will be informed by the outcomes of the Municipal Health Services Strategy project.	Peer review with other District Municipalities who have been successful in the development and implementation of MHS Bylaws.
Before 2011 have a MHS unit in place focusing on priority issues and areas.	Develop a Municipal Health Services Strategy	KPMG has been appointed to develop the MHS Strategy. The Project Steering Committee has been constituted by SDM and LMs. Thus far, the Draft Status Quo has been finalized and the report has been presented to the MHS IGR on the 13 Nov 2009.	This project will clarify the performance areas and roles of the Municipal Health Services and the Primary Health Services, as well as the areas of cooperation.
Develop and implement Air Quality Management By-Laws	Develop a Draft Air Quality Bylaws for Council approval	Draft Air Quality Bylaws (Based on the Model AQM Bylaws developed by DWEA) have been developed. The Draft has been sent to Local Municipalities for comments. The Section 78 process for MHS & AQM bylaws development will be synergized (integrated) for public participation purposes until	Not enough capacity to enforce the Bylaw. Pursue the recruitment of qualified staff eligible for EMI training.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
		promulgation. Again, the budget constraint will be a factor herein as well.	
Ensure the effective implementation of the Vaal Priority Area Air Quality Management Plan	Vaal Triangle Airshed Priority Area (VTAPA) Air Quality Management Plan (AQMP) for adoption as the SDM AQMP	A formal request has been submitted to the DWEA (formerly DEAT) for SDM to be granted permission to adopt the plan (VTAPA) as the SDM Air Quality Management Plan. The legislation requires that each and every municipality, particularly the ones that fall within the priority areas, should develop and adopt the Air Quality Management Plan.	The VTAPA air space extends up to Sasolburg (Metsimaholo) and Orange Farm (CoJ). The implementation of the programs of the SDM Air Quality Management Plan will be within the borders of SDM, but we will engage with Metsimaholo and CoJ at the IGR forums for programs integration in their areas. The challenge is that the LLM falls outside the VTAPA: AQMP air space but it is covered by the Highveld Airshed Priority Area.
Support the development of the Highveld Priority Area Air Quality Management Plan	Participate in the Multi-Stakeholder Reference Group meetings.	SDM is represented and is continuously participating in the Multi-stakeholder reference group meetings	None.
Before 2011 have an Air Quality unit in place that will be implementing the Vaal Air Quality Management Plan	Conduct a Air Quality Management resource and operational assessment	The study on Operational and Resources Requirements for SDM to render an optimal AQM service has been completed. The study has been adequate to understand the new function on Atmospheric Emissions Licensing Authority that will be assigned to the SDM by DWEA.	There has been a moratorium on the filling of new (approved) posts and this has put a serious strain on the efforts to establish the AQM Unit. The motivation and proposal to recruit suitably qualified AQM personnel has long been submitted.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Develop and begin implementation of an energy strategy for the Sedibeng Region (including approaches to energy efficiency)	Develop the State of Energy analysis (Energy (and Climate Change) Strategy)	Energy Audits in selected municipal buildings (of SDM and ELM) have been conducted. Support for energy saving interventions is being provided to Lesedi LM. Draft Energy Audit reports for SDM and ELM has been completed.	Finalise RfP/ToR for State of Energy Analysis (and Climate Change Response Strategy).
Ensure the development and establishment of an appropriate MHS system through good inter-governmental relations	Convene Monthly MHS IGR Meetings	Monthly MHS IGR Meetings are held. The MHS IGR also addresses Air Quality Management matters	None.
Facilitate the implementation of the food safety programme during 2010	Develop an operational plan aligned to 2010 FIFA World Cup requirements	Operational plan has been drafted.	None.
Support the initiatives for the prevention and dealing with health incidents e.g. cholera	Establish an Outbreak Response Team.	Outbreak Response Team (ORT) has been established and is chaired by Province. Manager MHS is a member of the ORT.	Identification and management of all possible health risks during the FIFA World Cup Tournament.
Undertake the Section78 process (MSA, 2000) for deciding on mechanisms to provide air quality	Undertake the Section78 process	The completion of AQM Operational and Resource requirements for SDM has satisfied the requirements of Section 78 of the Municipal systems	There has been a moratorium on the filling of new (approved) posts and this has put a serious strain on the efforts to establish the AQM Unit. The

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
management service		Act, 2000.	motivation and proposal to recruit suitably qualified AQM personnel has long been submitted.
Develop and implement the Asset Management Plan for the Sedibeng DM air quality stations that are in Kliprivier, Sebokeng, Three Rivers and Sharpeville.	Develop Asset Maintenance (Management) Plan	An audit of the operational and functional status of the air quality stations has been completed and a report has been submitted to Council.	There has been a moratorium on the filling of new (approved) posts and this has put a serious strain on the efforts to establish the AQM Unit. The motivation and proposal to recruit suitably qualified AQM personnel has long been submitted.

IDP STRATEGY: BUILD PARTNERSHIPS TO ENSURE INTEGRATED ENVIRONMENTAL AWARENESS, PLANNING AND MANAGEMENT

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Develop an updated database on environmental policy and legislative requirements for local government	Develop an Environmental database for SDM	Ongoing activity as and when new policy and legislation become available.	None.
Develop the Sedibeng Environmental Management Framework	Develop EMF for Sedibeng	The Development of the Regional EMF has been handled by the DWEA. An EMF contractual dispute between the service provider and DWAE has stalled	EMF procurement process underway. SDM finalizing ToR for procuring service in 2010/11.

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
		<p>the process.</p> <p>The meeting with DWEA and the LMs to discuss the development of local EMF is in the pipeline, and these, when completed, will be the building blocks of the Regional EMF.</p>	
Ensure development and implementation of an effective Environmental Programme of Action	Review and update the current Environmental Program of Action	<p>Consultation with the LM is taking place for the development of the 2nd Generation EPoA.</p> <p>The challenge with the 1st Generation EPoA was the non-adoption by the LMs of the document even though they fully participated in the document development. The MM's Forum and the EM's Forum will be employed in future to address this challenge.</p>	The 1 st Generation is still not clearly understood by all the stakeholders.
Facilitate a cleaner production support programme for industry in Sedibeng to assist the private sector in implementing environmental best practice	Develop a Cleaner Production Support Programme	Proposed Concept (proposal) document for Cleaner Production has been developed. There are ongoing discussions with National Center for Cleaner Production for possible funding of the program.	Engagement with industry is required. This will be attained through the Industrial Outreach Program which is currently unfolding.
Ensure proper	Convene Environmental	The Environmental coordination forum	

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
environmental planning and compliance through good inter-governmental relations.	Planning IGR meetings	has been established, and is chaired by Gauteng Department of Rural Development.	
Initiate/partner with sustainable programmes that create jobs and opportunities e.g. working for water/wetlands	Develop a job creation plan for the Environment Directorate.	The SDM has secured funding from <i>Indaleyethu</i> for the urban cleanup programme that positively contribute to local job creation.	The working for water/wetlands programs are Provincial and National programs and the SDM's role is very limited.
Before 2011 have developed an approach towards co-generation and energy saving e.g. solar street and traffic lights.	Develop a pilot for energy co-generation.	No progress.	The IDP deliverable needs to be reviewed in consideration of our indirect role (coordination) to the function.
Pilot environmentally sustainable measures in respect of street lighting (Ben Schoeman Road in Sebokeng)	Develop a pilot for energy co-generation.	No progress.	The IDP deliverable needs to be reviewed in consideration our indirect role (coordination) to the function.
Support the development of the Green City at Doornkuil (now referred to as Mid City)	Identify measures to improve of the Doornkuil development.	SDM is providing continuous technical (environmental) inputs through the UEMP Technical Advisor	No progress this quarter (support was given in last year but stopped while project waited for authorization).
Clarify the relationship between Municipal Health Service, Environmental Health Service and Primary Health Service	Develop a report to clarify the relationships.	The report will flow from the completion of the Development of the MHS Strategy project.	See the project herein above named "Before 2011 have an MHS unit in place focusing on priority issues and areas".

IDP STRATEGY: PROMOTE CONSERVATION OF ENVIRONMENTAL RESOURCES AND BIODIVERSITY

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
<p>Implement Sedibeng Tree Planting Initiative to assist local municipalities with greening initiatives especially along pedestrian routes and in recreational areas.</p>	<p>Develop a Greening Program</p>	<p>SDM has participated in the Arbor Week Events. The Sedibeng Township Wetland Clean Up And Rehabilitation Program (Alien plant vegetation removal and Ecosystem Improvement), has been submitted to <i>Indaleyethu</i> for funding.</p> <p>Emfuleni Parks and Waste Management departments have been consulted and are keen to participate in the program</p>	<p>Continue to support ELM and other LMs in the implementation of the project.</p>
<p>Develop a plan for wetlands and grasslands including conservation, rehabilitation and support for job creation projects to achieve their conservation and rehabilitation with focus areas on the urban wetlands of Sharpeville and Boipatong.</p>	<p>Develop a Biodiversity Strategy Report</p>	<p>SDM has been accepted as a member of the International Council for Local Environmental Initiatives (ICLEI) Membership. SDM is also part of the Urban Task Team on Biodiversity/Grasslands chaired by South African National Biodiversity Institute.</p> <p>ICLEI membership will be utilized for the SDM participation into the Local Action Biodiversity Program.</p>	<p>A number of initiatives in place to take the process forward however, capacity constraints (qualified environmental officials) are delaying the progress.</p>

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED/UNDERTAKEN
Facilitate greening projects, Working for Wetlands, Working for Water and EPWP projects in the area of conservation.	Develop an EPWP Greening Program.	No progress. The working for water/wetlands programs are Provincial and National programs and the SDM's role is very limited.	
Facilitate the development of a bio-sphere conservation area in and around Suikerbosrand.	Develop a Biosphere Conservation Area.	No progress.	The IDP deliverable needs to be reviewed in consideration of our indirect role (coordination) to the function.

DIRECTORATE : LICENSING

IDP STRATEGY : RENDER AN EFFICIENT AND CORRUPTION FREE VEHICLE REGISTRATION AND LICENSING SERVICE

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
Improve the best practice model so that clients are better served and staff are more productive	Ensure full implementation and compliance of the Best Practice Model so that clients are better served and staff are more productive	Cashiers are enrolled at the Bloemfontein Traffic College. Those who pass will be interviewed with the intention of filling examiners' posts.	Interns were converted to contract workers thus easing the burden of cashiers. These interns can now access eNatis.
Before 2011 have improved capacitated staff and quality	Conduct and record weekly BPM personnel information and or training sessions.	38 sessions conducted to end of June 2010 and is on track. One meeting was disrupted by a SAMWU constituency meeting.	SAMWU constituency meetings have a schedule that will be adhered to.
Develop and implement an approach to address the non-technical skills gap	Conduct a skills audit	None	Must be prioritized to be conducted in the new financial year.
Improved risk management including anti-fraud	Ensure effective CCTV monitoring and reporting of captured incidents/activities	Competence of the Community Services Cluster. CCTV has been installed in Vereeniging and	Meyerton and Heidelberg will follow in the coming

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
and corruption policies and plans		Vanderbijlpark	financial year
Construction of a learner license examination hall and office accommodation at the Vereeniging License Service Centre	Commencement of construction.	None	Provision to be made on the 2010/2011 financial budget and the project managed by the Cluster Transport & Infrastructure of the T, I & E.
Build undercover waiting areas for clients at all License Service Centre's	Commencement of construction.	None	Provision to be made on the 2010/2011 financial budget and the project managed by the Cluster Transport & Infrastructure of the T, I & E.
Support the establishment of a License Service Centre offering all the	Cooperate with GPTRW and other departments in support of such a venture.	None	No further information or request has been received regarding

IDP DELIVERABLE OR PROJECT	KEY TASK OR ACTION	PROGRESS	CORRECTIVE MEASURES REQUIRED /UNDER TAKEN
services in the northern area of Sedibeng.			this project
Ensure compliance to and the effective implementation of the SLA through good inter-governmental relations.	Prepare and submit SLA required reports to GPTRW	ED and Manager Licensing met Chief Director Andre Killian where IGR was resuscitated	More engagement was agreed to by both parties.
Establish onsite capacity and resource for Batho-Pele coordination	Ensure a good, open and accessible relationship with the office of "Batho Pele"	Await name tags and other related material from Batho Pele office.	A response on an enquiry to the relevant department was not satisfactory and a follow-up has been made.